

Canfield, Ohio
May 13, 2014

The Board of Park Commissioners of Mill Creek MetroParks met in Regular Session on Monday, May 13, 2013, at 6:00 p.m. with members Bob Durick, Jay Macejko, Valencia Marrow, John Ragan, and Louis Schiavoni present.

Phyllis Johnson, from the Mahoning County Township Association was in attendance.

Mr. Schiavoni presented the Minutes of the Meeting of April 8, 2013, and asked that they be approved. Ms. Marrow motioned they be approved. The motion was seconded by Dr. Durick and passed, and the vote taken resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Kevin Smith, Administrative Services Director/Treasurer presented the Treasurer's Report. Mr. Macejko moved, the funds having been certified as on hand and duly appropriated, that disbursements #60659 through #60936 be approved. The motion was seconded by Dr. Durick the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Kevin Smith requested the following Appropriation Increase:

Appropriations increase of \$79,873.44 to Golf Course Operations " Capital Equipment - Account 100-2602-5073. This is to purchase the golf maintenance equipment in addition to making the first loan payment to Farmers National Bank. Ms. Marrow moved that the request be approved. Mr. Macejko seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Jim Willock, Chief of Police presented a letter to the Ohio Peace Officer's Training Academy authorizing him to appoint Peace Officers under 1545.13 of the Ohio Revised Code. After discussion, Mr. Macejko motioned that the Chief of Police be authorized to appoint Peace Officers. Mr. Ragan seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Keith Kaiser, Horticulture Director, presented revised Fellows Riverside Gardens Regulations as follows:

MILL CREEK METROPARKS
FELLOWS RIVERSIDE GARDENS REGULATIONS

Fellows Riverside Gardens is a free public garden located at the northern end of Mill Creek Park. This twelve-acre display garden features a landscape of remarkable beauty with diverse and colorful plant displays, roses of all classes, seasonal displays of annuals, perennials, and flowering bulbs, and scenic vistas. As one of Ohio's finest public gardens it attracts over 400,000 visitors a year.

In order to keep the Gardens beautiful for generations of visitors, please adhere to the following guidelines:

1. The outdoor areas of the Gardens are open to the public from 10 a.m. to darkdawn to dusk.
2. Pets are not permitted. Please, no pets on Fellows Riverside Gardens grounds,

and for their safety, there are no pets permitted in parked cars. Service dogs are welcome.

1. Picnics are not permitted. Placing blankets on the ground for any reason is not permitted. Picnicking may take place only at the provided tables and benches. Sunbathing is prohibited.
3. Bicycles are not permitted encouraged to be used in the MetroParks, however they are not permitted within the Gardens. Please use the bike rack provided near the parking lot.
 1. Bicycles and vehicles of any type are not permitted.
4. We think of our plant and tree collections as a museum without walls. Our staff works hard to take great care of our collections. Climbing, carving, cutting, digging, injuring, walking through or standing in garden beds, and removing any part of a plant, including picking of flowers is prohibited.
 1. Cutting, digging, injuring or removing any plant material, in any manner, is prohibited.
 5. The flying of kites is not permitted. The use of any athletic equipment or the playing of any type of sports or athletic games is prohibited.
 6. The possession or consumption of any alcoholic beverages is prohibited on the grounds of the Gardens. An exception occurs inside the Davis Center during scheduled rentals.
 7. Shoes and shirts must be worn at all times.
1. Walking on or being in any fountain is prohibited. Walking or standing in plant beds is prohibited.
8. Cross-country skiing is prohibited. We have many low-growing shrubs and flower beds that could be damaged.
9. Blocking walkways, fire lanes, and doorways is not permitted.
10. On the Gardens grounds all commercial photography and filming, including those taken for media promotion, requires prior permission.
11. Photography of wedding parties, senior photos and family portraits are permitted outdoors in the Gardens at any time. Please be considerate of the plants, garden areas and other visitors.
12. Commercial photography in the Davis Center is prohibited, except during scheduled rentals in that designated area.
13. Playing of music, musical instruments, radios or other devices that interfere with offering a pleasant garden experience to visitors is prohibited. An exception to this policy may occur during a ceremony at a scheduled rental.
 1. The following are permitted only with written permission of the Executive Director:
 - a. Playing of music, musical instruments, radios, record players, tape players and compact disc players.
 - a. Commercial photography except for those taking wedding pictures.
 - a. Public meetings.
 14. The Board of Park Commissioners or their representative may remove any person or groups of persons who act in a disorderly manner and impair or hinder the use and enjoyment of the Gardens by the general public.

After discussion, Dr. Durick motioned that the revised Fellows Riverside Gardens Regulations be approved. The motion was seconded by Ms. Marrow and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Keith Kaiser requested that the revised Policy on Horse-drawn Carriages be approved:

MILL CREEK METROPARKS
Fellows Riverside Gardens
Policy on Horse-drawn Carriages

1. Horse drawn carriages are permitted within the parking lot of Fellows Riverside Gardens, Mill Creek MetroParks, for the purpose of transporting bridal parties holding a permit for either a wedding to take place in Fellows Riverside Gardens or a reception to be held in the D.D. and Velma Davis Education and Visitor Center. A permit

permission must be obtained from the Executive Director Visitor Services Manager not less than 14 days before the date of the wedding or reception.

2. Horse drawn carriages must enter from McKinley Avenue, discharge or pick up passengers, travel around the nearby traffic circle and exit directly through the same McKinley Avenue entrance. Access to the rest of the parking lot, or other areas of Mill Creek MetroParks, is notNOT permitted.
3. Parking of the horse drawn carriage in the parking lot beyond time required for unloading and loading is notNOT permitted. The horse drawn carriage may not be left unattended in the parking lot.
4. Only horses with non-scuffing horseshoes are permitted. Wagon wheels must have rubber tread. Any damage caused to the parking lot will be billed appropriately.
5. The operator of the horse drawn carriage must remove from the premises any litter or debris directly attributable to the use of the carriage.
6. A current copy of the operator's liability insurance certificate must be on file at the Davis Education and Visitor Center.
7. Horse drawn carriages may only be used during daylight hours.

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After discussion, Mr. Ragan motioned that the revised Policy on Horse-drawn Carriages be approved. The motion was seconded by Mr. Maccejko and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Carol Vigorito, Recreation & Education Manager requested the following revised Policy on Wedding Ceremonies at Lanterman's Mill or Covered Bridge be approved:

MILL CREEK METROPARKS
WEDDING CEREMONIES AT LANTERMAN'S MILL OR THE COVERED BRIDGE
USAGE REGULATIONS & GUIDELINES

In reference to your recent request to have a wedding ceremony in the Mill Creek MetroParks, any couple wishing to be married at Lanterman's Mill or the Covered Bridge must obtain a ceremony permit (no fee) from the Recreation Director (Carolyn Pofok) 330-740-7126.& Education Manager. Please call 330-740-7107.

In order for the Recreation Director to consider issuing a permit, and to insure compliance with ORC Section 3101, the attached application form must be completed and returned.

To be considered, each request must comply with the following regulations:

1. The area will not be closed to the public.
2. If using the Covered Bridge, the entire structure, including the sidewalk must remain open to the public. No chairs or structures may be placed blocking emergency vehicle access..
3. Permits will not be issued if a special event is scheduled at the Mill or on a Holiday.
4. All ceremonies where more than twenty-five25 people will be attending must be held before the Mill is open for operation.
5. Restroom facilities are only available during normal Mill operating hours.
6. For any ceremony held before the Mill is open for operation, all chairs, etc., must be removed one-half hour before the Mill is open. Chairs are not permitted for any ceremonies being conducted when the Mill is open for operation.
7. Ceremonies will not be permitted inside the Mill. The observation deck may be used, but the ramp and door to the Mill must not be blocked in any way.

± If you need vehicle access to the Covered Bridge, etc., a Park District police officer will open the gate to allow access to the bridge, control traffic and provide security from disruptions.

8. Parking is not permitted on West Newport Drive or Old Mill Drive. Those requiring vehicle access to the Mill or Bridge will be allowed for drop-off only, with a handicapped permit.. All vehicles must be parked in the parking lots for the facility.

9. Rice, birdseed, confetti or other materials are not permitted to be used.

10. Decorations of any kind are not permitted, including balloons..

11. Weddings with more than 50 people cannot be accommodated due to the lack of adequate parking facilities. Carpooling may be necessary.

12. The permit issued must be presented on demand to any Park District official requesting it.

13. All other Park District Rules & Regulations must be complied with.

The MetroParks is not responsible for inclement weather, and provides no indoor areas for ceremonies under this permit. Applicants are responsible for alternate plans.

I have read, understand, and agree to abide by these stipulations as set forth by the Board of Park Commissioners of Mill Creek MetroParks.

Signature_____

Date::

2/125/13

After discussion, Ms. Marrow motioned that the revised Policy on Wedding Ceremonies at Lanterman’s Mill or Covered Bridge be approved. The motion was seconded by Mr. Macejko and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Dennis Miller, Executive Director, along with Samantha Villella, Community Engagement Director, presented the Board with a new MetroParks logo for approval. After a lengthy discussion, Mr. Ragan made a motion that it be approved. Ms. Marrow seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Rikki Brammer, Program and Events Coordinator, presented the following requests for approval.

- â€¢ Bark in the Park â€” Dog Fun Festival Fundraiser, to be held at Bears Den Cabin, on Saturday, June 8, 2013
- â€¢ YMCA Triathlon fundraiser â€” bike portion. To be held on various Park Drives on Sunday, July 21, 2013.
- â€¢ Covelli Panerathon 10k, to be held on roads near Old Log Cabin, on Sunday, August 25, 2013
- â€¢ YMCA Community Cup fundraiser to be held at the Bresko Pavilion, and roads around Bears Den Cabin, on Saturday, September 7, 2013 to be held
- â€¢ Youngstown Ultra Trail Classic 50k & 25K, on trails running north/south from Mahoning Ave to Shields Rd., on Saturday, September 14, 2013
- â€¢ MS Super Walk fundraiser to be held on the roads near Bears Den Cabin, on Sunday, September 22, 2013
- â€¢ Garden District Neighborhood Assn. 5k, to be held on roads near Old Log Cabin, on Saturday, October 5, 2013

Mr. Macejko motioned that the requests be approved. The motion was seconded by Ms. Marrow and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Linda Kostka, Director of Development & Marketing, gave an update on the upcoming "Luau at the Lily Pond" fundraiser.

The Board received the following public comments
" Tracy McQuillen of Youngstown requested information on dogs in the MetroParks.

At the end of the public comment session, the Board thanked the public for their comments.

Mr. Schiavoni announced that the next Regular Board Meeting has been scheduled for Monday, June 10, at 6:00 p.m. at Fellows Riverside Gardens.

There being no further business, Ms. Marrow moved to adjourn the meeting. Mr. Macejko seconded the motion, and the vote taken resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

The meeting adjourned at 6:42 p.m.