

Canfield, Ohio
March 9, 2015

The Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, March 9, 2015, at Birch Hill Cabin, 1st Vice President John Ragan welcomed guests and staff.

The meeting opened at 6 p.m. Roll Call was as follows: Germaine Bennett, present; Bob Durick, present; John Ragan, present; Lou Schiavoni, absent; and Scott Schulick, present.

Mr. Ragan presented the Minutes of the Meeting of February 9, 2015, and asked that they be approved. Scott Schulick motioned they be approved. The motion was seconded by Germaine Bennett and passed, and the vote taken resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

Kevin Smith, Administrative Services Director/Treasurer presented the Treasurer's Report. Bob Durick moved, the funds having been certified as on hand and duly appropriated, that disbursements #66871 – #67059 be approved. The motion was seconded by Scott Schulick and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

Kevin Smith, Administrative Services Director/Treasurer, presented the 2015 Budget for approval. Scott Schulick motioned that the budget be approved. The motion was seconded by Germaine Bennett and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

Scott Schulick thanked Kevin Smith and Aaron Young on a great job with efficiency in regards to the Budget.

Kevin Smith presented the Board with correction to the Levy information presented at the February 9th Board Meeting, and on record explained the costs on a \$100,000.00 house for levy, levy renewal, replacement

Mr. Ragan presented a correction on the Part-time/Seasonal Wage Rates presented at the December 21, 2014 meeting. Trolley driver was missing. Germaine Bennett motioned that the change be approved. The motion was seconded by Bob Durick and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

Executive Director, Aaron Young, introduced and welcomed Brian Tolnar to the MetroParks as the new Golf Director. Brian said he was honored to be a part of the MetroParks.

Justin Rogers, Planning Manager presented MOU Ohio EPA Phase II Program in Coordination with Mahoning County Commissioners for approval. Scott Schulick motioned the MOU be approved. Germaine Bennett seconded the motion and the vote resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

Steve Avery, Planning and Natural Resources Director presented R-15-04 ODOT Park District Road Improvement Fund for approval.

R-15-04

ODOT-PARK DISTRICT ROAD IMPROVEMENT FUND, 2016-2017 BIENNIUM

WHEREAS, the Director of the Ohio Department of Transportation (ODOT), in accordance with Ohio Revised Code 5511.06, has approved a discretionary funding allocation for the ODOT-Park District Road Improvement Fund for the 2016-2017 biennium, and

WHEREAS, under specific agreement with ODOT, the Ohio Parks and Recreation Association (OPRA) is serving as the management liaison for the ODOT-Park District Road Improvement Fund, and

WHEREAS, Mill Creek Metropolitan Park District (MCMPD) is eligible to receive the funds based on the following criteria: MCMPD was created according to Ohio Revised Code 1545; MCMPD owns (or holds a minimum 15-year lease) and manages property in Mahoning County; and MCMPD has adequate, available resources for the construction and maintenance of the requested improvement project, and

WHEREAS, a funding distribution formula approved by the Director of ODOT, which is based upon motor vehicle registrations within each county on a State biennium basis, will determine the actual amount allocated to the MCMPD for the 2016-2017 biennium, and

WHEREAS, MCMPD understands the requirements for receiving such funds and agrees to comply with the OPRA policy dated April 13, 2007, and as amended on November 7, 2008, and

WHEREAS, MCMPD has various park drives, roads, bridges and parking lots that need to be maintained and improved.

THEREFORE BE IT RESOLVED, by the Board of Park Commissioners of the Mill Creek Metropolitan Park District that:

1. MCMPD hereby requests approval from OPRA to receive the amount allocated by ODOT plus any carry over amounts from the previous biennium, and
2. MCMPD agrees to pay all project costs in excess of the amount allocated by ODOT, and
3. MCMPD agrees to pay for all costs associated with design, engineering, environmental documentation and right-of-way activities, and
4. The allocated funds will be used for construction, reconstruction, improvement, repair and maintenance of park district drives, roads, bridges or parking lots in accordance with Ohio Revised Code 5511.06, and
5. The proposed project will be initiated during the 2016-2017 biennium period.

Germaine Bennett motioned the resolution be approved. Scott Schulick seconded the motion and the vote resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

John Ragan presented Resolution R-15-02 Honoring Jay Macejko for his service to the Mill Creek MetroParks.

R-15-02

A RESOLUTION HONORING

Attorney Jay Macejko

FOR HIS SERVICE TO MILL CREEK METROPARKS

WHEREAS: Atty. Macejko served as a dedicated volunteer Mill Creek MetroParks Commissioner from 2009 through 2014, as President of the Board for several years, and represented his position with enthusiasm and effectiveness; and

WHEREAS: Atty. Macejko has worked tirelessly to foster the development of Mill Creek MetroParks, and its mission to provide open space and recreational opportunities to the citizens of Mahoning County; and

WHEREAS: Atty. Macejko sought to advance Mill Creek MetroParks by supporting its efforts to become a leader in sustainability and made numerous suggestions toward this goal; he was knowledgeable and sensitive to the economics of the local community, and the historic significance of the MetroParks and,

WHEREAS: Atty. Macejko played a leadership role in putting in place a records retention plan and a strategic master plan, and,

WHEREAS: Atty. Macejko worked tirelessly through searches for executive directors, treasurer, and chief of police;

WHEREAS: Atty. Macejko worked through multiple labor negotiations; and

NOW THEREFORE BE IT RESOLVED: That the Board of Park Commissioners publicly proclaims its sincere appreciation to Atty. Macejko for his outstanding service to, and heartfelt support of, Mill Creek MetroParks and the Mahoning Valley community. A suitable copy of this Resolution shall be prepared and presented to Atty. Macejko, and an additional copy shall be placed in the permanent archives of Mill Creek MetroParks.

IN WITNESS THEREOF: The Board of Park Commissioners of Mill Creek MetroParks hereunto set our hand on this 9th day of March 2015.

After discussion, Scott Schulick motioned that the resolution be approved. The motion was seconded by Germaine Bennett and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

John Ragan presented Resolution R-15-03 Honoring Valencia Marrow for her service to the Mill Creek MetroParks.

R-15-02

A RESOLUTION HONORING

Valencia Marrow

For Her Service to Mill Creek MetroParks

WHEREAS: Ms. Marrow served as a dedicated volunteer Mill Creek MetroParks Commissioner from 2011 through 2014, and represented her position with enthusiasm and effectiveness; and

WHEREAS: Ms. Marrow has worked tirelessly to foster the development of Mill Creek MetroParks, and its mission to provide open space and recreational opportunities to the citizens of Mahoning County; and

WHEREAS: Ms. Marrow sought to advance Mill Creek MetroParks by supporting its efforts to put a Human Resources Director in place, was a leader in her knowledge of public meeting law, spoke with authority and was always out front for employee issues; and

WHEREAS: Ms. Marrow was knowledgeable, considerate, and sensitive to the economics of the local community, the historic significance of the MetroParks, and brought a special passion to the MetroParks, both as a representative and proponent of accessibility programs, services & facilities; and

NOW THEREFORE BE IT RESOLVED: That the Board of Park Commissioners publicly proclaims its sincere appreciation to Ms. Marrow for her outstanding service to, and heartfelt support of, Mill Creek MetroParks and the Mahoning Valley community. A suitable copy of this Resolution shall be prepared and presented to Ms. Marrow, and an additional copy shall be placed in the permanent archives of Mill Creek MetroParks.

IN WITNESS THEREOF: The Board of Park Commissioners of Mill Creek MetroParks hereunto set our hand on this 9th day of March 2015.

After discussion, Germaine Bennett motioned that the resolution be approved. The motion was seconded by Bob Durick and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schulick
Voting Nay: None

Germaine Bennett wanted to put on record that she was disappointed that she couldn't personally thank Jay Macejko or Valencia Marrow for a wonderful job they did for the Board and for Mill Creek MetroParks, and will strive to do her best to fill the big shoes.

John Ragan announced that the next Regular Board Meeting has been scheduled for Monday, April 13, 2015, at 6 p.m., at the MetroParks Farm.

There being no further business, Germaine Bennett moved to adjourn the meeting. Bob Durick seconded the motion, and the vote taken resulted as follows:

Voting Aye: Bennett, Durick, Ragan, Schiavoni, Schulick
Voting Nay: None

The meeting adjourned at 6:45 p.m.

Addendum A approved at the MetroParks Board Meeting of May 16, 2016

2015 Budget - Income & Expense Summary Sheet

Finance Department

Last updated: March 9, 2015

Prepared by: Kevin W. Smith



	100 General Fund	701 Replacement Reserve	702 Law Enforce. Asst. Fund	705 Bikeway Phase III	Total All Funds
Carryover					
Unencumbered Cash Balance	\$ 1,560,919.87	\$ 643,313.00	\$ 1,206.39	\$ -	\$ 2,205,439.26
Prior Year Encumbrances	355,566.96	1,020,941.67	1,200.00	0.19	1,377,708.82
Estimated Revenues					
General Property Tax	\$ 6,576,258.00 72%				\$ 6,576,258.00 60%
Local Government Fund	305,361.00 3%				305,361.00 3%
Park Activities	2,092,400.00 23%	143,177.98	2,405.00		2,237,982.98 21%
ODOT - Fed Trans Grant		90,000.00			90,000.00 1%
FHWA Grant		741,359.44			741,359.44 7%
Partnerships	133,240.00 1%				133,240.00 1%
Insurance Settlement		190,670.00			190,670.00 2%
Clean Ohio Fund		198,980.25			198,980.25 2%
Ohio EPA		123,600.00			123,600.00 1%
Fellows Trust	19,779.96 0%				19,779.96 0%
Mill Creek Park Foundation	50,000.00 1%	225,790.93			275,790.93 3%
Advances Repaid					0.00 0%
Transfers From Other Funds					0.00 0%
Total Estimated Revenue	\$ 9,177,038.96 84%	\$ 1,713,578.60 16%	\$ 2,405.00 0%	\$ - 0%	\$ 10,893,022.56 100%
Total Carryover & Estimated Revenues	\$ 11,093,525.79	\$ 3,377,833.27	\$ 4,811.39	\$ 0.19	\$ 14,476,170.64
Appropriations					
Park Operations-Mat. & Supplies	\$ 2,232,051.46 22%				\$ 2,232,051.46 18%
Park Operations-Salaries & Wages	4,897,412.97 49%				4,897,412.97 39%
Capital Equipment	181,111.38 2%				181,111.38 1%
Capital Improvements	133,240.00 1%	1,439,044.93		0.00	1,572,284.93 13%
General Expenses & Transfers	2,162,205.85 22%		\$ 3,600		2,165,805.85 17%
Advances Repaid					0.00 0%
Total 2015 Appropriations	\$ 9,606,021.66	\$ 1,439,044.93	\$ 3,600.00	-	\$ 11,048,666.59
Outstanding Purchase Orders (2014)	355,566.96 4%	1,020,941.67	1,200.00	0.19	1,377,708.82 11%
Total Expenditures	\$ 9,961,588.62 80%	\$ 2,459,986.60 20%	\$ 4,800.00 0%	\$ 0.19 0%	\$ 12,426,375.41 100%
Projected Ending Fund Balance	\$ 1,131,937.17	\$ 917,846.67	\$ 11.39	\$ -	

2015 Budget	\$ 9,606,021.66
2014 Budget	\$ 9,750,682.99
2015 vs. 2014 Budget \$	\$ (144,661.33)
2015 vs. 2014 Budget %	-1.48%