

Meeting Agenda

Board of Park Commissioners
Monday, March 13, 2017 | 6 p.m.
MetroParks Farm



- I. Call to Order (Lee Frey, President)
 1. Pledge
 2. Welcome to staff and guests
 3. Roll Call

- II. Approve or Amend Meeting Minutes (Lee Frey, President)
 1. January 9, 2017, Special Meeting – re: Board retreat
 2. January 19, 2017, Regular Meeting
 3. January 21, 2017, Special Meeting – Committee orientation
 4. Feb. 13, 2017, Special Meeting – General business
 5. Feb. 13, 2017, Work Session

- III. Presentation of Financial Statement (Kevin Smith, Finance Director)
 1. Finance Director's Report
 - a. Checks written per the check registers
 - February 1, 2017 – February 28, 2017
 - #72565 - #72713
 - Total of \$560,906.16
 2. Fuel Oil Bids

- IV. Unfinished Business
 1. Yellow Creek Park Lease Agreement (Aaron Young, Executive Director)
 2. Background Checks & Due Diligence Reviews (Aaron Young, Executive Director)
 3. Plaque Presentation: OPRA Award for Capital Improvement Projects up to \$1,000,000; Lily Pond Rehabilitation Project (Aaron Young, Executive Director)

- V. New Business
 1. Resolution R-17-02 Honoring former Commissioner Durick (Lee Frey, President)
 2. Resolution R-17-04, R-17-05, R-17-06 Requesting Probate Court Approval of Donations (Aaron Young, Executive Director)
 3. Employee Handbook update (Megan Millich, Human Resources Director)
 4. R-17-07 ODOT Park District Road Improvement Fund, 2018-2019 Biennium (Steve Avery, Planning and Operations Director)
 5. Bid Tabulations – Construction of Wet Playground at Wick Recreation Area (Steve Avery, Planning and Operations Director)
 6. Bid Tabulations – Tennis & Basketball Court Improvements at Volney Rogers Field (Justin Rogers, Planning Manager)
 7. Bid Tabulations – Maintenance Equipment for Golf Course (Justin Rogers, Planning Manager)
 8. Golf Requests (Brian Tolnar, Director of Golf)
 - a. Request to close North and South Courses for the 5th annual Schiavoni Golf Outing, Friday, May 12, 2017, beginning at 9 a.m.
 - b. Request to close North and South Courses for the 7th annual Vindy's Greatest Golfer of the Valley event, Friday, August 18, 8am and 1pm
 9. Special Event Requests (Carol Vigorito, Recreation & Education Director)

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MORE

- a. Request of the Mahoning Valley Astronomical Society to sell items at the MetroParks Event “Star Viewing and Solar Eclipse Program”, to be held the evening of Saturday April 1, 2017, at the MetroParks Farm.
 - b. Request of the Youngstown Youth Flag Football League to use the Wick Recreation Area Fields, and have a food vendor, every Sunday and occasional Saturdays from April 8, 2017 through June 4, 2017.
 - c. Request of the Youngstown YMCA to permit roads to be closed for their “YMCA Memorial 5 Mile” fundraiser, the morning of Saturday, May 27, 2017.
 - d. Request of the Youngstown Marathon – Bold Speed Ahead, to permit roads to be closed for their “Youngstown Marathon” fundraiser, the morning & early afternoon of Sunday, June 4, 2017.
 - e. Request of the MCMP Recreation & Education Department to permit overnight camping in the Wick Recreation Area, for the “Family Camp-out in the Park”, Saturday, June 24 through Sunday, June 25, 2017.
 - f. Request of the Youngstown YMCA to permit roads be closed for their “YMCA Triathlon” – Cycling Portion, the morning of Sunday, July 16, 2017.
 - g. Request of Covelli Enterprises to permit roads be closed, for their “Covelli Panerathon 10k” fundraiser, the morning of Sunday, August 27, 2017.
 - h. Request of the Youngstown YMCA to permit roads be closed for their annual “Community Cup” fundraiser, on the morning on Saturday, September 9, 2017.
 - i. Request of MCMP Recreation & Education Department to permit roads to be closed for the “Green Cathedral Half Marathon/5k/Kid’s Fun Run” fundraiser for the Children’s Playground Project at the Wick Recreation Area, the morning of Sunday, September 10, 2017.
 - j. Request of the local MS Services Agency to permit roads be for their “Multiple Sclerosis Super Walk” fundraiser, the morning of Sunday, September 24, 2017.
 - k. Request of the American Foundation for Suicide Prevention to permit roads to be or their “Out of the Darkness Suicide Prevention Walk” fundraiser, the morning of Saturday, September 30, 2017.
10. Cohasset Express Trolley Program National Association for Interpretation Group Award (Carol Vigorito, *Recreation & Education Director*)
 11. Request of the Garden Forum of the Greater Youngstown Area to collect funds for their fundraiser on April 8, 2017, in the Auditorium at Fellows Riverside Gardens (Andrew Pratt, *Gardens Director*)
 12. Goose Management Approval (Steve Avery, *Planning & Operations Director*)
 13. Blue Bird Box Management Approval (Carol Vigorito, *Recreation & Education Director*)

VI. Executive Director’s Report (Aaron Young, *Executive Director*)

1. Metal Detecting: Request to permit the activity
 - a. Meeting on March 8, 2017 with Tri-County Metal Detecting Club
 - b. Rule 17.0 Preservation of Property & Natural Resources
 - i. 17.1(A) *The use of metal detectors on Park property is prohibited.*
 - c. Special User Permit & Guidelines needed if activity is approved by Board
2. MetroParks Rules & Regulations Review:
 - a. Department Director Review & Recommended Rules Changes for May 8, 2017 Board Meeting
 - b. Proposed Rule Addition under Miscellaneous 25.5:
EMPLOYEE EXEMPTION: Limited Exemption for Park Employees and Representatives: Acts of employees and duly authorized representatives of Metro Parks to the extent necessary for the performance of their authorized duties or in furtherance of programs or events organized and conducted by the Metro Parks shall be exempt from the provisions of these Rules and Regulations.
3. Summary of Board By-laws, Policies & Procedures
4. Board Request: Staff Review & Input on Previous Motions & Rules Changes

VII. Standing Committees Reports

1. Wildlife



- VIII. Commissioners Time/Comments
1. Roberts Rules of Order (*Commissioner Frey*)
- IX. Public Comments To Board
1. See sign-in sheet order
 2. Limit to 3 minutes per person
- X. Date of Next Meeting
1. The next Meeting is a Work Session and has been scheduled for 6 p.m., Monday, April 10, 2017, in McMahon Hall at the MetroParks Farm. (Lee)
- XI. Executive Session
1. To consider the appointment, employment, discipline, or compensation of public employees.
 2. Purchase or Sale of Property
 3. Pending or Imminent Court Action
 4. Collective Bargaining Matters
 5. Security Matters
- XII. Adjournment

Mill Creek MetroParks
2017 BOARD MEETING SCHEDULE

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| Monday | January 9 | 6pm | Regular Meeting | MetroParks Farm |
| Thursday | January 19 | 6pm | Special Meeting | MetroParks Farm |
| Saturday | January 21 | 10 a.m. | Advisory Committee orientation | MetroParks Farm |
| Monday | February 13 | 6pm | Work Session | MetroParks Farm |
| Monday | March 13 | 6pm | Regular Meeting | MetroParks Farm |
| Monday | April 10 | 6pm | Work Session | MetroParks Farm |
| Monday | May 8 | 6pm | Regular Meeting | MetroParks Farm |
| Monday | June 12 | 6pm | Work Session | MetroParks Farm |
| Monday | July 10 | 6pm | Regular Meeting | MetroParks Farm |
| Monday | August 14 | 6pm | Work Session | MetroParks Farm |
| Monday | September 11 | 6pm | Regular Meeting | MetroParks Farm |
| Tuesday | October 10 | 6pm | Work Session | MetroParks Farm |
| Monday | November 13 | 6pm | Regular Meeting | MetroParks Farm |
| Monday | December 18 | 6pm | Work Session | Davis Center -Fellows Riverside Gardens |

Dates, time, and location are subject to change.
Please check www.millcreekmetroparks.org, or call 330-702-3000 to verify.