

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK
METROPARKS HELD MONDAY, MARCH 14, 2022.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, March 14, 2022.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Lee Frey, Board President welcomed staff and guests.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present via Zoom
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Regular Meeting of February 14, 2022. Lee Frey accepted the minutes into the record as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #86324- #86514 for a total of \$782,037.47 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #86324- #86514 for a total of \$782,037.47. The motion was seconded by Germaine Bennett after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented a request to increase appropriations to account 100-1100-5056 Golf Operations Professional Services by \$1,845.00. This is grant funding received from the Mahoning County Convention & Visitors Bureau for Mill Creek Golf Course to attend the Michigan and New York Golf & Travel Shows. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-1100-5056 Golf Operations Professional Services by \$1,845.00. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented a request to increase appropriations to account 100-6000-5057 Police Training by \$3,963.96. This reimbursement from the Ohio Attorney General's Office for Police Department Training. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-6000-5057 Police Training by \$3,963.96. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented a request to increase appropriations to account 100-6000-5057 Police Training by \$5,825.00. This is money the Police Department received from trading in older weapons. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-6000-5057 Police Training by \$5,825.00. The motion was seconded by Germaine Bennett after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Aaron Young, Executive Director presented a summary of the current status of the Citizens Advisory Committees. There are several openings on various committees and postings have been made in an effort to bring awareness to the openings.

Aaron Young, Executive Director presented the Board with a copy of the 2021 Annual Report and noted that a copy is also available on the MetroParks website. Aaron also thanked Jaime Yohman, Community Engagement Director and her team for preparing the report.

Aaron Young, Executive Director identified that Denise Stewart, President of Friends of Fellows Riverside Gardens was in attendance to provide the MetroParks with 50% of the profits from their operating of the Shops in the Gardens in accordance with our current agreement. The check was in the amount of \$26,244.35. The balance of the profits, or the other 50% was deposited in the Davis Center Endowment Fund.

Aaron Young, Executive Director identified and recommended that Cynthia Wollet, CPA be reappointed to the Foundation for another three (3) year term. Cynthia's current term expired on 02-28-22 and she has agreed to continue to serve at the discretion of the Board. Lee Frey moved to reappoint Cynthia Wollet, CPA to another three (3) year term to the MetroParks Foundation, expiring on 02-28-25. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented Resolution R-22-04 authorizing the Executive Director to apply for H2Ohio Wetland Grant Program Funds. Lee Frey moved, at the request of the Planning & Operations Director, to approve Resolution R-22-04 as presented. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

R-22-04

**Resolution Authorizing MetroParks Executive Director to Apply for
H2Ohio Wetland Grant Program Funds**


WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for water quality improvements, through the Ohio River Basin H2Ohio Wetland Grant Program.

WHEREAS, the Board of Park Commissioners of the Mill Creek Metropolitan Park District, operating under Chapter 1545 of the Ohio Revised Code, intends to apply to the Ohio Department of Natural Resources for H2Ohio Wetland Grant Program Funds.

NOW THEREFORE BE IT RESOLVED, that the MetroParks Executive Director is hereby authorized to apply, on behalf of the Board of Park Commissioners of the Mill Creek Metropolitan Park District, to the Ohio Department of Natural Resources for H2Ohio Wetland Grant Program Funds, and is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance, and

BE IT FURTHER RESOLVED that the Board of Park Commissioners of the Mill Creek Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Ohio River Basin H2Ohio Wetland Grant Program.

This Resolution passed this 14th day of March 2022.



Lee Frey President



Germaine Bennett, Vice President

Tom Frost, Commissioner



Jeff Harvey, Commissioner



Paul Olivier, Commissioner

Justin Rogers, Planning & Operations Director presented Resolution R-22-05 authorizing the Executive Director to apply for Surface Transportation Block Grant, (STBG) Funds. These funds will be utilized for improvements to Slippery Rock Bridge. Lee Frey moved, at the request of the Planning & Operations Director, to approve Resolution R-22-05 as presented. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

RESOLUTION R-22-05

APPLICATION FOR FEDERAL STBG FUNDS

A RESOLUTION ALLOWING THE BOARD OF PARK COMMISSIONERS OF THE MILL CREEK METROPOLITAN PARK DISTRICT TO APPLY FOR FEDERAL Surface Transportation Block Grant Program (STBG) FUNDS PROGRAMMED BY THE EASTGATE REGIONAL COUNCIL OF GOVERNMENTS (Eastgate) TO Improve Slippery Rock Bridge on West Glacier Drive in Mill Creek Park, City of Youngstown, Mahoning County, Ohio.

WHEREAS, Slippery Rock Bridge on West Glacier Drive in Mill Creek Park is a critical and functional transportation component of the vehicular, bicycle, and pedestrian infrastructure throughout Mill Creek Park; and

WHEREAS, this functional and historic transportation infrastructure is in need of repair to improve the function, aesthetics, and to extend the lifespan to the Mill Creek Metropolitan Park District and the users of Mill Creek Park; and

WHEREAS, the Slippery Rock Bridge is in need of improvements to the bridge's infrastructure components including concrete walks, stone veneer piers, waterproofing, beam seats, etc.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF PARK COMMISSIONERS OF MILL CREEK METROPOLITAN PARK DISTRICT, State of Ohio:

SECTION 1. That the Board of Park Commissioners of Mill Creek Metropolitan Park District is hereby authorized to apply for Federal Surface Transportation Block Grant Program (STBG) Funds programmed by the Eastgate Regional Council of Governments for the following bridge infrastructure improvement project:

- (1) Project Name: Improvements to Slippery Rock Bridge on West Glacier Drive in Mill Creek Park;
- (2) Project Description: Improvements to the function, aesthetics and lifespan of the Bridge over Mill Creek by improving concrete walks, stone veneer piers, waterproofing, beam seats, etc.;
- (3) Termini: STA 0+00 to STA 2+50 on West Glacier Drive
- (4) Cost Estimate: \$200,000

SECTION 2. That the Board of Park Commissioners of Mill Creek Metropolitan Park District acknowledges and understands the Eastgate "Funding Policy Guidelines" and confirms to the best of its knowledge that the information contained in the project application is accurate, that it intends to diligently pursue that project, and that a local share is required in the amount of (\$40,000) to match federal funds.

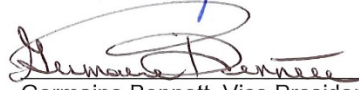
SECTION 3. That it is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were meeting open to the public and in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety convenience and welfare of the Mill Creek Metropolitan Park District and the patrons thereof, for the reason that it is to apply for this funding, and provided that it receives the majority approval of the Board, shall be in full force and effect from and after its passage and approval; otherwise to be in full force and effect from and after the earliest period allowed by law.

Passed MARCH 14, 2022



Lee Frey President



Germaine Bennett, Vice President

Tom Frost, Commissioner



Jeff Harvey, Commissioner



Paul Olivier, Commissioner

Justin Rogers, Planning & Operations Director presented the bid award recommendation for the Springfield Forest Improvements. It is recommended that Foust Construction, Inc. be awarded the contract for the project named Springfield Forest Improvements at the grand total amount bid of \$145,579.25. Lee Frey moved, at the request of the Planning & Operations Director, to award the contract for the project named Springfield Forest Improvements at the grand total amount bid of \$145,579.25 to Foust Construction, Inc. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bid award recommendation for the 2022 Drive Improvements. It is recommended that R.T. Vernal Paving & Excavating be awarded the contract for the project named 2022 Drive Improvements at the grand total amount bid of \$211,925.50. Lee Frey moved, at the request of the Planning & Operations Director, to award the contract for the project named 2022 Drive Improvements at the grand total amount bid of \$211,925.50 to R.T. Vernal Paving & Excavating. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bid award recommendation for the Wick Recreation Center Redevelopment. It is recommended that Declan Construction, Inc. be awarded the contract for the project named Wick Recreation Center Redevelopment, incorporating the base bid and two alternative items at the grand total amount bid of \$1,192,000. Lee Frey moved, at the request of the Planning & Operations Director, to award the contract for the project named Wick Recreation Center Redevelopment, incorporating the base bid and two alternative items at the grand total amount bid of \$1,192,000 to Declan Construction, Inc. The motion was seconded by Germaine Bennett after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Brian Tolnar, PGA Director of Golf and Recreation presented the Hole #55 Food & Beverage Lease for approval. The lease is for a period of one year; for 2022 and is with the current provider; Valley Grille, LLC. Lee Frey moved, at the recommendation of the PGA Director of Golf and Recreation, to approve the Hole #55 Lease as presented. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Brian Tolnar, PGA Director of Golf and Recreation presented a Special Event to the Board for approval. The special event is the Youngstown Ultra Trail Classic on 09-10-22 at Wick Recreation Areas by the NEO Trail Club. Lee Frey moved, at the recommendation of the PGA Director of Golf and Recreation, that the presented Special Event be approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Brian Tolnar, PGA Director of Golf and Recreation presented a Special Event to the Board for approval. The special event is the Twilight Run 5K Fundraiser on 06-17-22 on the MetroParks Bikeway by the Canfield Cross Country Team. Lee Frey moved, at the recommendation of the PGA Director of Golf and Recreation, that the presented Special Event be approved. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Brian Tolnar, PGA Director of Golf and Recreation presented a Special Event to the Board for approval. The special event is the Run Y-Town 5 & 10 Miler on 04-10-22 in Mill Creek Park by Second Sole Racing. Lee Frey moved, at the recommendation of the PGA Director of Golf and Recreation, that the presented Special Event be approved. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Chris Litton, Development Director shared the MetroParks Foundation deposit report for the period of February 1-28, 2022 at a total of \$6,800. \$95,000 was also transferred as part of the Trail Fund Lee Frey moved to accept the deposit report for the period of February 1-28, 2022 as presented. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Public Comments to the Board:

- Chris Flak; represents Plant Ahead Ohio (PAO) and provided a copy of the brochure to the Board and Executive Director. They are also in support of the previous tree groups that attended the February meeting and read a letter to that effect urging the MetroParks to help establish a “tree ethic.”
- Paul Dutton had a question with regards to how the Hole #55

Commissioners Comments:

- Lee requested a Board Retreat and that Aaron will send out a Doodle poll for a Saturday in April & May. Commissioners are to reply with preferred dates.
- Jeff thanked FFRG for their contribution and reminded everyone of the contributions that MCMP makes to that location as well.

The next meeting is scheduled for Monday, April 11, 2022, at 6 p.m., at McMahon Hall.

There being no further business, the meeting adjourned at approximately 6:40 p.m.

Presiding Officer

Secretary