

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK  
METROPARKS HELD MONDAY, NOVEMBER 15, 2021.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, November 15, 2021.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Lee Frey, Board President welcomed staff and guests.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Regular Meeting of October 12, 2021. Lee Frey accepted the minutes into the record as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #85624 - #85800 for a total of \$1,339,494.95 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #85624 - #85800 for a total of \$1,339,494.95 approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer requested to increase appropriations to account 809-0809-5097 Ford Nature Center Redevelopment Appropriations by \$12,186.59. A 2020 construction administration services P.O. was prematurely closed in 2021 and the remaining balance is still needed to complete construction administration. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 809-0809-5097 Ford Nature Center Redevelopment Appropriations by \$12,186.59. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Aaron Young, Executive Director identified that he is expecting to provide an update at the next meeting on a land acquisition project that staff have been working on for several years. Once the project has closed, a formal announcement will be made.

Aaron Young, Executive Director identified that The Ohio Parks and Recreation Association (OPRA) has announced its 2021 Annual Awards of Excellence Winners. Mill Creek Golf Courses' American Junior Golf Association Junior All Start Tournament won 1<sup>st</sup> Place in the Sports category. Aaron congratulated Brian Tolnar, Director of Golf & Recreation as well as his team.

Aaron Young, Executive Director presented Resolution R-21-09 Acknowledging Grants, Donations or Trusts for the period of June 30, 2021 to October 31, 2021 for approval. Lee Frey moved, at the request of the Executive Director to approve Resolution R-21-09 Acknowledging Grants, Donations or Trusts for the period of June 30, 2021 to October 31, 2021. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

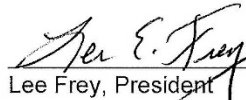
Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None


Resolution R-21-09

ACKNOWLEDGEMENT OF GRANTS, DONATIONS, OR TRUSTS

BE IT RESOLVED by the Board of Park Commissioners of Mill Creek Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the grants, donations or trusts submitted to the Park District for the period of June 30, 2021, through October 31, 2021 as detailed on the summary marked Exhibit A, and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court.

IN WITNESS THEREOF, We, the Board of Park Commissioners hereunto set our hand this 15<sup>th</sup> day of NOVEMBER, 2021.

  
Lee Frey, President

  
Germaine Bennett, Vice President

  
Tom Frost, Commissioner

  
Jeff Harvey, Commissioner

  
Paul Olivier, Commissioner

Date of Donation	Donor	Amount	Fund
6/30/2021	Elaine Young	\$ 25.00	General
7/1/2021	Tom Shipka	\$ 100.00	General
7/3/2021	Melanie Smith	\$ 26.25	General
7/3/2021	George Semer	\$ 50.00	General
7/4/2021	Susan Nadenichek	\$ 21.00	General
7/5/2021	Justin Mondok	\$ 2.10	General
7/8/2021	Barbara Walker	\$ 36.75	General
7/5/2021	Charlene Yuengert	\$ 5.25	General
7/5/2021	Melinda Mondok	\$ 2.10	General
7/8/2021	Western Reserve Garden Center	\$ 100.00	General
7/12/2021	Suzette Darden	\$ 10.00	General
7/14/2021	Ramond Lombardi	\$ 100.00	General
7/14/2021	Jane Johnston	\$ 25.00	General
7/14/2021	Beverly Parks	\$ 30.00	General
7/15/2021	John Campbell	\$ 100.00	General
7/15/2021	Al Leonhart	\$ 50.00	Bike Trail Endowment
7/9/2021	Jeanne Goodman	\$ 325.00	Fellows Riverside Gardens
6/8/2021	Mahoning Valley Amature Radio	\$ 200.00	General
7/17/2021	Scott Szejack	\$ 5.25	General
7/17/2021	Martin Pfinsgraff	\$ 105.00	General
7/19/2021	Angela Sherick	\$ 5.00	General
7/19/2021	Andrea Small	\$ 21.00	General
7/26/2021	Packer Thomas	\$ 500.00	Fellows Riverside Gardens
7/19/2021	Raymond Belsick	\$ 50.00	Fellows Riverside Gardens
7/20/2021	John Fitzgibbon	\$ 100.00	General
7/28/2021	Mary Beth Breckenridge	\$ 52.50	General
7/27/2021	Michael Malkin	\$ 26.25	General
7/20/2021	Donna Panazzi	\$ 100.00	General
7/20/2021	Timothy Inglis	\$ 500.00	General
7/25/2021	Kris Gregory	\$ 100.00	Wick Rec. Endowment
7/15/2021	Farmers Trust Company	\$ 20,000.00	Ford Nature Center
7/29/2021	Sharyn Zembower	\$ 105.00	General
7/7/2021	Dr. Gene Pusateri	\$ 2,000.00	Bench
8/1/2021	Tom Shipka	\$ 100.00	General
8/17/2021	Margret Keasey	\$ 100.00	Rose Garden Endowment
8/1/2021	Florence Webster	\$ 125.00	Rose Garden Endowment
8/4/2021	Amy Bullard	\$ 5,000.00	Rose Garden Endowment
8/8/2021	Pete Karpyk	\$ 30.00	Farm Endowment
8/5/2021	Charles & Mary Fowler	\$ 500.00	Lily Pond Endowment
7/16/2021	Community Foundation of M.V.	\$ 60,000.00	Ford Nature Center
8/15/2021	Kristen Lauer	\$ 26.25	General
8/17/2021	Scott Szejack	\$ 5.25	General
8/18/2021	Jean Mullholland	\$ 52.50	General
8/29/2021	Kristen Kriss	\$ 10.50	General
9/1/2021	Tom Shipka	\$ 100.00	General
8/31/2021	Marianne Klein	\$ 100.00	General
9/1/2021	Steven Krill	\$ 105.00	General
9/6/2021	Cash Donoations	\$ 32,690.00	General

9/13/2021	The Columbus Foundation	\$ 1,000.00	Trail Endowment
9/14/2021	Deborah Grinstein	\$ 425.00	General
9/16/2021	Lakeshore Hockey Association	\$ 150.00	Wick Rec. Endowment
9/21/2021	Theodore Shmidt	\$ 250.00	General
9/21/2021	Thomas Dundon	\$ 25.00	Rose Garden Endowment
9/10/2021	Capital Group America Funds	\$ 6,465.00	General
9/11/2021	Pepe Parish	\$ 10.00	General
9/13/2021	Lily Appugliese	\$ 10.50	General
9/13/2021	Matthew Coppage	\$ 21.00	General
9/3/2021	AJGA	\$ 3,444.00	Golf Endowment
9/14/2021	Kellianne Craig	\$ 10.00	General
9/17/2021	Scott Szejjack	\$ 5.25	General
9/17/2021	Maxine Mantell	\$ 50.00	General
9/23/2021	Rachel Blum	\$ 105.00	General
9/24/2021	Chris Litton	\$ 5.25	General
9/30/2021	Kristen Kriss	\$ 10.50	General
7/26/2021	Premier Wealth	\$ 8,333.00	FNC
9/23/2021	Farmer's National Bank	\$ 3,000.00	Short Term (Sponsorship)
10/1/2021	Tom Shipka	\$ 100.00	General
10/12/2021	PNC	\$ 500.00	Short Term (Sponsorship)
10/15/2021	Mike Budge	\$ 10.50	General
	<b>Total</b>	<b>\$ 147,752.95</b>	

Aaron Young, Executive Director presented Resolution R-21-10 Authorizing the Executive Director to apply for Clean Ohio Conservation Funds. Lee Frey moved, at the request of the Executive Director to approve Resolution R-21-10 Authorizing the Executive Director to apply for Clean Ohio Conservation Funds. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

**R-21-10**

**Resolution Authorizing MetroParks Executive Director to Apply for  
Clean Ohio Conservation Program Funds**


**WHEREAS**, the Board of Park Commissioners of the Mill Creek Metropolitan Park District, operating under Chapter 1545 of the Ohio Revised Code, intends to apply to the Ohio Public Works Commission for Clean Ohio Conservation Program Funds.

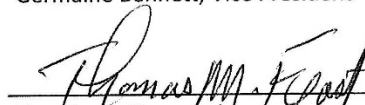
**NOW THEREFORE BE IT RESOLVED**, that the MetroParks Executive Director is hereby authorized to apply, on behalf of the Board of Park Commissioners, to the Ohio Public Works Commission for Clean Ohio Conservation Program funds, and

**BE IT FURTHER RESOLVED** that the MetroParks Executive Director is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

This Resolution passed this 15<sup>th</sup> day of November 2021.

  
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Lee Frey President

  
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Germaine Bennett, Vice President

  
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Tom Frost, Commissioner

  
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Jeff Harvey, Commissioner

  
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Paul Olivier, Commissioner

Aaron Young, Executive Director presented the Third Renewal of Lease between MCMP and Kravitz Delicatessen, Inc for the Café at the Gardens. This is a one-year renewal for the year 2022 under the same terms and conditions of the original lease; \$1,200 in monthly rental payments and 6% of gross sales revenue. Lee Frey moved, at the request of the Executive Director to approve the Third Renewal of Lease between MCMP and Kravitz Delicatessen, Inc for the Café at the Gardens. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Aaron Young, Executive Director presented for discussion the following MetroParks Rule regarding use of trails:

Existing Rule Language:

21.2: In order to protect environmentally sensitive areas on Park District lands, no person shall leave the designated trails where posted.

Jeff offered several comments with regards for the need of visitors to obey the signage, especially where there are environmentally sensitive areas. Possible edits or additions to the permit language may need to be considered as well as improved communication of the current rule. Administration will prepare a recommendation on signage and permit language for the December 2021 Meeting.

Justin Rogers, Planning & Operations Director presented the bids for the Ford Nature Center Exhibit Construction. It is recommended that Exhibit Concepts, Inc. be awarded the contract at the grand total amount of \$373,879. Lee Frey moved, at the request of the Planning & Operations Director to award the contract at the grand total amount of \$373,879 to Exhibit Concepts, Inc. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Chris Litton, Development Director shared the MetroParks Foundation deposit report for the period of October 1-31, 2021 at a total of \$50,600. Lee Frey moved to accept the deposit report for the period of October 1-31, 2021 as presented. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Brian Tolnar, PGA Director of Golf & Recreation provided a presentation on the Golf & Recreation Department, its staff and their respective responsibilities and recent accomplishments. Paul inquired as to the income versus expenditures for the Course. Jeff inquired as to the costs of materials moving forward. Germaine commented about how she didn't know how many activities that we offer and complimented the team on the offerings. Tom inquired as to the ownership of the golf carts. Brian indicated that we have a five year lease on the carts from Club Car that will expire in 2022. Lee thanked Brian as well as Jaime and the Education Department for their postings on FaceBook.

Commissioners Comments:

- Lee would like to move the meeting in December to the Davis Center.
- Jeff inquired about the status of East Newport Drive Slope Repair. Justin identified that the project is substantially complete pending the installation of asphalt, weather pending.
- Paul thanked the staff and Lee for the presentations to the Board. They were very beneficial. Tom likened the presentations to the Trolley Tours.

Public Comments to the Board:

- None

The next meeting is scheduled for Monday, December 13, 2021, at 6 p.m., at the Davis Center.

There being no further business, the meeting adjourned at approximately 6:52 p.m.

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Presiding Officer

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Secretary