

# Meeting Agenda

Board of Park Commissioners  
Monday, June 13, 2016 | 6 p.m.  
MetroParks Farm



- I. Call to Order (John Ragan, *President*)
  1. Pledge
  2. Welcome to new board members, staff, guests
  3. Roll Call
  
- II. Approve or Amend Meeting Minutes (John)
  1. May 16, 2016 minutes
  
- III. Presentation of Financial Statement (Mark Mrofchak, *Director of Finance [Interim]*)
  1. Treasurer's Report
    - a. Checks written per the check registers
      - April 28, 2016 – May 25, 2016
      - #70474 - #70674
      - Total of \$359,562.06
    - b. Request to increase appropriations by \$28,000.00 to account 100-1100-5011 - Golf Course Capital Equipment. This is to account for the donation made from Michael Senchak with the Mahoning Valley Hospital Foundation for the South Course Outing Tent project and the Tournament Leaderboard project.
  
- IV. Unfinished Business
  
- V. New Business
  1. Bid Tabulations (Steve Avery, *Planning & Operations Director*)
    - a. Improvements to Memorial Hill Drive
    - b. Resurfacing Memorial Hill Drive
  2. Purchase of 119 & 123 S. Lakeview, Youngstown, Ohio (Garden District) from Mahoning County Land Reutilization Corporation for \$195 ea. (Aaron Young, *Executive Director*)
  3. Employee Handbook Revisions (Megan Millich, *HR Director*)
    - a. Tobacco Policy
  4. Special Event Requests (Carol Vigorito, *Recreation & Education Director*)
    - a. Request of Struthers Rotary to hold a Rubber Duck Race fundraiser in Yellow Creek Park, the morning of Saturday, August 13, 2016
    - b. Request of Northeast Ohio Trail Club to hold a 50K & 25K fundraiser on trails throughout the MetroParks, on Saturday, September 17, 2016
    - c. Request of the Youngstown Peace Race Foundation to hold a fundraiser on various Park drives, the morning of Sunday, October 23, 2016
  5. Request from Girl Scout service unit 821, to collect money at Scholl Pavilion, to cover the expenses of the event. (Aaron)
  
- VI. Executive Director's Report (Aaron)
  1. Thank You to Mark Mrofchak for his service to MCMP
    - a. Hired temporary Finance/Accounting assistance through Robert Half Technologies to ease the transition to a new Director of Finance

2. Scholl Recreation Area Baseball Field Improvements (by MCMP Staff in July)

VII. Commissioners Time/Comments

VIII. Public Comments To Board

1. See sign-in sheet order
2. Limit to 3 minutes per person

IX. Date of Next Meeting

1. The next Regular Meeting has been scheduled for Monday, July 11, 2016, at the MetroParks Farm (John)

X. Executive Session

1. To consider the appointment, employment, discipline, or compensation of public employees.
2. Purchase or Sale of Property
3. Pending or Imminent Court Action
4. Collective Bargaining Matters
5. Security Matters

XI. Adjournment

Mill Creek MetroParks  
2016 BOARD MEETING SCHEDULE

Monday	January 11	6pm	MetroParks Farm
Monday	February 8	6pm	MetroParks Farm
Monday	March 14	6pm	MetroParks Farm
Monday	April 11	6pm	MetroParks Farm
Monday	<del>May 9</del> <b>May 16</b>	6pm	MetroParks Farm
Monday	June 13	6pm	MetroParks Farm
Monday	July 11	6pm	MetroParks Farm
Monday	August 8	6pm	MetroParks Farm
Monday	September 12	6pm	MetroParks Farm
Tuesday	October 11	6pm	MetroParks Farm
Monday	November 14	6pm	MetroParks Farm
Monday	December 19	6pm	MetroParks Farm

Dates, time, and location are subject to change.

Please check [www.millcreekmetroparks.org](http://www.millcreekmetroparks.org), or call 330-702-3000 to verify.