

**Canfield, Ohio
July 15, 2013**

The Board of Park Commissioners of Mill Creek MetroParks met in Regular Session on Monday, July 15, 2013, at 6:00 p.m. with members Jay Macejko, Valencia Marrow, John Ragan, and Louis Schiavoni present. Bob Durick was excused due to prior commitments.

Keith Kaiser introduced new full-time Horticulture Education Manager Mandy Smith. He also introduced two summer interns.

Mr. Schiavoni presented the Minutes of the Meeting of June 10, 2013, and asked that they be approved, after a correction on date for the Green Cathedral Race. Mr. Ragan motioned they be approved. The motion was seconded by Mr. Schiavoni and passed, and the vote taken resulted as follows:

Voting Aye: Ragan, Schiavoni
Voting Nay: None
Abstaining: Macejko, Marrow (were not in attendance at June 10 meeting)

Mr. Schiavoni presented the Minutes of the Meeting of June 24, 2013, and asked that they be approved. Mr. Macejko motioned they be approved. The motion was seconded by Mr. Ragan and passed, and the vote taken resulted as follows:

Voting Aye: Macejko, Ragan, Schiavoni
Voting Nay: None
Abstaining: Marrow (was not in attendance at June 24 meeting)

Kevin Smith, Administrative Services Director/Treasurer presented the Treasurer's Report. Ms. Marrow moved, the funds having been certified as on hand and duly appropriated, that disbursements #61191 through #61616 be approved. The motion was seconded by Mr. Macejko the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Steve Avery, Planning and Natural Resources Manager presented the bid results for the Slippery Rock Bridge painting project.

TABULATION OF BIDS

PROJECT NAME: PAINTING of SLIPPERY ROCK BRIDGE
BID OPENING: JULY 15, 2013 CONTRACT TERM: 60 Calendar Days
ESTIMATE: \$143,615.00 10% BID CAP: \$157,976.50

<u>Name of Bidder</u>	<u>Total Base Bid plus Alternate No. 1</u>	<u>Total Base Bid plus Alternate No. 2</u>
DOT Construction Corp. Canfield, Ohio	140,040.00	142,830.00
KMX Painting, Inc. Lowellville, Ohio	184,870.00	No Bid

NOTES:

1. The bid documents were set up with two add alternates. The alternates are concerning differing methods of finishing the bridge railing. Alternate No. 2 is the MetroParks' preferred method. One of the two alternates must be included for a complete project.
2. Two (2) bids were received, checked and tabulated. The total amount of DOT's bid was within the 10% bid cap. KMX's bid exceeded the 10% bid cap and must be rejected in accordance with Section 153.12 of the Ohio Revised Code.
3. No mathematical errors were found in either of the bids.
4. The low bidder at bid opening and after tabulation is DOT Construction Corp.
5. DOT's bid did not include the following required documentation: Workers Compensation certificate; Drug-Free Workplace Program verification; ODOT prequalification certificate; and ODOT EEO certification. However, upon notification, DOT furnished satisfactory documentation for all missing items.
6. DOT is currently prequalified with ODOT in thirty-one (31) separate work types and as the prime contractor, will be performing more than 55% of the work on the project.
7. DOT Construction Corp. is experienced in the type of work required and has satisfactorily completed other MetroParks improvement projects, including reconstruction of the Fording Pedestrian Bridge (2010), rehabilitation of the Suspension Bridge (2007) and replacement of the Pine Hollow Bridge (2003).

RECOMMENDATION:

1. As per the Contract Documents, the Board may waive any technicality or informality in the bidding. Therefore, it is recommended that the Board waive the non-submittal of the documents noted, since they were subsequently furnished in a timely manner, and award the contract for the project named "Painting of Slippery Rock Bridge" to DOT Construction Corp at the base bid amount plus alternate No. 2, for a grand total amount of \$142,830.00.

After discussion, Mr. Macejko moved that the Board waive the non-submittal of the documents noted, and motioned that the bid of DOT Construction Corp. be approved. The motion was seconded by Ms. Marrow the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Kevin Smith presented Resolution R-13-06, to adopt the Ohio Fire Safety Service Emergency Response Plan. After discussion, Mr. Macejko motioned that the resolution be approved. The motion was seconded by Ms. Marrow the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Carol Vigorito, Recreation & Education Manager, presented the following requests for approval.

- Request of the Struthers Rotary to hold their annual Rubber Duck Race fundraiser in Yellow Creek Park, on Saturday, August 17, 2013, in the morning
- Request of the American Foundation for Suicide Prevention to hold a fundraiser on Saturday, October 12, 2013, on the roads near Bears Den Cabin
- Request of the Youngstown Peace Race Foundation to hold a fundraiser on Sunday, October 13, 2013, on roads near Lake Cohasset, Lake Glacier, and Chestnut Hill Drive
- Request of Ohio Awana Ministry to hold a run and bike ride fundraiser on Saturday, September 28, 2013 in the Kirk Road and Herbert Road areas of the MetroParks Bikeway.

After discussion, Ms. Marrow motioned that the requests be approved. The motion was seconded by Mr. Ragan and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

The Board received the following public comments:

Dennis Miller, Executive Director presented the new MetroParks coloring book which will be sold at Park gift shops. He also announced the People for MetroParks golf outing for this coming Wednesday, the Practice Range Grand Opening, and the successful fundraiser, Luau at the Lily Pond.

At the end of the public comment session, the Board thanked the public for their comments.

Mr. Schiavoni announced that the next Regular Board Meeting has been scheduled for Monday, August 12, at 6:00 p.m. at Fellows Riverside Gardens.

Mr. Schiavoni moved the Board meet in Executive Session to discuss personnel - salary review. The motion was seconded by Mr. Macejko and the vote taken resulted as follows:

Voting Aye: Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

The motion was passed, and the Board met in Executive Session at 6:22 p.m.

The Board returned from the Executive Session at 7:45 p.m.

There being no further business, Mr. Macejko moved to adjourn the meeting. Ms. Marrow seconded the motion, and the vote taken resulted as follows:

Voting Aye: Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

The meeting adjourned at 7:45 p.m.