

Canfield, Ohio  
September 29, 2011

The Board of Park Commissioners of Mill Creek MetroParks met in Special Session on Tuesday, September 29, 2011, 4:50 p.m., with members Jay Macejko, Bob Durick, John Ragan, Valencia Marrow, and Louis Schiavoni present.

Justin Rogers, Planning Manager presented the bids for Practice Range at Mill Creek Golf Course having been received in response to legal advertisement.

TABULATION OF BIDS

PROJECT NAME:	PRACTICE RANGE at MILL CREEK GOLF COURSE		
BID OPENING:	September 28, 2011	CONTRACT TERM:	75 Calendar Days
ESTIMATE:	\$215,000.00	10% BID CAP:	\$236,500.00

Name of Bidder  
Total Amount  
of Bid as Read  
at Bid Opening

Total Amount  
of Bid After  
Tabulation

Total Amount of  
Bid After  
Revision

Marucci & Gaffney Excavating Company  
(Youngstown, OH)  
\$224,393.60

\$224,393.60

\$194,693.60

Mr. Excavator, Inc. (Kirtland, OH)  
\$234,664.58

\$234,664.58

\$195,769.58

Leo B. Schroeder, Inc. (Dayton, OH)  
\$235,988.50

\$235,988.50

\$198,188.50

United Civil Contractors and Developers,  
Inc. (Hubbard, OH)  
\$207,471.00

\$207,468.00

\$185,892.00

NOTES:

1. Four (4) bids were received, checked and tabulated.
2. One (1) error was found in United Civil Contractors and Developers, Inc.'s bid, decreasing the total amount read at the bid opening by \$3.00. No errors were found in any of the remaining three (3) bids.
3. The total amount of the bids for all four (4) bidders, both at the time of the bid opening and after tabulation, was within the 10% bid cap.
4. The apparent low bidder at bid opening and after tabulation is United Civil Contractors and Developers, Inc.
5. United Civil Contractors and Developers, Inc. is experienced in many of the work types required for this project including (but not limited to) clearing & grubbing, excavation and embankment construction, grading, soil erosion & sediment control, and drainage.
6. While work references and project histories were provided, not one of the bidders provided sufficient golf course references or experience, or exhibited the required qualifications for irrigation system installation.
7. "Irrigation System Installation" is a separate line item within the Proposal Worksheet. The "Total Amount of Bid After Revision" reflects the total bid price after eliminating the "Irrigation System Installation" line item from each of the bids. The apparent low bidder after removal of this line item is United Civil Contractors and Developers, Inc.
8. United Civil Contractors and Developers, Inc. has not previously completed work for Mill Creek MetroParks.
9. The bid proposal submitted by United Civil Contractors and Developers, Inc. does include all of the remaining required documentation established in the Contract Documents for a

complete  
project bid.

10. Per the MetroParks Contract Documents Section 2 "General Terms and Conditions," Items 11 "Consideration of Proposals," 12 "Disqualification of Proposals and Bidders," and 20 "Basis of Award," the award of the contract or any portion of the contract will be made to the lowest, most responsive, responsible and best qualified bidder, as the applicable law may provide, who meets the requirements of the Contract Documents. The Board of Park Commissioners reserves the right to reject any, part of any, or all bids in order to accept any bid deemed most favorable to the MetroParks.

RECOMMENDATION:

1. Per the authority detailed in the MetroParks Contract Documents, it is recommended that the Board of Park Commissioners award the contract at the revised total bid amount based upon the review of bid submittals and subsequent revised scope of work.
2. It is recommended that the contractor, United Civil Contractors and Developers, Inc., be awarded the contract for the project named "PRACTICE RANGE at MILL CREEK GOLF COURSE."

After discussion Mr. Ragan motioned that the bid of United Civil Contractors and Developers, Inc. be accepted, it being the lowest and best bid. The motion was seconded by Mr. Schiavoni and the vote taken upon its adoption resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni  
Voting Nay: None

Jay Macejko, President of the Board, announced that interviews will be conducted for Treasurer/Administrative Services Director today in Executive Session.

Dr. Durick moved the Board meet in Executive Session for the purpose of interviewing candidates for the Treasurer/Administrative Services Director. The motion was seconded by Mr. Macejko and the vote taken resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni  
Against Executive Session: None

The motion was passed and the Board met in Executive Session at 5:00 p.m. The Board invites Executive Director Clarke Johnson, Deputy Director Tom Bresko, and Treasurer/Administrative Services Director Dave Christy into Executive Session.

The Board returned from the Executive Session at 8:10 p.m. Upon completion of the Executive Session, Mr. Ragan moved the Board return to public session. Dr. Durick seconded the motion and the vote taken resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni  
Voting Nay: None

There being no further business, Dr. Durick moved to adjourn the meeting. Mr.

Macejko

seconded the motion, and the vote taken resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni

Voting Nay: None

The meeting adjourned at 8:15 p.m.