

Canfield, Ohio
April 21, 2008

The Board of Park Commissioners of Mill Creek MetroParks met in Regular Session on Monday, April 21, 2008, at 6:00 p.m., with members M. Virginia Dailey, Carl Nunziato, and Rick Shale present. Probate Court Judge Mark Belinky was also present.

Dr. Shale moved the Minutes of the Meeting of March 17, 2008, be approved. The motion was seconded by Mr. Nunziato and passed.

Dave Imbrogno, Executive Director gave his staff report.

¥ The new Planning and Operations Department was announced. This will bring together the resources of both the former Planning Department and the Maintenance Department under the direction of Steve Avery. He will be assisted by three managers, Justin Rogers Ð Planning Manager, Phil Pezzuto Ð Maintenance Manager, and a yet to be named Projects Manager. ¥ Dave reported that he was working with the Smith Township Trustees to hold one of the MetroParks summer concerts in Smith Township. It would take place at an old school site where they hope to create a Township Park. The evening would include a community picnic and nature hikes. This is one of a number of possible collaborations being explored to reach out to the western part of the county.

¥ The Recreation Department was congratulated for an extremely successful special event, the farm animal "Baby Shower." Ideas for next year included donation boxes to help feed the baby animals, food and other vendors, and placing banners for this and other events in the western part of county as well as the traditional locations in the east.

¥ Dave and Tony Leone, Special Projects Director, met with some of the Trustees of the Buckeye Horsepark Association. They would like to add another barn on the property. The discussion also included ideas for collaborative programming and joint promotion.

¥ Dave and Tony met with the Aqua Ohio (Consumer's Ohio Water Service) regarding the current lease we have on property adjacent to Yellow Creek Park. At the conclusion of our current five year lease it was agreed to expand to a new 20 year lease. Working together on wetland mitigation, conservation and outdoor education was also discussed.

¥ An agreement has been made with CBOSS to redesign and upgrade our website. Part of the plan includes changing to new software that will allow us to more easily and quickly make both content and design changes to our website, in house, with park staff. Part of the cost of the upgrade was donated by CBOSS.

¥ Executive Director, Dave Imbrogno has been speaking to various community groups including local Rotary clubs, Chamber of Commerce meetings and others. Requests for presentations have been increasing rapidly.

¥ Someone from the community suggested that we offer golf carts at the Par 3 Golf Course for the use of seniors, disabled and other golfers who have difficulty walking. We have

tried this in the past but it was not economically viable. However, we agreed to place one or two carts at the facility for to be used, at no charge, only for folks who could not otherwise physically maneuver the course. Depending upon demand, additional carts could be added.

¥ We have met with a staff trainer regarding developing an ongoing diversity training program for all park staff. Diversity would be considered in its entirety including ethnic diversity, geographic, age, ability etc. Eventually a Diversity Advisory Committee would be formed to proactively address expanding diversity in the MetroParks staff and audience.

¥ Executive Director, Dave Imbrogno is a member of the Eastgate board. Currently he is serving on the Transportation Enhancement Grants Selection Committee.

¥ Work is underway with the Gazebo walkway at the Fellows Riverside Garden. Even though it is not finished it is worth seeing the difference it is making in the garden landscape.

¥ The new Passenger boat for Lake Glacier is almost finished. The plan is to have it in the water by Memorial Day.

¥ The east Cohasset Retaining Wall Project is for the most part complete as of last week.

¥ There are over fifty applicants for the Development and Marketing Director position. The April 30 deadline was extended and everyone was encouraged to continue to spread the word. Phone, then in person interviews should begin in late May.

Judge Belinky asked the Commissioners to consider expanding the Board to five members. He felt that the additions would help address diversity and geographic representation issues. The Judge stressed that he had no intent to micromanage an already successful organization. He complimented both the board and staff on their accomplishments and offered this suggestion simply as something to consider as the MetroParks continues to grow and change. The Commissioners said that they would look carefully at the pros and cons of such a change and what other similar MetroParks are doing. The Judge thanked them and excused himself from the meeting for another appointment.

Dave Christy, Treasurer, presented the Treasurer's Report. Dr. Shale moved, the funds having been certified as on hand and duly appropriated, that disbursements # 43176 through # 43540 be approved.

Dr. Shale further moved that the following income be appropriated:

General Fund:	
Employee Insurance	\$304,126.26
Capital Project Funds:	
Calvary Run Culvert	9,660.00

The motions were seconded by Mr. Nunziato and the vote taken resulted as follows:

Voting Aye: Dailey, Nunziato, Shale
Voting Nay: None

Mr. Nunziato moved that the following fund transfer be approved

Transfer of \$19,660.00 from the Replacement Reserve Fund to the Capital Project Fund @ Calvary Run Culvert.

The motion was seconded by Dr. Shale and the vote taken resulted as follows:

Voting Aye: Dailey, Nunziato, Shale
 Voting Nay: None

Dave Imbrogno presented changes to the Regular Rate on the 2008 Fees and Charges Schedule for rental facilities for approval.

Mill Creek MetroParks
 2008 FEES AND CHARGES SCHEDULE

CABINS AND PAVILIONS:	RESIDENT	REGULAR	
Bears Den, and Old Log Cabin:			
TIMESLOT #1: 6 am - 2:00 pm	\$60	\$80	
TIMESLOT #2: 4:00 pm to 12 midnight		60	80
TIMESLOT #3: 6 am - 12 midnight		100	130
Birch Hill Cabin:			
TIMESLOT #1: 6:00 am - 2:00 pm		\$ 95	\$125
TIMESLOT #2: 4:00 pm- 12 midnight		95	125
TIMESLOT #3: 6 am - 12 midnight		170	220
Chestnut / Slippery / Stitt Hill / Rock / Pavilion		RESIDENT	REGULAR
TIMESLOT #1: 8:30 am to 2:30 pm		\$ 55	\$70
TIMESLOT #2: 3:30 pm to sunset	55	70	
TIMESLOT #3: 8:30 am to sunset	90	115	
Scholl, Wick and Captain John Struthers Pavilions:			
TIMESLOT #1: 8 am to 2 pm	\$ 35	\$45	
TIMESLOT #2: 3 pm @ sunset	35	45	
TIMESLOT #3: 8 am @ sunset	60	80	
Pioneer Pavilion & Yellow Creek Lodge:	RESIDENT	REGULAR	
(FOR EVENTS ENDING BY 6:00 PM)		\$30/hour	
\$40/hour			
Minimum 4 hours	Minimum 4 hours		
(FOR EVENTS ENDING AFTER 6:00 PM)		\$40/hour	\$50/hour
Minimum 4 hours	Minimum 4 hours		
MetroParks Police	MetroParks Police		security
included	security included		
METROPARKS FARM:			
McMahon Hall:		RESIDENT	
REGULAR			
(FOR EVENTS ENDING BY 6:00 PM)		\$35/hour	\$45/hour
Minimum 4 hours	Minimum 4 hours		
(FOR EVENTS ENDING AFTER 6:00 PM)		\$50/hour	\$65/hour
Minimum 4 hours	Minimum 4 hours		
MetroParks Police	MetroParks Police		security

included security included
 Classroom A:
 MEETING RATE: \$15/hour \$20/hour
 Minimum 3 hours Minimum 3 hours

PARTY RATE: (birthday, graduation, anniversary, etc.) \$20/hour \$25/hour
 Minimum 3 hours Minimum 3 hours

NOTE: RESIDENT RATE IS FOR MAHONING COUNTY RESIDENTS

4/21/08

Fellows Riverside Gardens

GARDEN WEDDING	RESIDENT		REGULAR
Gazebo or Kidston Pavilion		\$150	\$ 200

GARDEN TOUR	NC		\$
30.00/Group			

D.D. and Velma Davis Education & Visitor Center
 WELLER GALLERY 20% Sales Commission

CLASSROOMS	RESIDENT		REGULAR
Tyler or Kidston		\$20/hour	\$25/hour
Available 9a.m. to 11p.m.	3 hour minimum	3 hour minimum	

RADIUS ROOM	RESIDENT		REGULAR
Three (3) hours or less - 9 a.m. to 5 p.m.		\$ 200	\$ 260
Each additional hour		50	65

Three (3) hours or less - extending past 5 p.m. to 11p.m.		\$ 250	\$ 325
Each additional hour		65	85

Year Round - MONDAYS, TUESDAYS, WEDNESDAYS, THURSDAYS
 January through March - FRIDAYS, SATURDAYS, SUNDAYS

AUDITORIUM	RESIDENT		REGULAR
9 a.m. to 5 p.m.		\$400	\$ 520
Extending past 5 p.m. to 11p.m.		\$800	\$1040

AUDITORIUM plus RADIUS ROOM			
9 a.m. to 5 p.m.		\$ 675	\$ 875
Extending past 5 p.m. to 11p.m.		\$1000	\$1300

GARDEN CAFf		\$ 400	\$ 520
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April through December - FRIDAYS, SATURDAYS, SUNDAYS

AUDITORIUM	RESIDENT		REGULAR
9 a.m. to 5 p.m.		\$ 600	\$ 880
Extending past 5 p.m. to 11p.m.		\$1100	\$1430

AUDITORIUM plus RADIUS ROOM			
9 a.m. to 5 p.m.		\$ 925	\$1200
Extending past 5 p.m. to 11p.m.		\$1500	\$1950

GARDEN CAFf		\$ 550	\$ 715
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NOTE: RESIDENT RATE IS FOR MAHONING COUNTY RESIDENTS 4/21/08

After discussion Dr. Shale moved the changes be accepted. The motion was seconded by Mr. Nunziato and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Dailey, Nunziato, Shale
 Voting Nay: None

Steve Avery, Planning & Operations Director, presented the Slippery Rock Bridge Rehabilitation Project Bid Tabulations.

TABULATION OF BIDS

PROJECT NAME: SLIPPERY ROCK BRIDGE REHABILITATION

BID OPENING: APRIL 16, 2007 CONTRACT TERM: 75 Calendar Days

ESTIMATE: \$365,227.00 10% BID CAP: \$401,749.70

Name of Bidder
 Total Amount
 of Bid as Read
 at Bid Opening

Total Amount
 of Bid After
 Tabulation

DOT Construction Corp., (Canfield)
 \$524,883.09

\$524,883.09

Parella-Pannunzio, Inc., (Youngstown)
 \$476,085.20

\$476,085.20

Suburban Maintenance & Construction, Inc,
 (North Royalton)
 \$392,035.28

\$392,035.28

Tinkler Construction Company (Warren)
 \$399,687.50

\$399,687.50

Trispan Corporation (New Middletown)
 \$440,244.00

\$440,244.00

NOTES:

1. Five (5) bids were received, checked and tabulated.
2. No errors were found in any of the five (5) bids.
3. The total amount of the bid for Suburban Maintenance & Construction, Inc. and for Tinkler Construction Company was within the 10% bid cap.
4. The apparent low bidder at bid opening and after tabulation is Suburban Maintenance & Construction, Inc. (SMCI). SMCI is currently prequalified with ODOT to perform the work specified in the plans and appears to be experienced in the type of work required. SMCI has not performed work on previous MetroParks improvement projects.
5. The federal transportation enhancement grant for this project is based on a total project cost of \$340,000. The 20% cost share for the MetroParks based on this amount is \$68,000. The MetroParks is responsible to pay all costs over \$340,000. Therefore, if an award were to be made to the low bidder, the MetroParks would be responsible to pay an additional \$52,035.28.

RECOMMENDATION:

1. It is recommended that all bids for the project named "SLIPPERY ROCK BRIDGE REHABILITATION" be rejected. Revisions to the plans should be made in order to lower the total project cost, and the project should be re-advertised for new public bids.

After discussion, Dr. Shale motioned to reject all bids and that revisions be made to the project and sent out for re-bid as soon as possible. The motion was seconded by Mr. Nunziato and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Dailey, Nunziato, Shale
Voting Nay: None

In other business, Dennis Miller, Golf Director, announced that both courses are open and play has been good. He described a flow-wick drainage procedure that is working well to drain gold greens. Golf programs start in May.

Also, Tom Bresko, Recreation Director, thanked his staff, the Police and everyone involved in the Baby Shower. Attendance was estimated at between 5,500 and 6,000 visitors. He also noted that the Boy-Scout cleanup was a big success with 400-500 scouts picking up trash all over Mill Creek Park this past weekend.

Keith Kaiser, Horticulture Director said that the tulips are ahead of schedule this year, and approximately 48,000 bulbs will be at their peak before Mother's Day. The Davis Center will be open on Wednesday evenings until 7 pm from May through August.

Rick Shale thanked the staff for a very nice event to commemorate the Parks' birthday on April 6.

Ms. Dailey announced that the next Regular Board Meeting has been scheduled for Monday, May 19, 2008, 6 p.m. at Fellows Riverside Gardens. Rick Shale announced that he would not be at this meeting.

The Board received the following public comments:

¥ Nancy Brundage said that she had attended a program by Executive Director, Dave Imbrogno, and that he is a wonderful, informative and fun speaker.

¥ Bruce McMurray, a regular Park user requested that some of our trails need attention and there should be a more regular trail inspection and maintenance program. He also offered to volunteer to help. Executive Director, Dave Imbrogno asked him to e-mail specifics of some of the worst places which would be checked immediately.

¥ Daniel Bienko spoke regarding regional flooding issues and his thoughts about flooding and the MetroParks. He asked about how our capital budget is used to address flooding issues. The history of flooding in the area, the effects of the rapid growth in recent years and, what has been considered and has been done by the MetroParks and other entities to address this ongoing issue was discussed.

At the end of the public comment session, the Board thanked the public for their comment.

Dr. Shale moved the Board meet in Executive Session for the purpose of discussing personnel matters: 1. Status of the creation of the new Planning & Operations Department, 2. Status of the Development & Marketing Director search, 3. the new Project Manager position, and, 4. other staff and departmental reorganizational issues. The motion was seconded by Mr. Nunziato, and the vote taken resulted as follows:

For Executive Session: Dailey, Nunziato, Shale
Against Executive Session: None

The motion was passed, and the Board met in Executive Session at 7:40 p.m.

The Board returned from the Executive Session at 9:00 p.m. Upon completion of the Executive Session, the Board adjourned its meeting.