

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK  
METROPARKS HELD MONDAY, JUNE 14, 2021.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, June 14, 2021.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Lee Frey welcomed staff and guests.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Meeting of May 10, 2021. Lee Frey accepted the minutes into the record as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #84475 - #84664 for a total of \$1,040,007.88 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #84475 - #84664 for a total of \$1,040,007.88 be approved. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer requested to increase appropriations to account 100-3870-5056 Landscape/Forestry Professional Services by \$3,742.75. The Mill Creek MetroParks Foundation provided funding for the planting of 12 sugar maple trees in the Wick Recreation Area. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-3870-5056 Landscape/Forestry Professional Services by \$3,742.75. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer introduced newly hired staff accountant Nick Morchak. The Board welcomed Nick to the MetroParks Team.

Aaron Young, Executive Director shared with the Board that he executed the First Renewal of Lease between Mill Creek Metropolitan Park District and the Rocky Ridge Neighborhood Association for the lease of the sugar house. A copy was included in the Board's packet of information. No action was needed.

Aaron Young, Executive Director identified that a Board retreat will be held on Saturday, August 7, 2021 from 8 am to Noon in the Administration Conference Room for the purpose of Strategic Planning. No decisions will be made as it is for discussion purposes only.

Aaron Young, Executive Director identified that Andrew Pratt, Gardens Director will be leaving the MetroParks later this month and thanked him for his service and wished him well in his new position. Aaron also introduced John Kleshinski, Park Planner (Landscape Architect) & Jacob Crawford Park Planner (Engineer) and welcomed them to the MetroParks.

Chris Bundy, Recreation Manager acknowledged an Eagle Scout project completed by William Bacho IV, which is a new gaga ball pit at the Wick Recreation Area. The Board thanked William for his service and completion of the project.

Randy Campana, Chief of Police presented and requested approval for the Mahoning, Columbiana, Trumbull County Local Government Mutual Aid Agreement for Law Enforcement. Lee Frey moved, at the request of the Chief of Police to approve the Mahoning, Columbiana, Trumbull County Local Government Mutual Aid Agreement for Law Enforcement. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Randy Campana, Chief of Police presented and requested approval for the Mill Creek MetroParks Code of Regulations. Lee Frey moved, at the request of the Chief of Police to the Mill Creek MetroParks Code of Regulations. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bid tabulation for the Wick Recreation Center Redevelopment Project. All bids received were over the 10% bid cap and must be rejected in accordance with Section 153.12 of the Ohio Revised Code. Justin identified that his team will review the design and evaluate whether to rebid the project again in 2021 or delay until a more favorable bidding environment in early 2022. Lee Frey moved, at the request of the Planning & Operations Director to reject all bids for the Wick Recreation Center Redevelopment Project in accordance with Section 153.12 of the Ohio Revised Code. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Justin Rogers, Planning & Operations Director presented and requested approval of Resolution R-21-05 Authorizing MetroParks Executive Director to Apply for ODNR NatureWorks Grant Program Funds. The funds are being sought for the completion of a new restroom on the MetroParks Golf Course. Lee Frey moved, at the request of the Planning & Operations Director to approve Resolution R-21-05 Authorizing MetroParks Executive Director to Apply for ODNR NatureWorks Grant Program Funds. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

R-21-05

**Resolution Authorizing MetroParks Executive Director to Apply for NatureWorks Grant Program Funds**

**WHEREAS**, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

**WHEREAS**, the Mill Creek MetroParks Board of Park Commissioners desires financial assistance under the NatureWorks Grant Program.


**NOW THEREFORE BE IT RESOLVED** by the Mill Creek MetroParks Board of Park Commissioners that the Board of Park Commissioners approves filing this application for financial assistance, and

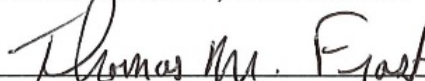
**BE IT FURTHER RESOLVED** that the MetroParks Executive Director is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance, and

**BE IT FURTHER RESOLVED**, the Mill Creek MetroParks Board of Park Commissioners does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks Grant Program.

This Resolution passed this 14<sup>th</sup> day of June 2021.

  
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Lee Frey, President

  
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Germaine Bennett, Vice President

  
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Tom Frost, Commissioner

  
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Jeff Harvey, Commissioner

  
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Paul Olivier, Commissioner

Justin Rogers, Planning & Operations Director presented and requested approval of Resolution R-21-06 Authorizing MetroParks Executive Director to Apply for Clean Ohio Conservation Funds. The funds are being sought for land acquisition in underserved areas of Mahoning County. Lee Frey moved, at the request of the Planning & Operations Director to approve Resolution R-21-06 Authorizing MetroParks Executive Director to Apply for Clean Ohio Conservation Funds. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

**R-21-06**

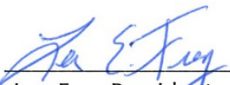
**Resolution Authorizing MetroParks Executive Director to Apply for  
Clean Ohio Conservation Program Funds**

**WHEREAS**, the Board of Park Commissioners of the Mill Creek Metropolitan Park District, operating under Chapter 1545 of the Ohio Revised Code, intends to apply to the Ohio Public Works Commission for Clean Ohio Conservation Program Funds.

**NOW THEREFORE BE IT RESOLVED**, that the MetroParks Executive Director is hereby authorized to apply, on behalf of the Board of Park Commissioners, to the Ohio Public Works Commission for Clean Ohio Conservation Program funds, and

**BE IT FURTHER RESOLVED** that the MetroParks Executive Director is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

This Resolution passed this 14<sup>th</sup> day of June 2021.

  
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Lee Frey President

  
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Germaine Bennett, Vice President

  
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Tom Frost, Commissioner

  
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Jeff Harvey, Commissioner

  
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Paul Olivier, Commissioner

Brian Tolnar, Golf & Recreation Director presented and requested approval of the following Recreation Special Events:

- Canfield Girls Basketball Par 3 Golf Outing on 08-06-21
- Youngstown Peace Race on 10-10-21

Lee Frey moved, at the request of the Golf & Recreation Director, that the special events be approved. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Brian Tolnar, Golf & Recreation Director presented and requested approval of the 2021 Morley Pavilion Rental Rates and the 2021 Wick Recreation Food & Beverage Truck Rates. Lee Frey moved, at the request of the Golf & Recreation Director, that the 2021 Morley Pavilion Rental Rates the 2021 Wick Recreation Food & Beverage Truck Rates be approved. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Chris Litton, Development Director presented the MetroParks Foundation deposit report for the period of May 1-31, 2021 at a total of \$1,670. Lee Frey moved to accept the deposit report for the period of May 1-31, 2021 as presented. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Megan Millich, Human Resources Director provided a presentation on the structure and operations of the Human Resources Department.

Commissioners Comments:

- Jeff Harvey inquired if the MetroParks has any anti-ransomware software. Aaron identified that we did through our Virtual Information Consultant; MicroDoctor, Inc.
- Germaine Bennett thanked Andrew Pratt for his service and all he went through at the beginning of his tenure with the MetroParks.

Public Comments to the Board:

- None

The next meeting is scheduled for Monday, July 12, 2021, at 6 p.m., at the MetroParks Farm.

Lee Frey moved at 6:55 pm to exit regular session and go into executive session for the purpose of Purchase or Sale of Property. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Germaine Bennet moved at 8:03 pm to exit executive session and go into regular session. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier

Voting Nay:     None

There being no further business, the meeting adjourned at approximately 8:04 p.m.

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Presiding Officer

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Secretary