

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK
METROPARKS

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, April 13, 2026.

The meeting opened at 5:00 p.m., with a recitation of The Pledge of Allegiance.

Paul Olivier, Board President welcomed staff and guests.

Roll Call was as follows:

Lee Frey;	Present
Jeff Harvey;	Present
Jim Houck;	Present
Paul Olivier;	Present
Katharine Paull;	Present

The Board was presented with the Minutes of the Regular Meeting of March 9, 2026. Paul asked the Board if there were any edits or corrections and, with their being none, Paul accepted the minutes into the record as written.

Public Comments to the Board: (see sign-in sheet)

- Stan Socha asked about the timing on the repairs on the Silver Bridge. Stan congratulated the MetroParks on the work in cleaning up the downed trees from recent storms.
- Jerry Serbel objected to the killing of the deer within the Park. He questioned how many deer were killed and noted that he did not see it in the Vindicator.
- Mike Drabison signed in but declined to speak.
- Chris Flak noted that she is a Mahoning County Resident and commented on bow hunting. She does believe that there is anything that she can do to convince the Board to stop the hunting but, she specifically objects to bow hunting. She referenced various on-line studies related to the inefficiency of bow hunting.
- Abby Ivan referenced her son living in California and there are a lot of deer on the golf course near his home. She questioned how their facility can look pristine with all of the deer. She disagrees with the killing of the deer. She questioned the need for killing and its impact on community relations.

Nick Morchak, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #97621 - #97838 for a total of \$890,441.23 be approved. Paul Olivier moved, to accept the recommendation of the Finance Director, that the funds having been certified as on hand and duly appropriated, that disbursements #97621 - #97838 for a total of \$890,441.23, be approved. The motion was seconded by Jeff Harvey and after discussion including confirmation of the total of \$890,441.23, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Frey, Harvey, Houck, Olivier, Paull
Voting Nay:	None

Nick Morchak, Finance Director/Treasurer presented a request to increase appropriations to account 100.2203.5097 Fellows Riverside Gardens Davis Center Capital Improvements by \$7,885.21. This was money received from an insurance claim resulting from the damage incurred in the lower levels of the Davis Center. Lee Frey moved, to accept the recommendation of the Finance Director and approve the request to increase appropriations to account 100.2203.5097 Fellows Riverside Gardens Davis Center Capital Improvements by \$7,885.21. The motion was seconded by Katharine Paull and after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Frey, Harvey, Houck, Olivier, Paull
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Voting Nay: None

Nick Morchak, Finance Director/Treasurer presented a request to increase appropriations to account 100.3653.5097 Annual Parking Lot Capital Improvements by \$205.84. This was money received from the Foundation pertaining to the remaining interest on a former account. Paul Olivier moved, to accept the recommendation of the Finance Director and to approve the request to increase appropriations to account 100.3653.5097 Annual Parking Lot Capital Improvements by \$205.84. The motion was seconded by Lee Frey and after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Harvey, Houck, Olivier, Paull
Voting Nay: None

Zack Torok, Staff Accountant presented the Quarterly Credit Card Report for the First Quarter of 2026. Aaron noted that no action was needed.

Aaron Young, Executive Director, shared that the land transfer of the McGuffey Wildlife Preserve to the Coitsville Township Trustees has been completed with the required approval of the Probate Court in accordance with section 1545.12 of the Ohio Revised Code. Aaron also shared that the MetroParks has received \$364,640 in funding through ODOT's Transportation Alternatives Program Funding for the Kreider's Entrance Improvement Project scheduled for 2027. Aaron thanked Justin Roger's, Planning & Operations Director for his work in preparing the applications for the funding.

Aaron Young, Executive Director presented and requested Board acceptance of two parcels of property donated to the MetroParks by the Mahoning County Commissioners via Quit Claim Deed. Parcel 29-105-0-070.00-0, consisting of .3840 acres and Parcel 29-105-0-071.00-0, consisting of .3350 acres, both located on East Parkside Drive border existing MetroParks property. Paul Olivier moved to accept the recommendation of the Executive Director and accept ownership of the two parcels. The motion was seconded by Jeff Harvey and after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Harvey, Houck, Olivier, Paull
Voting Nay: None

Megan Hanley, HR & Administrative Services Director presented and requested approval of the 2026 Employee Manual. Megan provided a summary of all of the changes. Paul Olivier moved to accept the recommendation of the HR & Administrative Services Director and approve the 2026 Employee Manual. The motion was seconded by Lee Frey and after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Harvey, Houck, Olivier, Paull
Voting Nay: None

Justin Rogers, Planning & Operations Director presented and requested approval of Resolution R-26-04 Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2026. Paul Olivier moved to accept the recommendation of the Planning & Operations Services Director and approve Resolution R-26-04 Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2026. The motion was seconded by Jeff Harvey and after discussion, the roll being called upon its adoption, the vote resulted as follows:




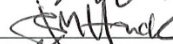

Voting Aye: Frey, Harvey, Houck, Olivier, Paull
Voting Nay: None

R-26-04
**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026**

WHEREAS, the Mill Creek Metropolitan Park District, Mahoning County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and**
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

	(Authorized Signature)	<u>4-13-2026</u>	Approval Date
	(Authorized Signature)	<u>4/13/26</u>	Approval Date
	(Authorized Signature)	<u>4/13/26</u>	Approval Date
	(Authorized Signature)	<u>4/13/2026</u>	Approval Date
	(Authorized Signature)	<u>4/13/2026</u>	Approval Date

THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN MAY 1, 2026.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

Randy Campana, Police Chief presented and requested approval of the April 2026 Police Policy Updates. Paul Olivier moved to accept the recommendation of the Police Chief and approve the April 2026 Police Policy Updates. The motion was seconded by Jim Houck and after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Harvey, Houck, Olivier, Paull
Voting Nay: None

Brian Tolnar, Director of Golf & Recreation presented and requested approval of the following Special Events/Races/Requests to Collect Funds.

1. Youngstown Peace Race in Mill Creek Park on 10-18-26
2. Cleft Palate Awareness Event at Volney Rogers Field on 07-11-26
3. Birthday Party Fun Run at Pioneer Pavilion on 04-25-26

Jeff Harvey moved to accept the recommendation of the Director of Golf & Recreation and approve the Special Events/Races/Requests to Collect Funds. The motion was seconded by Katharine Paull and after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Harvey, Houck, Paull
Voting Nay: None
Abstain: Olivier

Chris Litton, Development Director presented the MetroParks Foundation donation report for the period of March 1-31, 2026, at a total of \$3,440, for approval. Paul Olivier moved to accept the recommendation of the Director of Development and approve the donation report for the period of March 1-31, 2026, at a total of \$3,440. The motion was seconded by Lee Frey, after discussion related to various Partners in the Park, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Harvey, Houck, Olivier, Paull
Voting Nay: None

Chris Litton, Development Director presented and requested approval of Resolution R-26-03 Acknowledgement of Grants, Donations or Trusts for the period of January 1, 2026 to March 31, 2026. Paul Olivier moved to accept the recommendation of the Director of Development and approve Resolution R-26-03 Acknowledgement of Grants, Donations or Trusts for the period of January 1, 2026 to March 31, 2026. The motion was seconded by Jeff Harvey, after discussion related to various Partners in the Park, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Harvey, Houck, Olivier, Paull
Voting Nay: None

Resolution R-26-03

ACKNOWLEDGEMENT OF GRANTS, DONATIONS, OR TRUSTS

BE IT RESOLVED by the Board of Park Commissioners of Mill Creek Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the grants, donations or trusts submitted to the Park District for the period of January 1, 202, through March 31, 2026 as detailed on the summary marked Exhibit A, and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court.

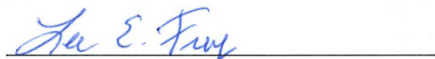
IN WITNESS THEREOF, We, the Board of Park Commissioners hereunto set our hand this 13th day of APRIL, 2026.



Paul Olivier, President



Jeff Harvey, Vice President



Lee Frey, Commissioner



Jim Houck, Commissioner



Katharine Paull, Commissioner

1st Quarter 2026 Donor Log

April 6, 2026

Prepared by: Chris Litton

Director of Development

Mill Creek MetroParks

<u>Donor</u>	<u>Amount</u>	<u>Designation</u>	<u>Date</u>
Patricia Sheen	\$20.00	FRG Endowment	1/14/2026
The Community FDN of M.V.	\$5,997.00	Bikeway Endowment	1/15/2026
Thomas Shipka	\$100.00	General Endowment	1/1/2026
Kelly Simon	\$100.00	Children's Garden	1/5/2026
Chris Litton	\$11.00	General Short-Term	1/6/2026
Ethan Tabor	\$25.00	General Short-Term	1/11/2026
Sara Abbott	\$50.00	General Short-Term	1/6/2026
Thomas Olbrych	\$50.00	General Short-Term	1/6/2026
Kellianne Craig	\$50.00	General Short-Term	1/6/2026
Megan Maine	\$100.00	General Short-Term	1/6/2026
Margaret Neiheisel	\$100.00	General Short-Term	1/6/2026
Patricia Fleming	\$75.00	General Short-Term	1/6/2026
John Polanski	\$100.00	General Short-Term	1/6/2026
Ronald Fimognari	\$50.00	General Short-Term	1/6/2026
Mark Hoelzel	\$50.00	General Short-Term	1/6/2026
Kathryn Klem	\$50.00	General Short-Term	1/7/2026
Michelle Vivo-List	\$20.00	General Short-Term	1/7/2026
Mary Jude Kane	\$50.00	General Short-Term	1/7/2026
Tracy Dalick Irace	\$50.00	General Short-Term	1/7/2026
Ann Pasquerilla	\$100.00	General Short-Term	1/7/2026
Margaret Neiheisel	\$100.00	General Short-Term	1/7/2026
Mary Moulton	\$50.00	General Short-Term	1/8/2026
Deborah Stack	\$50.00	General Short-Term	1/8/2026
Timothy Rech	\$150.00	General Short-Term	1/8/2026
Judith Ricci	\$250.00	General Short-Term	1/8/2026
Mary Cunning	\$100.00	General Short-Term	1/8/2026
William Bruscano	\$150.00	General Short-Term	1/8/2026
Stephen Korchnak	\$50.00	General Short-Term	1/8/2026
Edward Lottman	\$100.00	General Short-Term	1/8/2026
Karen Carstone	\$35.00	General Short-Term	1/8/2026
Carole Wachtel	\$50.00	General Short-Term	1/8/2026
Susan Reid	\$30.00	General Short-Term	1/8/2026
Teresa Deskin	\$75.00	General Short-Term	1/8/2026
Elisa Clever	\$50.00	General Short-Term	1/8/2026
James Scheverman	\$50.00	General Short-Term	1/8/2026
Diane Garthwaite	\$50.00	General Short-Term	1/8/2026

Jean Gaetano	\$50.00	General Short-Term	1/9/2026
George Timar	\$50.00	General Short-Term	1/9/2026
Jessica Albertson	\$820.00	General Short-Term	1/9/2026
James DePiere	\$100.00	General Short-Term	1/10/2026
Mary Meredith	\$100.00	General Short-Term	1/10/2026
Frank Spadafora	\$100.00	General Short-Term	1/10/2026
James Crish	\$100.00	General Short-Term	1/10/2026
Joanne Schulick	\$50.00	General Short-Term	1/10/2026
James Kearnes	\$50.00	General Short-Term	1/10/2026
Gene Donofrio	\$50.00	General Short-Term	1/10/2026
Bruce Joseph	\$50.00	General Short-Term	1/10/2026
James Demidovich	\$200.00	General Short-Term	1/12/2026
Joann Knapic	\$75.00	General Short-Term	1/12/2026
Mary Depiore Hlbeovy	\$100.00	General Short-Term	1/13/2026
Diane Sunderlin	\$50.00	General Short-Term	1/13/2026
Jessica Hilbert	\$2,500.00	General Short-Term	1/13/2026
Natile Ricci	\$100.00	General Short-Term	1/13/2026
Nicholas Celio	\$100.00	General Short-Term	1/15/2026
Lynda Koons	\$50.00	General Short-Term	1/17/2026
Rita Minghetti	\$50.00	General Short-Term	1/24/2026
Terry Miller	\$200.00	General Short-Term	1/26/2026
Steven Rizzi	\$150.00	General Short-Term	1/29/2026
Michael McCory	\$200.00	General Short-Term	1/31/2026
The Blackbaud Giving Fund	\$297.21	General Short-Term	1/30/2026
Gayle Thomas	\$10,697.40	Vickers Short-Term	1/9/2026
Angela Vandegrift	\$50.00	General Short-Term	1/8/2026
L.A. Ortenzio	\$145.00	General Short-Term	1/9/2026
Janet Burkhart	\$10.00	General Short-Term	1/17/2026
Gary & Mary DiPillo	\$50.00	General Short-Term	1/3/2026
Ursuline High School	\$100.00	General Short-Term	1/8/2026
Steven Krill	\$100.00	General Short-Term	1/13/2026
Dennis Czopur	\$10.00	General Short-Term	1/11/2026
Laura & Paul Olivier	\$500.00	General Short-Term	12/22/2025
M.V.Amateur Radio Assoc.	\$100.00	Farm -Short Term	1/8/2026
Thomas Shipka	\$100.00	General End.	2/1/2026
Robert Petras	\$500.00	General Fund	2/2/2026
Youngstown Clothing Co.	\$5,382.30	General Fund	12/31/2025
Joseph Damore	\$30.00	General Fund	1/7/2026
Barbara Singler	\$50.00	General Fund	1/14/2026
Kenneth Miller	\$200.00	General Fund	2/3/2026
Ethan Tabor	\$25.00	General Fund	2/11/2026

Patty Crago	\$2,500.00	General Fund	2/26/2026
Fredrick Borer	\$25.00	Children's Garden	2/25/2026
Ann Glover	\$25.00	Children's Garden	2/25/2026
Debbie McKee	\$50.00	Children's Garden	2/26/2026
Mellisa Vanasky	\$100.00	Children's Garden	2/27/2026
Stephanie Dougherty	\$50.00	Tree Trust	2/1/2026
Kelly Petrus	\$50.00	Tree Trust	2/20/2026
Carol Roby	\$50.00	Children's Garden	2/28/2026
Robertta McCoy	\$20.00	Children's Garden	2/26/2026
Theodore Schmidt	\$250.00	Children's Garden	3/7/2026
Michael Hauck	\$150.00	Children's Garden	3/25/2026
Anne Crowley	\$100.00	Tree	3/7/2026
Ethan Tabor	\$25.00	General	3/11/2026
John Krompegel	\$2,500.00	General	3/25/2026
Aislinn Janek	\$120.00	General	3/29/2026
Total	\$38,144.91		

Commissioner Comments:

- Paul Olivier: Paul thanked the Police Department for their work this past weekend in assisting with the recovery of a body from the Park.
- Jeff Harvey: None
- Lee Frey: Lee noted that it finally warm outside but is still wet.
- Jim Houck: None
- Katharine Paull: None

The next meeting is scheduled for Monday, May 11, 2026, at 5:00 p.m., in McMahon Hall located at the MetroParks Farm.

There being no further business, the meeting was adjourned at approximately 5:25 p.m.

Presiding Officer

Secretary