

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK
METROPARKS HELD MONDAY, SEPTEMBER 13, 2022.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, September 13, 2022.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Lee Frey, Board President welcomed staff and guests.

Roll Call was as follows:

Germaine Bennett;	Absent
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present after meeting started

The Board was presented with the Minutes of the Regular Meeting of August 8, 2022. Lee Frey accepted the minutes into the record as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #87735 - #88049 for a total of \$1,271,657.49 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #87735 - #88049 for a total of \$1,271,657.49. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Frey, Frost, Harvey
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer requested to increase appropriations to account 100-1100-5042 Golf Operations Merchandise by \$12,089 and \$1,000 to account 100-1100-5073 Supplies. This is the remainder of the reimbursement from insurance for the golf break-in. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-1100-5042 Golf Operations Merchandise by \$12,089 and \$1,000 to account 100-1100-5073 Supplies. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Frey, Frost, Harvey
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer requested approval of Resolution R-22-10 Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Lee Frey moved, at the request of the Finance Director, to approve Resolution R-22-10 Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Frey, Frost, Harvey
Voting Nay:	None

R-22-10

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Revised Code Sections 5705.34-5705.35

The Board of Park Commissioners of Mill Creek Metropolitan Park District, Mahoning County, Ohio, met in REGULAR Session on the 19th day of SEPTEMBER, 2022, at the office of MILL CREEK METROPARKS with the following members present:

LEE FREY

JEFF HARVEY

TOM FROST

Mr. Ms. LEE FREY, PRESIDENT moved the adoption of the following Resolution:

RESOLVED, By the Board of Park Commissioners of Mill Creek Metropolitan Park District, Mahoning County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget or has been granted the authority by the Mahoning County Budget Commission to waive this requirement for the next succeeding fiscal year commencing January 1, 2023; and

WHEREAS, The Budget Commission of Mahoning County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Park Commissioners of Mill Creek Metropolitan Park District, Mahoning County, Ohio, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX
APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED
TAX RATES

Fund	Amount Approved by Budget Commission Inside 10 Mill Limitation	Amount To Be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax to be Levied Inside 10 Mill Limit	County Auditor's Estimate of Tax to be Levied Outside 10 Mill Limit
General Fund		8,260,794		2.00
Total		\$ 8,260,794		2.00

**SCHEDULE B
CURRENT PROPERTY VALUES AND
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES
(see attached)**

And be it further

RESOLVED, That the Secretary of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr./Ms. JEFF HARVEY seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr./Ms. LEE FREY
Mr./Ms. JEFF HARVEY
Mr./Ms. TOM FREEST

Adopted the 19th day of SEPTEMBER, 2022.



Finance Director of the Board of Park Commissioners of
Mill Creek Metropolitan Park District
Mahoning County, Ohio

**CERTIFICATE OF COPY
ORIGINAL ON FILE**

The State of Ohio, Mahoning County, ss.

I, A. E. Young, Secretary of the Board of Park Commissioners of Mill Creek Metropolitan Park District in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original _____

_____ now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature this 19th day of SEPTEMBER, 2022.



Finance Director of the Board of Park Commissioners of
Mill Creek Metropolitan Park District
Mahoning County, Ohio

_____ A copy of this resolution must be certified to the Mahoning County Auditor within the time prescribed by section 5705.34 of the Ohio Revised Code, or at such a later date as may be approved by the Board of tax appeals. _____

Filed _____, 2022

Ralph T. Meacham, CPA, County Auditor

By Manuel E. Santiago

Deputy Auditor

MILL CREEK METROPOLITAN PARK DISTRICT

Rate Resolution Worksheet

Tax Year 2021

Calendar Year 2022

	Residential and Agricultural	Commercial and Other	Personal Property Public Utility	Personal Property	Total
01/01/21 Valuation	3,410,534,270	983,313,070	358,384,660	0	4,752,232,000
Subtotal	3,410,534,270	983,313,070	358,384,660	0	4,752,232,000
Subtotal divided by 1,000	3,410,534	983,313	358,385	0	4,752,232
Rate					
Other (in)	0	0	0	0	0
Rate					
Other (in)	0	0	0	0	0
Rate					
Other (in)	0	0	0	0	0
Rate	1.437702	1.677305	1.750000	1.750000	
01 Mill Creek Metropolitan Cur Exp TY30	4,903,332	1,649,316	627,174	0	7,179,822
Rate	0.218738	0.249527	0.250000	0.250000	
16 Mill Creek Metropolitan Cur Exp TY30	746,013	245,363	89,596	0	1,080,972
Rate					
Other (out)	0	0	0	0	0
Rate					
Other (out)	0	0	0	0	0
Rate					
Other (out)	0	0	0	0	0
Rate					
Other (out)	0	0	0	0	0
Rate					
Other (out)	0	0	0	0	0
Rate					
Other (out)	0	0	0	0	0
Tax Total	5,649,345	1,894,679	716,770	0	8,260,794
Tax Total IN	0	0	0	0	0
Tax Total OUT	5,649,345	1,894,679	716,770	0	8,260,794
Check Total	5,649,345	1,894,679	716,770	0	8,260,794
Rate total IN	0.000000	0.000000	0.000000	0.000000	
Rate Total OUT	1.656440	1.926832	2.000000	2.000000	
Total Rate	1.656440	1.926832	2.000000	2.000000	
Total	8,260,794				

Mill_Creek Levy Rates Calendar Year 2022

Aaron Young, Executive Director shared a copy of an article about the MetroParks Foundation Partners in the Park Program that was featured in the Ohio Parks and Recreation Association Magazine. Aaron thanked Chris and Jaime for their work on this article.

Aaron Young, Executive Director identified that there is a conflict with members of the Board for the October Meeting that is currently scheduled for Tuesday, October 11, 2022. An alternate date of Monday, October 17, 2022 has been identified.

Paul Olivier joined the meeting at this point within the agenda at approximately 6:07 pm.

Nick Derico, Natural Resource Steward acknowledged Gabe Dearing with Troop 9002 for his eagle scout project that resulted in a new bench being installed along the MetroParks Farm Disc Golf Course. The Board thanked Gabe for his work. Gabled thanked the group.

Aaron Young, Executive Director presented the bid award recommendation for the Garden Café and Catering Lease. There was only one bid submitted. Aaron recommended that Rydar Group LLC, d.b.a. Kravitz Delicatessen be awarded the bid. Rydar Group LLC purchased Kravitz Delicatessen in 2022 and have been operating it since. Lee Frey moved, at the recommendation of the Executive Director to award the bid for the Garden Café and Catering Lease to Rydar Group LLC, d.b.a. Kravitz Delicatessen at a grand total amount of \$154,050. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Frey, Frost, Harvey, Olivier
Voting Nay:	None

Justin Rogers, Director of Planning & Operations requested approval of Resolution R-22-11 Authorizing participation in the ODOT Municipal Bridge Inspection Program. The MetroParks has 18 bridges within the park and are all under ODOT's jurisdiction. Lee Frey moved, at the request of the Planning & Operations Director, to approve Resolution R-22-11 Authorizing participation in the ODOT Municipal Bridge Inspection Program. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Frey, Frost, Harvey, Olivier
Voting Nay:	None

Mill Creek Metropolitan Park District

R-22-11

Resolution for Bridge Inspection Program Services

WHEREAS, the Ohio Department of Transportation (ODOT) "Bridge Inspection Program Services" helps Local Public Agencies (LPA) in achieving full compliance with Federal Highway Administration's (FHWA) bridge metrics requirements, and

WHEREAS, ODOT has prepared a General Engineering Scope of Services document (Attachment A) for the bridge metrics work and will secure a professional consultant to carry out the work, and

WHEREAS, ODOT is currently offering for LPA's to be included in the Bridge Inspection Program Services, whereas the services include but are not limited to routine inspections, element level inspections, critical findings report, fracture critical member inspections, load rating calculations and reports, weight limits posting sign recommendations, scour assessments, scour plan of actions, development of fracture critical plans, and underwater dive inspection reports if needed, and

WHEREAS, Mill Creek Metropolitan Park District (MetroParks) is an eligible LPA, the MetroParks currently has eighteen (18) bridges on the State of Ohio's Bridge Management System, and the MetroParks has determined the need to participate in ODOT's Bridge Inspection Program Services, and

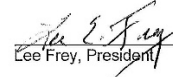
WHEREAS, ODOT shall assume and bear 100% of the cost for the Bridge Inspection Program Services requested by the MetroParks and agreed to by ODOT, in accordance with eligible services as described in ODOT's "Consultant's Scope of Services Task Order Contract".

NOW, THEREFORE, BE IT RESOLVED, the Board of Park Commissioners of the Mill Creek Metropolitan Park District (Board) agree as follows:

1. The Board hereby determined that participating in ODOT's Bridge Inspection Program Services is in the best interest of the public and hereby gives consent to ODOT's Director of Transportation to complete the services included in the Bridge Inspection Program Services.
2. The Executive Director of the MetroParks is hereby authorized and directed to enter into any necessary contracts with ODOT's Director of Transportation for the Bridge Inspection Program Services.
3. The Board hereby commits to cooperate with ODOT's Director of Transportation in carrying out the Bridge Inspection Program Services.
4. The Board hereby agrees to pay 100% of the cost of all services which are not included in ODOT's "Consultant's Scope of Services Task Order Contract".
5. The Board hereby agrees that all right-of-way required for the services to be performed will be made available in accordance with current State and Federal regulations.

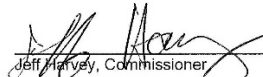
This Resolution passed this 19th day of September 2022.

Board of Park Commissioners


Lee Frey, President

Germaine Bennett, Vice-President


Tom Frost, Commissioner


Jeff Harvey, Commissioner


Paul Olivier, Commissioner

Justin Rogers, Director of Planning & Operations presented the bid award recommendation for the 2022 Drive Resurfacing (West Park Drive) Project. Justin recommended that the bid be awarded to Lindy Paving in a grand total amount bid of \$176,998.00. Lee Frey moved, at the recommendation of the Director of Planning & Operations to award the bid for the 2022 Drive Resurfacing (West Park Drive) Project to Lindy Paving in a grand total amount bid of \$176,998.00. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier
Voting Nay: None

Brian Tolnar, PGA Director of Golf & Recreation presented the Holy Family Run-Walk Race on Saturday, November 5, 2022 for approval. Lee Frey moved, at the recommendation of PGA Director of Golf and Recreation that the Holy Family Run-Walk Race on Saturday, November 5, 2022 be approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier
Voting Nay: None

Lee Frey, President presented a change to the Board By-laws related to the annual review schedule for the Executive Director. The proposed change is as outlined below:

Current By-Law Language:

SECTION I - BOARD OF PARK COMMISSIONERS

f. Pursuant to its authority in ORC Chapter 1545, the functions of the Board shall include:

3. To select and evaluate an Executive Director to manage the day to day activities of the Park subject to direction by the Board. The evaluation shall take place in June and December of each year the Executive Director is employed.

Proposed By-Law Language:

SECTION I - BOARD OF PARK COMMISSIONERS

f. Pursuant to its authority in ORC Chapter 1545, the functions of the Board shall include:

3. To select and evaluate an Executive Director to manage the day to day activities of the Park subject to direction by the Board. The evaluation shall take place in ~~June~~ and December of each year the Executive Director is employed.

Lee Frey moved to accept the change as presented. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier
Voting Nay: None

Chris Litton, Development Director shared the MetroParks Foundation deposit report for the period of August 1-31, 2022 at a total of \$20,649.43. Lee Frey moved to accept the deposit report for the period of August 1-31, 2022 as presented. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier
Voting Nay: None

Public Comments to the Board: (see sign-in sheet)

- Michael Kerensky Canfield HS Golf Coach wanted to thank the Golf Course staff for the work that they do. Brian Tolnar, Stacie Butler and Lance Bailey do an exemplary job at maintaining the Golf Course and supporting the golfers, particularly the youth golfers. Michael wanted to let the MetroParks Board know about the work of their team at the course. The course is in great shape and with the play that it received is a wonderful thing. They team makes the course a gem of the MetroParks.
- Tom D'Amico Loves the MetroParks golf course. Tom is a realtor and walked, ran and paddled every part of the Park. Tom is concerned about the condition of Lake Newport. He believes that Lake Newport is a "dead" lake. He would like to see something done with the Lake. Tom approached the City of Youngstown about using some of the \$81 million American Rescue Funds to begin the consent decree regarding the storm sewer system, but to no avail. He would like to see the MetroParks approach the City about doing the same.

Commissioners Comments:

- Tom thanked Mike and Tom for their comments.
- Jeff shared that he visited the Park on Saturday and stated that Fellows was packed with weddings getting their photos taken. Trash was all picked up and the Park looked great.
- Lee thanked Brian and his team for their work at the Course.

The next meeting is scheduled for Tuesday, October 11, 2022, at 6:00 p.m., at McMahon Hall.

There being no further business, the meeting adjourned at approximately 6:36 p.m.

Presiding Officer

Secretary