

**Minutes of the Finance Standing Committee
to the Board of Park Commissioners of Mill Creek MetroParks
held on Saturday, December 2, 2017**

A Finance Standing Committee meeting was held in Classroom A at the Mill Creek MetroParks and was called to order at 12:10 p.m.

Finance Committee members present: Chairman Brian Hritz, Joseph Antenucci, Eric Clark, Frank Nolasco, Kevin Smith (Ex officio), and Elizabeth Ramsey

Finance Committee members not present: Tracie Balentine, Mark Mrofchak

Youngstown State Representatives present: Dr. Peter Woodlock, Director of the Lariccia School of Accounting and Finance, and volunteer students Collin Main & Zack Moran

1. Meeting called to order by Brian Hritz. Quorum met. Brian welcomed YSU guests.
 - a. Collin Main introduced himself and provided background info
 - b. Zack Moran introduced himself and provided background info
2. Since this was a special project meeting, reading of prior minutes dispensed with
 - a. Kevin describe projects on which YSU student volunteers would work
 - b. A discussion of cost analysis followed with decision to use full cost approach
 - c. Prudent allocation of indirect costs will be made
 - d. Eric Clark volunteered to be the Committee's liaison between YSU and MCMP
 - e. Project was named YSU-MCMP CAP (Cost Accounting Partnership)
3. Kevin indicated that Open Checkbook link was now available on MCMP website
4. Future meeting time set
 - a. Next meeting will be Saturday, January 6, 2018 at 10 a.m. McMahon Hall.
 - b. Proposed agenda to include an update on YSU-MCMP CAP, review of proposed 2018 budget, and such other business as may come before the committee
5. Motion to adjourn by consensus

Meeting adjourned 1:10 p.m.