

# Meeting Agenda

Board of Park Commissioners  
Monday, September 18, 2017 | 6 p.m.  
MetroParks Farm



- I. Call to Order (Lee Frey, President)
  1. Pledge
  2. Welcome to staff and guests
  3. Roll Call
  
- II. Approve or Amend Meeting Minutes (Lee Frey, President)
  1. July 10 Regular Meeting
  2. July 17 Special Meeting
  3. August 14 Special Meeting
  
- III. Presentation of Financial Statement (Kevin Smith, Finance Director)
  1. Finance Director's Report
    - a. Checks written per the check registers
      - August 1, 2017 – August 31, 2017
      - #74033 - #74282
      - Total of \$685,412.36
  2. Appropriation Adjustment Requests
    - a. Request to increase appropriations by \$600.00 to account 100-4790-5073 – Morley Free Concerts, supplies. The Recreation Department received a \$600.00 donation in support of a concert at Yellow Creek and this appropriation increase will allow the donation to replace money spent on the concert.
    - b. Request to increase appropriations by \$19,955.88 to account 100-2100-5007 – Fellows Riverside Gardens, contract jobs. We received this amount from our insurance provider for wind damages sustained to the gardens. Repairs to the gardens are currently underway.
    - c. Request to increase appropriations by \$6,241.32 to account 100-4803-5097 – Pavilions, appropriations. We received this amount combined with the following request from our insurance provider for wind damages sustained to the Scholl tennis fence/Wick Recreation Area. Repairs to the tennis fencing will begin soon.
    - d. Request to increase appropriations by \$4,000.00 to account 100-1750-5097 – Wick Recreation Area, appropriations. We received this amount combined with the preceding request from our insurance provider for wind damages sustained to the Scholl tennis fence/Wick Recreation Area. Repairs to the Wick area have already been completed.
    - e. Request to increase appropriations by \$5,000.00 to account 100-4460-5042 – Mill Merchandise, merchandise. This will allow the Mill Manager to continue purchasing and reselling merchandise through the end of the year which has provided the MetroParks with an average 87% profit over the last few years.
    - f. Request to increase appropriations by \$575.00 to account 100-0450-5042 – Volunteer Program, merchandise. The MetroParks received a \$575.00 donation in support of a volunteer bikeway program and this appropriation increase will allow the donation to replace money spent on the program.
    - g. Request to increase appropriations by \$70,000.00 to account 100-4203-5097 – Ford Nature Design/Redevelopment, appropriations. The original budgeted amount was prepared based on the 2014 compass document and the estimated costs have increased.
  3. Resolution R-17-12 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.
  
- IV. Unfinished Business

1. Board By-laws (Lee Frey, *President*)
2. Horticulture Committee Recommendation (Lee Frey, *President*)

V. New Business

1. Resolution R-17-13 Acknowledgement of Grants, Donations, or Trusts for the period July 1 – August 31, 2017 (Chris Litton, *Development Director*)
2. Development Update (Chris)
3. Design Services Agreement recommendation for the Ford Nature Center Redevelopment Project (Aaron Young, *Executive Director*)
4. Resolution R-17-14 for the Transportation Alternatives Program grant (Justin Rogers, *Planning Manager*)
5. Resolution R-17-15 ODOT Park District Road Improvement Fund, 2018-2019 Biennium (Justin)
6. Bid opening is Sept. 15, 2017 - Recommendation to award MC Golf Course Cart Staging Area Project (Justin)
7. Bid opening is Sept. 15, 2017 - Recommendation to award MC Golf Course Bunker Restoration – South Course project (Justin)

VI. Executive Director's Report (Aaron Young, *Executive Director*)

1. Received in cooperation with Buckeye Horse Park, an American Quarter Horse Association Step Grant in the amount of \$2,910.
2. Hosted ODNR Statewide Comprehensive Outdoor Recreation Plan Focus Group on 08-24-17, Provided Survey Results at parks.ohiodnr.gov/research.

VII. Standing Committees Reports

1. Nature Education Committee

VIII. Commissioners Time/Comments

- 1.

IX. Public Comments To Board

1. See sign-in sheet order
2. Limit to 3 minutes per person

X. Date of Next Meeting

1. The next Meeting is a Special Meeting and has been scheduled for 6 p.m., TUESDAY, October 10, 2017, in McMahon Hall at the MetroParks Farm. (Lee)

XI. Executive Session

1. To consider the appointment, employment, discipline, or compensation of public employees.
2. Purchase or Sale of Property
3. Pending or Imminent Court Action
4. Collective Bargaining Matters
5. Security Matters

XII. Adjournment

Mill Creek MetroParks 2017 BOARD MEETING SCHEDULE

Tuesday	October 10	6pm	Special Meeting w/ Work Session	MetroParks Farm
Monday	November 13	6pm	Regular Meeting	MetroParks Farm
Monday	December 18	6pm	Special Meeting w/ Work Session	Davis Center -Fellows Riverside Gardens

Dates, time, and location are subject to change.  
Please check [www.millcreekmetroparks.org](http://www.millcreekmetroparks.org), or call 330-702-3000 to verify.