

Canfield, Ohio  
June 22, 2009

The Board of Park Commissioners of Mill Creek MetroParks met in Regular Session on Monday, June 22, 2009, at 6:00 p.m., with members M. Virginia Dailey, and Carl Nunziato present. Jay Macejko was absent.

Mr. Nunziato moved the Minutes of the Meeting of May 18, 2009, be approved. The motion was seconded by Ms. Dailey and passed.

Kirk Noden, of Mahoning Valley Organizing Committee, was introduced and spoke about their work in inventorying and helping to determine the disposition of vacant and abandoned properties in Youngstown. The various areas of overlapping interest between the MetroParks and the Collaborative in this area were discussed. We agreed to remain in close communication as the project proceeds, particularly about properties adjacent to the MetroParks, properties that could become MetroPark, and properties which the MetroParks could be of assistance with such as potential parkways and buffer zones.

Dave Christy, Treasurer, presented the Treasurer's Report. Mr. Nunziato moved, the funds having been certified as on hand and duly appropriated, that disbursements #47029 through #47350 be approved.

MILL CREEK METROPOLITAN PARK DISTRICT  
TREASURER'S REPORT  
As Of June 15, 2009

INFORMATION ITEMS:

CASH BALANCES  
As of June 15, 2009

Cashier Change	\$	6,700.00
Cash-Active Account		1,467,572.53
Cash-Payroll Account		5,000.00
Cash-Group Health Ins. Fund		87,247.97
*Star Ohio		392,985.95
*Star Ohio Group Health Acct.		93,704.78
*Star Ohio Replacement Res.		867,783.92
+Farmer's Bank Rep. Res. Acct.		920,334.09
Huntington Bank Inv. Acct.		100.00
**Huntington CDARS Rep. Res.		500,000.00
***Huntington CDARS Gen. Fund		400,000.00
****Huntington Money Market		240,000.00
TOTAL CASH		\$4,981,429.24

\*Star Ohio is currently paying 0.24% on all accounts. There are no time restraints with these investments and can be withdrawn at any time.

+Farmer's Bank  $\text{\textcircled{D}}$  Repurchase Agreement due 07/10/09, at 1.85%

\*\*Huntington CDARS Rep. Res.  $\text{\textcircled{D}}$  CD due 10/08/09, at 1.20%

\*\*\*Huntington CDARS Gen. Fund  $\text{\textcircled{D}}$  CD due 10/15/09, at 1.20%

\*\*\*\*Huntington Money Market Account  $\text{\textcircled{D}}$  Guaranteed at 2% for one year, no time restraint on account.

ITEMS REQUIRING BOARD APPROVAL:  
CHECK APPROVAL

Approval required of checks written per the check register provided to the board.

INCOME TO APPROPRIATE  
General Fund:

Education & Visitors Center       \$ 19,573.52  
Employee Insurance               45,816.37

The motion was seconded by Mr. Macejko and the vote taken resulted as follows:

Voting Aye: Dailey, Macejko Nunziato  
Voting Nay: None

Steve Avery, Planning & Operations Manager explained the project, and presented the attached bids for the Resurfacing of Calvary Run Drive, having been received in response to legal advertisement.

TABULATION OF BIDS

PROJECT NAME:               RESURFACING OF CALVARY RUN DRIVE @ MILL CREEK PARK  
BID OPENING:       June 1, 2009       CONTRACT TERM: 30 Calendar Days  
ESTIMATE:           \$113,663.50       10% BID CAP:       \$125,029.85

Name of Bidder  
Total Amount  
of Bid as Read  
at Bid Opening  
Total Amount  
of Bid After  
Tabulation  
Add  
Alternate  
"A"  
Add  
Alternate  
"B"

Barbicas Construction Company, Inc.  
(Akron, Ohio)  
\$112,543.00  
\$112,543.00  
\$4,360.50  
\$12,192.50

Diorio Paving Inc. (Girard, Ohio)  
\$109,524.75  
\$109,524.75  
\$2,558.91  
\$10,081.78

R.T. Vernal Paving Company Inc.  
(North Lima, Ohio)  
\$124,808.00  
\$124,808.00  
\$5,088.75  
\$16,091.25

NOTES:

1. Three (3) bids were received, checked and tabulated.
2. No errors were found in any of the three (3) bids.
3. The total amount of the bids for all three (3) bidders, both at the time of the bid opening and after tabulation, was within the 10% bid cap.
4. Two (2) 'Add Alternates' were included by the MetroParks in the proposal. Add alternate "A" is for pavement markings on the project. Add alternate "B" is for berming with topsoil and seeding& mulching of these berms.
5. The apparent base-bid low bidder at bid opening and after tabulation is Diorio Paving, Inc. Diorio Paving is the also the low bidder on both add alternates.
6. Diorio Paving, Inc. is currently prequalified with ODOT for the specified work types and is experienced in the type of work required for successfully completing the project. Diorio Paving has completed several recent MetroParks improvement projects, including the asphalt patch paving program in 2007 and as an asphalt paving subcontractor for the CSO elimination project in Mill Creek Park in 2004.
7. The bid proposal submitted by Diorio Paving Inc. included all of the required documentation specified in the Contract Documents for a complete bid on this project.
8. Based on the favorable bid prices received on the base bid and both add alternates, the amount included in the MetroParks' budget for this project is sufficient to proceed with all parts of the project.

RECOMMENDATION:

1. It is recommended that Diorio Paving, Inc., be awarded the contract for the project named "RESURFACING OF CALVARY RUN DRIVE @ MILL CREEK PARK" in the amount of the base bid plus add alternate A and add alternate B, for a grand total of \$122,165.44.

After discussion Mr. Macejko motioned that the bid of Diorio Paving, Inc., be accepted, it being the lowest and best bid. The motion was seconded by Mr. Nunziato and the vote taken upon its adoption resulted as follows:

Voting Aye: Dailey, Macejko Nunziato  
Voting Nay: None

David Imbrogno, Executive Director, showed some designs which both many of the staff and the Board liked. The designs suggested a direction for a new look for MetroParks printed, on-line, and other materials. Although no one was suggesting an actual logo change, these designs might be used with (even sometimes without) the current logo to begin experimenting with a new MetroParks look and "brand." After discussion, the Board asked if other companies had been contacted about doing this work. It was explained that Keynote Media has sent these designs unsolicited. Although we have talked about beginning a branding process we had not contacted any companies about doing that. After talking with Keynote Media, they agreed to let us use these designs for a discounted fee, far lower than if we had contracted to have them done. They hoped that when we began a full branding and visual identity process that we would consider them, but no long term agreements had been made with any firm at this time.

Staff Report:

    Dave Imbrogno  
¥    Dave Imbrogno reported that the Friends of Fellows Riverside Gardens Board had been invited to a special strategic planning session to update them on the planning process and solicit their input.  
¥    The event to announce the partnership between the Western Reserve Land Conservancy and the MetroParks was considered a big success by both organizations and the participants. Also, good press followed the event. Other collaborative activities will be announced in the near future.  
¥    The "Vacation at Home" promotional package has been introduced. Coupons for discounts on summer events and a checklist of free "Vacation at home" activities in the MetroParks are being distributed, both on line and with printed coupon sheets available in all public MetroParks facilities. We will also be using volunteers to distribute the coupons in local businesses, churches and other venues.  
¥    The Savor Bequest has been received and will be deposited in the Mill Creek Park Foundation. About \$37,000 was received and will be used as the beginning of a fund for beautification, especially using native species, in the more developed areas of the MetroParks. This will compliment a fund for natural areas and land management in the wilder and more remote areas of the MetroParks.  
¥    A meeting of staff interested in working on a Park wide Sustainability Plan has been scheduled for this Thursday at 2 p.m. All staff and Board are invited. A highlight of this meeting is a discussion with the firm Enviro-wind about developing a proposal to power the MetroParks Farm with wind and solar power. They have offered to do such a project for cost. The group will assist with projects of this scale as well as everyday sustainability issues such as consistent Park wide recycling efforts, and much, much more.  
¥    The 7Up Summer Concert series begins Wednesday at the Judge Morley Pavilion. As usual, Tony Leone has quite a diverse venue planned.  
¥    The Exhibit "Grass Roots" opens Tuesday at Fellows Riverside Gardens, with a 7 p.m. lecture about the subject of the exhibit, Sweet Grass baskets of the low country.  
¥    Dave Imbrogno will be the guest on Conversations with Dee (Dee Crawford) this

Sunday  
on WKBN TV.

¥ Dave Christy reported on the People for MetroParks golf outing. Although it rained heavily halfway through the event, the group still enjoyed itself, was grateful for the rainchecks for 18 holes, and most joined us for the lunch in the new outing tent.

Mr. Macejko suggested that we vary the location of Board Meetings throughout the county for the remainder of this year. The purpose would be to support our expressed desire to reach out into all of Mahoning County, on the board level. We would encourage local officials and the public to attend to get to know the MetroParks better. Suggested locations include: Yellow Creek Park, somewhere in Sebring once the new MetroPark is finalized there, and the Kirk Road Trailhead. It was noted that we have done this in the past with meetings at Yellow Creek and other locations. Although there was not much public attendance, it was suggested that it is still a good statement of our intent to be a part of this entire community and that should be the message we attempt to get through in the press and other means of promoting these meetings. A new schedule will be drawn up and presented at the next Board Meeting for approval.

Mr. Macejko also presented a potential resource for developing regular training sessions for department directors and supervisors discussed. We plan to develop training on things that every supervisor should know, as well as sessions on issues of particular concern to the MetroParks. Dave Imbrogno said that he would have a proposed plan for such training ready by the next board meeting.

Ms. Dailey announced that the next Regular Board Meeting has been scheduled for Monday, July 20, 2009, at 6:00 p.m. at Fellows Riverside Gardens.

The Board received the following public comments:

¥ Dr. McConnell felt that board meetings take place in only one location to avoid confusion and make public attendance at the meetings more likely. The board agreed that only a few of the meeting each year should be in new locations and that most would still take place at the MetroParks Farm and the Gardens as they have been.

¥ Rick Shale suggested that we put the location and date of the meetings on the monthly calendar of events.

¥ Don Flink asked about a comment he saw in the Vindicator where Dave Imbrogno suggested that we "think like Volney Rogers," looking forward like he looked. He also asked what the plans are for 5 years from now, and are we going to be taking care of current infrastructure issues while we look further ahead. Mr. Flink also asked about why certain roads were closed in winter. Dave Imbrogno responded by reassuring him that our first priority was to take care of current infrastructure. He also suggested that we could both do that and "think as far ahead as the MetroParks is old." He promised that new programs and activities would be scaled to match available resources, after we take care of immediate and pressing needs or, they would be funded with grants and other support that was not possible to use for infrastructure and other immediate needs. Our emerging plan is not necessarily to do more and be bigger. More and bigger is not better, better is better. We are exploring ways to do things better and consider what comes

next

as some of the things the MetroParks is doing currently needs changing or replacing.

At the end of the public comment session, the Board thanked everyone for their input.

Mr. Nunziato moved the Board meet in Executive Session for the purpose of discussing personnel questions regarding golf. The motion was seconded by Mr. Macejko, and the vote taken resulted as follows:

For Executive Session: Dailey, Macejko, Nunziato  
Against Executive Session: None

The motion was passed, and the Board met in Executive Session at 7:29 p.m.

The Board returned from the Executive Session at 8:15 p.m. Upon completion of the Executive Session, the Board adjourned its meeting.