

# Meeting Agenda

Board of Park Commissioners  
Monday, December 21, 2015 | 6 p.m.  
Fellows Riverside Gardens



- I. Call to Order
  1. Pledge
  2. Welcome to staff and guests (Lou Schiavoni, *President*)
  3. Roll Call
  
- II. Approve or Amend Meeting Minutes
  1. November 9, 2015 (Lou Schiavoni, *President*)
  
- III. Presentation of Financial Statement (Kevin Smith, *Administrative Services Director/Treasurer*)
  1. Treasurer's Report
    - a. Checks written per the check registers
      - October 30, 2015 – December 16, 2015 (#69139- #69584)
    - b. Request approval to reduce appropriations by \$715,000 to the Replacement Reserve Account #701. This is to ensure that the remaining appropriations do not exceed the actual ending fund balance.
  2. Temporary 2016 Budget (2 month maximum)
  3. Gasoline and Fuel Oil Bid Tabulations
  
- IV. Unfinished Business
  
- V. Executive Director's Report (Aaron Young, *Executive Director*)
  1. YNDC OEPA Urban Waters Small Grants Program Letter of Support:
    - a. Mill Creek Basin Green Infrastructure Planning
  2. HR & Payroll Software Upgrades
  3. Issued Down Payment of \$338 of \$3,380 to MC Land Reutilization Program for 905 Glenwood Ave.
  4. Andrew Pratt, Assistant Horticulture Director is now a Certified Arborist
  5. Received a letter from the PGA of America thanking MCMP for Brian's service as a Youth Player Development Committee Member.
  
- VI. New Business
  1. Honor Bill Whitehouse, recipient of NAI's Outstanding Volunteer Interpreter Award (Ray Novotny, *Outdoor Education Manager*)
  2. 2016 Golf Pro Contract (Aaron Young, *Executive Director*)
  3. R-15-15 Establishing a Mill Creek MetroParks Police Department Vehicle Impound Lot (Jim Willock, *Chief of Police*)
  4. MetroParks Police Policy Manual update, with towing added (Jim Willock, *Chief of Police*)
  5. Impound Lot Fee Structure (Jim Willock, *Chief of Police*)
  6. Event Requests (Rikki Brammer, *Programs & Events Coordinator*)
    - a. Meridian Healthcare, request to hold a run/walk fundraiser on the MetroParks Bikeway on February 20, 2016
    - b. Youngstown Roadrunners, request to hold a half-marathon fundraiser in the Wick Recreation Area on March 6, 2016

- c. Casal's Salon, request to hold a 5k fundraiser in the Wick Recreation Area on May 1, 2016
- d. Fitness Together, request to hold a 5k fundraiser in the Wick Recreation Area on May 7, 2016

7. 2016 Board Meeting Schedule (Aaron Young, *Executive Director*)

VII. Commissioners Time/Comments

VIII. Public Comments To Board

1. See sign-in sheet order
2. Limit to 3 minutes per person

IX. Date of Next Meeting

1. The next Regular Meeting has been scheduled for Monday, January 11, 2016, at the MetroParks Farm (Lou Schiavoni, *President*)

X. Executive Session

1. To consider the appointment, employment, discipline, or compensation of public employees.
2. Purchase or Sale of Property
3. Pending or Imminent Court Action
4. Collective Bargaining Matters
5. Security Matters

XI. Adjournment