

**Canfield, Ohio
May 12, 2014**

The Board of Park Commissioners of Mill Creek MetroParks met in Regular Session on Monday, May 12, 2014, at 6:00 p.m. with members Bob Durick, Jay Macejko, Valencia Marrow, and Louis Schiavoni present. John Ragan arrived late.

Dennis Miller, Executive Director, spoke regarding the ribbon cutting at the Wildlife Sanctuary. He thanked Nancy Brundage, and Jeff Harvey for their generous donation for this wonderful addition. He also thanked the Planning and Natural Resources Staff, Steve Avery, Justin Rogers, and Kirsten Peetz.

Dennis introduced Peggy Morley as the new Human Resources Director.

Mr. Schiavoni presented the Minutes of the Meeting of April 14, 2014, and asked that they be approved. Ms. Marrow motioned they be approved. The motion was seconded by Mr. Macejko and passed, and the vote taken resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Schiavoni
Voting Nay: None

John Ragan arrived at the meeting.

Kevin presented the Treasurer's Report. Mr. Ragan moved, the funds having been certified as on hand and duly appropriated, that disbursements #64067 through #64393 be approved. The motion was seconded by Mr. Macejko and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Kevin requested the following appropriation increase be made:

- Request permission to increase appropriations to account 100-3520-5097 Wildlife Sanctuary by \$10,000. There was a \$10,000 donation made by the Mill Creek MetroParks Foundation to this location for the removal of nuisance willows.

Ms. Marrow motioned that the appropriation increase be made. The motion was seconded by Mr. Macejko and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Kevin requested the following appropriation increase be made:

- Request permission to increase appropriations by \$20,000 to account 100-4450-5097 Lanterman's Mill. This is to cover the cost of the cookbooks and

associated costs. Linda Kostka, Director of Development gave a summary of the book sales, tasting event, basket raffle, paintings, and preorders for the second order.

Mr. Ragan motioned that the appropriation increase be made. The motion was seconded by Mr. Macejko and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Dennis Miller, Executive Director, presented the following resolution for approval.

R-14-6
RESOLUTION HONORING
Mill Creek MetroParks Staff Member
James M. Burkhart

WHEREAS: James M. Burkhart has been a seasonal employee at the Mill Creek Golf Course since 2013, and

WHEREAS: on April 13, 2014, Mr. Burkhart was alerted to park visitors in distress on the Mill Creek Golf Course, and immediately investigated the situation, and

WHEREAS: Mr. Burkhart acted quickly, using his skill and knowledge of Cardio Pulmonary Resuscitation, to assist EMTs performing CPR on a distressed visitor, and

WHEREAS: Mr. Burkhart's quick thinking and willingness to assist contributed to saving visitor's life, and

WHEREAS: Mr. Burkhart has earned the respect admiration for himself, his department, and Mill Creek MetroParks by recognizing the importance of going above and beyond, and

NOW THEREFORE BE IT RESOLVED THAT: The Mill Creek MetroParks Board of Park Commissioners and staff wishes to recognize Mr. Burkhart for outstanding performance, in the saving of a human life, and the display of noticeable initiative, capability, and commitment to our customers.

Mr. Macejko moved the resolution approved. The motion was seconded by Mr. Schiavoni and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Steve Avery, Planning and Natural Resources Director, presented the following resolution for approval.

R-14-07

METROPARKS BIKEWAY – DESIGN & ENGINEERING for PHASE III

WHEREAS, Mill Creek MetroParks Bikeway in Mahoning County is a critical section of bikeway for the four-county Great Ohio Lake to River Greenway, and

WHEREAS, of the 17 mile section in Mahoning County, 10.6 miles have been constructed, and

WHEREAS, professional services, including environmental, engineering, detail design and preparation of construction drawings, are needed for the remaining 6.4 miles of bikeway (Phase III), and

WHEREAS, funding for this project totaling \$442,000 was approved by Eastgate Regional Council of Governments (Eastgate) using Federal Highway Administrations (FHWA) Congestion Mitigation and Air Quality funding, and

WHEREAS, Eastgate's General Policy Board approved a resolution which added this project to the Metropolitan Transportation Improvement Plan for Mahoning and Trumbull counties, and

WHEREAS, the authorized funds can be used for professional services associated with environmental, engineering, detail design and preparation of construction drawings by an Ohio Department of Transportation (ODOT) pre-qualified consultant, and

WHEREAS, FHWA has designated ODOT as the agency in Ohio to administer federally funded transportation projects.

THEREFORE BE IT RESOLVED the Board of Park Commissioners of the Mill Creek Metropolitan Park District agree as follows:

1. The Executive Director is hereby authorized and directed to negotiate with an ODOT pre-qualified consultant for the professional services needed, and to execute an Agreement for the project with ODOT and the consultant, and
2. The Executive Director of the Mill Creek Metropolitan Park District is hereby authorized and directed to file the necessary scoping, programming and environmental documents with ODOT, and
3. The Board of Park Commissioners agrees to pay all costs in excess of the amount authorized by FHWA.

After discussion, Mr. Ragan moved the resolution approved. The motion was seconded by Ms. Marrow and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

Dennis presented, for approval, the employment of Mark Mrosko as Staff Accountant, retroactive to April 7, 2014. He also presented, for approval, the hiring of Margaret Morley as Human Resources Administrator. After discussion, Mr. Macejko moved the employments be approved. The motion was seconded by Mr. Ragan and the vote resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

The Board received the following public comments

- Mr. Schiavoni mentioned Senator Schiavoni's golf outing at the Mill Creek Park Golf Course – it went wonderfully, and he thanked the staff.
- Mr. Ragan mentioned that he has been getting positive feedback about the MetroParks, and he thanked the staff.
- Keith Kaiser mentioned the summer Garden Party.
- Dennis mentioned that the attendance figures at recent events have been great. He also mentioned that the trolley has been sold out through most of July for programming.
- Dennis mentioned that the Mill Creek MetroParks Foundation has expanded to ten (10) members.

At the end of the public comment session, the Board thanked the public for their comments.

Mr. Schiavoni announced that the next Regular Board Meeting has been scheduled for Monday, June 9, at 6:00 p.m. at Slippery Rock Pavilion, in Youngstown.

There being no further business, Mr. Macejko moved to adjourn the meeting. Ms. Marrow seconded the motion, and the vote taken resulted as follows:

Voting Aye: Durick, Macejko, Marrow, Ragan, Schiavoni
Voting Nay: None

The meeting adjourned 6:20 p.m.