

Canfield, Ohio
March 13, 2017

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, March 13, 2017, at the MetroParks Farm. President Lee Frey welcomed guests and staff.

Probate Judge Rusu was present to swear in new MetroParks Commissioner Thomas Frost, with a term ending December 31, 2019.

The meeting opened at 6 p.m. with recitation of The Pledge of Allegiance. Roll Call was as follows: Germaine Bennett, present, Lee Frey, present, Tom Frost, present; John Ragan, present; and Tom Shipka, present.

Lee Frey presented Resolution R-17-02 as follows:

R-17-02

A RESOLUTION HONORING

Robert J. Durick

For His Service to Mill Creek MetroParks

WHEREAS: Dr. Durick served as a dedicated volunteer Mill Creek MetroParks Commissioner from 2010 through 2016, and represented his position with fairness and effectiveness; and

WHEREAS: Dr. Durick has worked tirelessly to foster the development of Mill Creek MetroParks, and its mission to provide open space and recreational opportunities to the citizens of Mahoning County; and

WHEREAS: Dr. Durick sought to advance Mill Creek MetroParks by supporting its efforts to maintain and improve the infrastructure of the MetroParks; by encouraging improvements to the trails, roads, and bridges; by protecting and promoting Yellow Creek Park, the Hopewell Furnace, and the Mill Creek Furnace; he has been an advocate for regional bikeway and greenspace connectivity; and

WHEREAS: Dr. Durick was a familiar face at many events, he took the time to talk to staff members and volunteers, and had a great appreciation for what it takes to organize such events; it was assuring to know that he not only knew what was going on in the MetroParks, but also took time to enjoy the activities as a visitor.

WHEREAS: Dr. Durick was knowledgeable, considerate, and sensitive to the economics of the local community, the historic significance of the MetroParks, and brought a special passion to the MetroParks, both as a representative and as a life-long resident of Mahoning County; and

NOW THEREFORE BE IT RESOLVED: That the Board of Park Commissioners publicly proclaims its sincere appreciation to Dr. Durick for his outstanding service to, and heartfelt support of, Mill Creek MetroParks and the Mahoning Valley community. A suitable copy of this Resolution shall be prepared and presented to Dr. Durick, and an additional copy shall be placed in the permanent archives of Mill Creek MetroParks.

Germaine Bennett moved the resolution be approved, John Ragan seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Dr. Durick expressed his appreciation for the resolution, thanked the Board members for serving with him over the past 7 years, and promised that we will still see him at many park events.

Lee Frey presented the Minutes of the Regular Meeting of January 9, 2017, and asked that they be approved. Tom Shipka moved they approved, Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Lee Frey presented the Minutes of the Special Meeting of January 19, 2017, and asked that they be approved. Tom Shipka moved they be approved. John Ragan seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Lee Frey presented the Minutes of the Special Meeting of January 21, 2017, and asked that they be approved. Germaine Bennett moved they be approved. Tom Shipka seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Lee Frey presented the Minutes of the Special Meeting of February 13, 2017, and asked that they be approved. Tom Shipka seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Lee Frey presented the Minutes of the Work Session Meeting of February 13, 2017, and asked that they be approved. Tom Shipka moved they be approved. Germaine Bennett seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Kevin Smith, Finance Director presented the Finance Director's report. Tom Shipka moved, the funds having been certified as on hand and duly appropriated, that disbursements #72565 - #72713, for a total of \$560,906.16 be approved. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None

Abstain: Frost


Kevin Smith presented the Fuel Oil Bid tabulations for approval.

2017 Gas and Diesel Bids

Finance Department

Last updated: March 6, 2017

Prepared by: Kevin W. Smith



Recommendation: I recommend Reed Oil to be awarded the gasoline & diesel (Fuel Oil) bid

Reed Oil provided the best bid across all four categories.

Reed Oil also submitted all of the required items.

		REQUIRED ITEMS			
		MSDS SHEETS	YES	NON COLLUSION	YES
		PAD 2 PRICING	YES*	NET WORTH	YES
Vendor:	WESTERN RESERVE	STMT OF QUAL.	YES	PERSONAL PROP.	YES

Product	O.P.I.S. AVERAGE PAD 2 1/16/17	SUBMITTED PRICE DIFFERENTIAL	BID PRICE PER GALLON
REGULAR GRADE UNLEADED E-10 GASOLINE	<u>\$1.5375</u>	<u>\$0.0700</u>	<u>\$1.6075</u>
MEDIUM GRADE UNLEADED E-10 GASOLINE	<u>\$1.7521</u>	<u>\$0.0700</u>	<u>\$1.8221</u>
FUEL OIL (Off Road Use, Dyed Low Sulfur)	<u>\$1.6858</u>	<u>\$0.0700</u>	<u>\$1.7550</u>
FUEL OIL (On Road Use, Ultra Low Sulfur)	<u>\$1.6858</u>	<u>\$0.0700</u>	<u>\$1.7550</u>

NOTES: Used the wrong PAD 2 pricing for Fuel Oil (Off Road Use, Dyed Low Sulfur). Winter additive is +.02 per gallon.

		REQUIRED ITEMS			
		MSDS SHEETS	YES	NON COLLUSION	YES
		PAD 2 PRICING	YES	NET WORTH	NO
Vendor:	GREAT LAKES PETROLEUM	STMT OF QUAL.	YES	PERSONAL PROP.	YES

Product	O.P.I.S. AVERAGE PAD 2 1/16/17	SUBMITTED PRICE DIFFERENTIAL	BID PRICE PER GALLON
REGULAR GRADE UNLEADED E-10 GASOLINE	<u>\$1.5375</u>	<u>\$0.1440</u>	<u>\$1.6815</u>
MEDIUM GRADE UNLEADED E-10 GASOLINE	<u>\$1.7521</u>	<u>\$0.1440</u>	<u>\$1.8961</u>
FUEL OIL (Off Road Use, Dyed Low Sulfur)	<u>\$1.6540</u>	<u>\$0.1440</u>	<u>\$1.7980</u>
FUEL OIL (On Road Use, Ultra Low Sulfur)	<u>\$1.6858</u>	<u>\$0.1440</u>	<u>\$1.8298</u>

NOTES: Stated that they will provide the Condensed Net Worth Statement provided we sign the proper confidentiality agreement.

				REQUIRED ITEMS					
				MSDS SHEETS	YES	NON COLLUSION	YES		
				PAD 2 PRICING	YES	NET WORTH	YES		
Vendor:	REED OIL			STMT OF QUAL.	YES	PERSONAL PROP.	YES		
Product				O.P.I.S. AVERAGE PAD 2 1/16/17	SUBMITTED PRICE DIFFERENTIAL	BID PRICE PER GALLON			
REGULAR GRADE UNLEADED E-10 GASOLINE				\$ <u>1.5375</u>	\$ <u>0.0150</u>	\$ <u>1.5524</u>			
MEDIUM GRADE UNLEADED E-10 GASOLINE				\$ <u>1.7521</u>	\$ <u>0.0150</u>	\$ <u>1.7671</u>			
FUEL OIL (Off Road Use, Dyed Low Sulfur)				\$ <u>1.6540</u>	\$ <u>0.0145</u>	\$ <u>1.6685</u>			
FUEL OIL (On Road Use, Ultra Low Sulfer)				\$ <u>1.6858</u>	\$ <u>0.0145</u>	\$ <u>1.7003</u>			
NOTES: Add \$.03 per gallon for inter additive on fuel oil (Feb-Mar & Nov-Dec 2017). Stated Net 14 days but is willing to do Net 30 day per our request.									
				REQUIRED ITEMS					
				MSDS SHEETS	YES	NON COLLUSION	YES		
				PAD 2 PRICING	YES	NET WORTH	AVAIL.		
Vendor:	RKA PETROLEUM			STMT OF QUAL.	YES	PERSONAL PROP.	YES		
Product				O.P.I.S. AVERAGE PAD 2 1/16/17	SUBMITTED PRICE DIFFERENTIAL	BID PRICE PER GALLON			
REGULAR GRADE UNLEADED E-10 GASOLINE				\$ <u>1.5375</u>	\$ <u>0.0931</u>	\$ <u>1.6306</u>			
MEDIUM GRADE UNLEADED E-10 GASOLINE				\$ <u>1.7521</u>	\$ <u>0.0879</u>	\$ <u>1.8400</u>			
FUEL OIL (Off Road Use, Dyed Low Sulfur)				\$ <u>1.6540</u>	\$ <u>0.0950</u>	\$ <u>1.7490</u>			
FUEL OIL (On Road Use, Ultra Low Sulfer)				\$ <u>1.6858</u>	\$ <u>0.0940</u>	\$ <u>1.7798</u>			
NOTES: Info on Condensed Net Worth can be provided by their CFO, but also was provided electronically. Winter additive is \$0.02 per gallon on fuel oil.									

				REQUIRED ITEMS			
				MSDS SHEETS		NON COLLUSION	
				PAD 2 PRICING		NET WORTH	
Vendor: PORTS PETROLEUM				STMT OF QUAL.		PERSONAL PROP.	
Product				O.P.I.S. AVERAGE PAD 2 1/16/17	SUBMITTED PRICE DIFFERENTIAL	BID PRICE PER GALLON	
REGULAR GRADE UNLEADED E-10 GASOLINE				<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	
MEDIUM GRADE UNLEADED E-10 GASOLINE				<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	
FUEL OIL (Off Road Use, Dyed Low Sulfur)				<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	
FUEL OIL (On Road Use, Ultra Low Sulfur)				<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	
NOTES: Bid was turned in after the 12 PM deadline on 02/01/2017, so we were unable to accept the bid.							

John Ragan moved the bid of Reed Oil be accepted, it being the lowest and best bid. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Aaron Young, Executive Director - Yellow Creek Park Lease Agreement – not ready for this meeting.

Aaron - background checks and due diligence reviews – not ready for this meeting.

Aaron presented our OPRA Award for the Lily Pond Rehabilitation Project, and thanked the staff.

Aaron Young presented Resolution R-17-04 as follows:

Resolution R-17-04

ACKNOWLEDGEMENT OF GRANTS, DONATIONS, OR TRUSTS

BE IT RESOLVED by the Board of Park Commissioners of Mill Creek Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the grants, donations or trusts submitted to the Park District for the period of January 1, 2015, through December 31, 2015, as detailed on the summary marked Exhibit A, and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court.

Donation Log 2016

Community Engagement

Last Updated: September 17, 2015

Prepared by: Samantha Villella, Community Engagement Director



Business Name	Contact First Name	Contact Last Name	Purpose	Monetary
	Anonymous		Restricted	\$ 5,000.00
	John W.	Ford	FNC	\$ 1,000.00
	Scott R.	Schulick	Unrestricted (b/c not specified)	\$ 250.00
	Eddie	Folsom	Unrestricted (b/c not specified)	\$ 100.00
	Robert	Wagmiller	Daffodil Meadow	\$ 500.00
3-P Properties	Paterno	Esther	Restricted	\$ 2,241.00
	John W.	Ford	FNC	\$ 1,000.00
	Bernadine and Dana	Nicholson	Unrestricted (b/c not specified)	\$ 10.00
SS Family Limited Partnership	Masters	Charles	Restricted	\$ 1,893.85
Simon D & K, LLC	Masters	Charles	Restricted	\$ 1,849.75
	Hixson	Laurie	Restricted	\$ 1,350.00
	Paul	Wright	Restricted	\$ 150.00
	Nancy	Scullin	Unrestricted (b/c not specified)	\$ 500.00
	Daniel	Shemie	Unrestricted (b/c not specified)	\$ 100.00
	John W.	Ford	FNC	\$ 1,000.00
	Karen	Willshaw	Restricted	\$ 100.00
	Lisa	Spenser	Restricted	\$ 200.00
Less Contracting, Inc.			Restricted	\$ 700.00
	Patrick	Bresnahan	Unrestricted (b/c not specified)	\$ 125.00
	Shannon	Fraelich	Restricted	\$ 1,000.00
	Karen	Willshaw	Restricted	\$ 500.00
	Allan (Sarah)	Strouss	Unrestricted (b/c not specified)	\$ 50.00
	John W.	Ford	FNC	\$ 1,000.00
	William (Diane)	Kinkade	Restricted	\$ 100.00
	Tafirenyika	Jaji	Unrestricted (b/c not specified)	\$ 50.00
	Andrew	Raynor	Unrestricted (b/c not specified)	\$ 85.00
	James	Hoover	Restricted (FRG)	\$ 150.00
	Suzanne	McIntyre	Restricted	\$ 1,500.00
	William	Hyland	Restricted	\$ 1,000.00
	Catherine	Mowry	Restricted	\$ 1,000.00
	Kathy	Pflugh	Restricted	\$ 1,500.00
	Donna	Kirkwood	Restricted (FRG)	\$ 25.00
	Lou	Schiavoni	Restricted (Family Camp in the Park)	\$ 1,000.00
	Thomas	Shipka	Restricted (FNC)	\$ 1,000.00
	Robert	Durick	Restricted (Family Camp in the Park)	\$ 1,000.00
	Janice	Ferry	Restricted (Daffodil Meadow)	\$ 3,937.00
			Unrestricted (b/c not specified)	\$ 100.00
	Ed	Klein	Restricted (bench)	\$ 100.00
	Donna	Swidarski	Unrestricted (b/c not specified)	\$ 20.00
	Dominic	Visconsi	Unrestricted (b/c not specified)	\$ 500.00

Donation Log 2016

Community Engagement

Last Updated: September 17, 2015

Prepared by: Samantha Villella, Community Engagement Director



	Pam	Harris	Restricted	\$ 1,500.00
	Athena	Arvanitidis	Unrestricted (b/c not specified)	\$ 100.00
	Tara	Taylor	Unrestricted (b/c not specified)	\$ 50.00
	Donna	Anderson	Unrestricted (b/c not specified)	\$ 100.00
	Anthoni	Visconsi	Unrestricted (b/c not specified)	\$ 500.00
	Janice	Ferry	Restricted (Daffodil Meadow)	\$ 3,812.50
	Rex	Pakalnis	Restricted (bench)	\$ 1,500.00
	Cynthia	Spitler	Restricted (bird box)	\$ 100.00
Youngstown State University			Restricted (Lily Pond)	\$ 800.00
The Columbus Foundation	Jane	Landwehr	Restricted	\$ 1,000.00
	Susan	Porter	Restricted (bird box)	\$ 100.00
First Presbyterian Women of First Presbyterian Church	Karen	Cooper	Restricted (FNC)	\$ 100.00
	Molly	Walsh	Unrestricted (b/c not specified)	\$ 30.00
	Andrew	Sutter	Unrestricted (b/c not specified)	\$ 50.00

\$ 38,429.10

Germaine Bennett moved the resolution be approved. Tom Shipka seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Aaron presented Resolution R-17-05 for 2016 as follows:

Resolution R-17-05
ACKNOWLEDGEMENT OF GRANTS, DONATIONS, OR TRUSTS

BE IT RESOLVED by the Board of Park Commissioners of Mill Creek Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the grants, donations or trusts submitted to the Park District for the period of January 1, 2016, through December 31, 2016, as detailed on the summary marked Exhibit A, and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court.

Donation Log 2016

Development Department

Updated: September 30, 2016 by Lori Shandor

Updated December 31, 2016 by Mandy Walker

Prepared by Lori Shandor, Development Director, and Mandy Walker, Office Manager



Business Name	Contact First Name	Contact Last Name	Restriction	Amount	Notes
Barktastic K9 Cupboard	Chrissy	King	MetroMutts	\$100.00	
Mahoning-Shenango Kennel Club	Tyne	Horvath	MetroMutts	\$100.00	
	Jason	DiPasqua	Golf Practice Range	\$150.00	
	Karen	Zook	Golf Practice Range	\$100.00	
	Brian	Tolnar	Golf Practice Range	\$100.00	
	Larry	Maravola	Golf Practice Range	\$100.00	
		Anonymous	Buckeye Horse Park	\$5,250.00	Sent via Youngstown Foundation +5%; gave Kevin and Steve copies
	Melinda	Wright	Horticulture	\$25.00	IMO Kolenich
	Shelley	Engellenner	Bird box	\$100.00	IMO Edwards
	Gloria Jean	Rubbo	Horticulture	\$300.00	IMO Malley
	Christine	Davidson	Unrestricted	\$210.00	Original check made out to Youngstown Foundation; received new check in May from
	Marie	Jones	Bird box	\$100.00	IMO Jones
	Jeffrey	Deeds	Bench at Lily P	\$1,200.00	IMO Deeds
Mahoning Valley Amateur Radio Association	Wes	Boyd	Unrestricted	\$50.00	Because the Park is going through some rough times
Johnny Appleseed Garden Club	Barbara	McGarry	Library book	\$35.00	IMO Dudley
Mahoning County Visitors Bureau	Linda	Macala	AJGA	\$7,500.00	
Mahoning Valley Hospital Foundation	Mike	Senchak	Golf Course South Tent	\$25,000.00	
Mahoning Valley Hospital Foundation	Mike	Senchak	Golf Course Leaderboard	\$2,500.00	

Donation Log 2016

Development Department

Updated: September 30, 2016 by Lori Shandor

Updated December 31, 2016 by Mandy Walker

Prepared by Lori Shandor, Development Director, and Mandy Walker, Office Manager



Business Name	Contact First Name	Contact Last Name	Restriction	Amount	Notes
Masonry Materials Plus			Lily Pond Parking Lot	\$500.00	In Kind donation of permeable pavers
	Denise	DeBartolo York	Hooked on Fishing	\$500.00	
	Linda	Devlin	Unrestricted	\$100.00	Bird Box: Dean Knight
	Mary Kay	Lee	Unrestricted	\$25.00	IMO Chamberlain
	Amy	Goldberg	Bird box	\$100.00	IMO Goldberg
	Susan	Digracomo	Bird box	\$100.00	IMO Malice
Commercial Truck & Trailer			AJGA Ad Book	\$100.00	\$100 ad in AJGA program book
Mill Creek Golf Course staff	Stacie	Butler	AJGA Ad Book	\$45.00	\$45 ad in AJGA program book
Haf-Hil Services Pest Control	Brian	Halfhill	AJGA Ad Book	\$45.00	\$45 ad in AJGA program book
Becker Funeral Homes	Paty	Asher	Struther Concert Series	\$600.00	
	Mary	Gegick	Unrestricted	\$25.00	IMO Chamberlain
Mahoning Garden Club			Unrestricted	\$15.00	IMO Ziemainski
	Gunther	Lange	Bench	\$1,500.00	IMO Lange
	Harold	Dampf	Unrestricted	\$50.00	IMO Karabin
	Brad	Chamberlain	Unrestricted	\$2,450.00	IMO Chamberlain
	Gail	Frankeberger	Unrestricted	\$50.00	IMO Bryant
Preneed Funeral Program			Unrestricted	\$75.00	IMO Bryant
Youngtown Youth Flag Football	Elliott	Giles	Wick Recreation Area	\$500.00	
	Jeanne & John	McNally	Unrestricted	\$200.00	IHO Fleming/Kushwa
	Edward & Marianne	Klein	Bench maintenance	\$100.00	Edmond Falujo bench
	Maynard & Ruby Jo	Bryant	Unrestricted	\$20.00	IMO Bryant
	Diane & Jeff	Antalik	Bird Box	\$100.00	IMO Antalik

Donation Log 2016

Development Department

Updated: September 30, 2016 by Lori Shandor

Updated December 31, 2016 by Mandy Walker

Prepared by Lori Shandor, Development Director, and Mandy Walker, Office Manager



Business Name	Contact First Name	Contact Last Name	Restriction	Amount	Notes
	Jeffrey	Doinoff	Unrestricted	\$1,800.00	\$600 each to from three families; bench in FRG
The Youngstown Foundation	Rick	Shale	Unrestricted	\$105.00	Mill Creek MetroParks Foundation
	Linda	Wagner	Unrestricted	\$50.00	IMO Myers
	Kathy	Baun	Golf Course	\$1,000.00	IMO Baun
Green Leaves Garden Club	Diane	Rosian	Library book	\$50.00	IMO Warden
AVP Digital, Inc	Michael	Sparacino	Unrestricted	\$300.00	Thank you for shooting commercial in Park
	Sherry	Walker	Lanternman's Mill wheel	\$30.00	Thank you for assistance Cindy provided
	Janet & Paul	Williams	Fellows Riverside Gardens	\$25.00	IMO Kady
	John, Laura, Dave & Mary	Bertsch	Fellows Riverside Gardens	\$250.00	IMO Jones
Mahoning Valley Hospital Foundation	Michael	Senchak	Golf Course	\$2,400.00	Hole #11 and North tent project
	Julie	Modarelli	Tree at Lily Pond	\$1,000.00	IMO Salcedo
Home Savings Charitable Foundation	Trish	Mohan	General Program support	\$5,000.00	General Program support
	Nancy	Sprockett	Unrestricted	\$250.00	
	Stacy	Kolenich	Tree at Lily Pond, Owl Box	\$1,200.00	IMO Kolenich
	Vera	Mileusnich	Bird Box by bench near Suspension Bridge	\$100.00	IMO Baba
	Paul	Blankenmeister	Unrestricted	\$100.00	IMO Myers
	Sharyn Campbell	Kevin O'Brien	Owl box	\$200.00	IMO Malice
American Junior Golf Foundation			AJGA Foundation Check	\$5,200.00	Mailed to Andy Detesco at MCMP Foundation

Donation Log 2016

Development Department

Updated: September 30, 2016 by Lori Shandor

Updated December 31, 2016 by Mandy Walker

Prepared by Lori Shandor, Development Director, and Mandy Walker, Office Manager



Business Name	Contact First Name	Contact Last Name	Restriction	Amount	Notes
	Kathleen	DeLuca	Songbird Box at the Gardens	\$100.00	IMO DeLuca
	Bob and Carol	Davis	Wood Duck Box	\$200.00	IMO Davis

TOTAL \$69,480.00

Germaine Bennett moved the resolution be approved. John Ragan seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Aaron presented Resolution R-17-06 as follows:

Resolution R-17-06 ACKNOWLEDGEMENT OF GRANTS, DONATIONS, OR TRUSTS

BE IT RESOLVED by the Board of Park Commissioners of Mill Creek Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the grants, donations or trusts submitted to the Park District for the period of January 1, 2017, through March 3, 2017, as detailed on the summary marked Exhibit A, and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court.

Donation Log 2017

Development Department

Last Update: March 3, 2017

Prepared by: Mandy Walker, Office Manager



Business Name	Contact First Name	Contact Last Name	Restriction	Amount	Notes
Virginia S. Landgreen Revoc Living Trust	Virginia Landgreen	and Tom Dykes	bench	\$100.00	IMO Salinsky
	Kim Griffin	and Pam Martuccio	bench	\$50.00	IMO Salinsky
	Daniel & Alissa	Hallock	bench	\$50.00	IMO Salinsky
	Gary & Carla	Zinz	bench	\$35.00	IMO Salinsky
	Paul & Sharen	Vogel	bench	\$50.00	IMO Salinsky
	Sarah Dykes &	John & Louise Moen	bench	\$100.00	IMO Salinsky
	Ruth Ann & Dr.	Vericella	bench	\$100.00	IMO Salinsky
	Todd & Rebecca	Baxter	bench	\$100.00	IMO Salinsky
	Margaret	Gula	bench	\$200.00	IMO Salinsky
	Patricia	Koontz	bench	\$50.00	IMO Salinsky
	Victor & Colleen	Berlon	unrestricted	\$50.00	IHO Pusateri
	Charles & Patricia	Mound	unrestricted	\$50.00	IHO Pusateri
	Mr. & Mrs. James	Bucci	Educational Offerings at Fellows Riverside Gardens	\$50.00	IHO Mrofchak
	Sue Montgomery	Clair Morey	Book in Garden Library	\$50.00	IHO Melone
Community Foundation of the Mahoning Valley			Park Improvement Fund	\$1,000.00	Park Improvement Fund
Youngstown Youth Flag Football League	Elliott	Giles		\$500.00	General
	Jeffrey Stoiber and Margaret Mary Hudak-Stoiber		Bike Rack near entrance at 224	\$500.00	IHO Stoiber
Prout Boiler, Heating & Welding			bench	\$100.00	IMO Salinsky

Donation Log 2017

Development Department

Last Update: March 3, 2017

Prepared by: Mandy Walker, Office Manager



Business Name	Contact First Name	Contact Last Name	Restriction	Amount	Notes
Virginia S. Landgreen Revoc Living Trust	Virginia Landgreen	and Tom Dykes	bench	\$100.00	IMO Salinsky
	Mary	Gamberale	Stone, Hole #13 South	\$1,000.00	#13 South ok with Brian, Ms. Gamberale approved proof, Julie will do PO
	Dave & Dawn	Johnson	bench	\$50.00	IMO Salinsky
	Megan Gula &	David Turkaly	bench	\$150.00	IMO Salinsky
	Kim & Stephen	Tharp	bench	\$50.00	IMO Salinsky
	Bill & Doreen	Robinson		\$100.00	MADE OUT TO FOUNDATION In Memory of Jack Salinsky (mailed to Detesco 1/30/17)
	Dennis & Diane	Collins	Fellows Riv. Gdns	\$50.00	Melnick Museum
	Youngstown	Foundation	unrestricted	\$262.50	General
	Sue Staiger	Corinne Klinker	Fellows Riv. Gdns	\$50.00	IMO Kosiorek
	Neal & Melissa	McNally	Fellows Riv. Gdns	\$50.00	IMO Dianne McIntyre Lyons
	Ashley	Lucas	bench	\$215.00	IMO Salinsky
	JM	Verotsko, Inc.	hole sponsor	\$500.00	Main GC
	Donna & Angelo	Moretto	Fellows Riv. Gdns	\$50.00	Melnick Museum
	J	Tressel, Inc.	hole sponsor	\$500.00	Main GC
	Tom	Danko	hole sponsor	\$500.00	Main GC

TOTAL \$6,662.50

John Ragan moved the resolution be approved. Tom Shipka seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Megan Millich presented the updated Employee Handbook for approval. Germaine Bennett moved it be approved. Tom Shipka seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Steve Avery, Planning and Operations Director presented Resolution R-17-07 as follows:

R-17-07

ODOT-PARK DISTRICT ROAD IMPROVEMENT FUND, 2018-2019 BIENNIUM

WHEREAS, the Director of the Ohio Department of Transportation (ODOT), in accordance with Ohio Revised Code 5511.06, has approved a discretionary funding allocation for the ODOT-Park District Road Improvement Fund for the 2018-2019 biennium, and

WHEREAS, under specific agreement with ODOT, the Ohio Parks and Recreation Association (OPRA) is serving as the management liaison for the ODOT-Park District Road Improvement Fund, and

WHEREAS, Mill Creek Metropolitan Park District (MCMPD) is eligible to receive the funds based on the following criteria: MCMPD was created according to Ohio Revised Code 1545; MCMPD owns (or holds a minimum 15-year lease) and manages property in Mahoning County; and MCMPD has adequate, available resources for the construction and maintenance of the requested improvement project, and

WHEREAS, a funding distribution formula approved by the Director of ODOT, which is based upon motor vehicle registrations within each county on a State biennium basis, will determine the actual amount allocated to the MCMPD for the 2018-2019 biennium, and

WHEREAS, MCMPD understands the requirements for receiving such funds and agrees to comply with the OPRA policy dated April 13, 2007, and as amended on November 7, 2008, and

WHEREAS, MCMPD has various park drives, roads, bridges and parking lots that need to be maintained and improved, including the attached list of two-year priority projects.

THEREFORE BE IT RESOLVED, by the Board of Park Commissioners of the Mill Creek Metropolitan Park District that:

1. MCMPD hereby requests approval from OPRA to receive the amount allocated by ODOT plus any carry over amounts from the previous biennium, and
2. MCMPD agrees to pay all project costs in excess of the amount allocated by ODOT, and
3. MCMPD agrees to pay for all costs associated with design, engineering, environmental documentation and right-of-way activities, and
4. The allocated funds will be used for construction, reconstruction, improvement, repair and maintenance of park district drives, roads, bridges or parking lots in accordance with Ohio Revised Code 5511.06, and
5. The proposed project will be initiated during the 2018-2019 biennium period.

Tom Shipka moved they be approved. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka

Voting Nay: None
Abstain: Frost

Steve Avery presented the bid tabulations for Construction of Wet Playground at Wick Recreation Area:

TABULATION OF BIDS

Planning & Operations Department

Date: March 9, 2017

By: Stephen Avery, *Planning & Operations Director*



Construction of Wet Playground at Wick Recreation Area

BID OPENING: March 8, 2017 ESTIMATE: \$85,000.00
10% BID CAP: \$93,500.00

Name of Bidder	Total Amount of Bid as Read at Bid Opening	Total Amount of Bid After Tabulation
Foust Construction, Inc.	\$93,035.00	\$93,035.00
Parella-Pannunzio, Inc.	\$84,586.00	\$84,586.00
Daniel A. Terreri & Sons, Inc.	\$80,029.00	\$80,079.50

NOTES:

1. Three (3) bids were received, checked and tabulated. All bids were within the 10% bid cap.
2. A mathematical error was found in Terreri's bid, increasing their total amount bid by \$50.50. However, the total amount of their corrected bid did not change the order of the bidders.
3. The low bidder at bid opening and after tabulation is Daniel A. Terreri & Sons, Inc.
4. All required bonds, documents, forms and attachments were included with Terreri's bid except for a certificate of Workers Compensation and drug-free workplace program documentation. Terreri was notified and submitted satisfactory documentation on 3.9.17.
5. As per the Contract Documents Section 2, Item 4 Consideration of Proposals, "The Board of Park Commissioners reserves the right to reject any, part of any, or all bids; waive any technicalities and informalities in bidding and to accept any bid deemed most favorable to the Park District or to advertise for new proposals."
6. Daniel A. Terreri & Sons, Inc. is experienced in the type of work required on this project and has satisfactorily completed other MetroParks improvement projects, including Reconstruction of Lily Pond Parking Lot (2016) and Rehabilitation of Stone Arch Bridges (2015).

RECOMMENDATION:

1. It is recommended that the Board waive the technicality and informality of the missing documentation in Terreri's bid submittal since satisfactory documentation has subsequently been submitted, and thus it is recommended that Daniel A. Terreri & Sons, Inc. be awarded the contract for the project named "Construction of Wet Playground at Wick Recreation Area" at the grand total amount of the corrected bid of \$80,079.50.

Germaine Bennett moved the bid of Daniel A. Terreri & Sons, Inc. be accepted, it being the lowest and best bid. John Ragan seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Justin Rogers, Planning Manager presented the bid tabulations for Tennis & Basketball Court Improvements at Volney Rogers Field as follows:

TABULATION OF BIDS

Planning & Operations Department

Date: March 8, 2017

By: Justin Rogers, Planning Manager



Tennis & Basketball Improvements at Volney Rogers Field

BID OPENING: March 8, 2017 ESTIMATE: \$137,000.00
10% BID CAP: \$150,700.00

Name of Bidder	Total Amount of Bid as Read at Bid Opening	Total Amount of Bid After Tabulation	Add Alternate Item
Butch & McCree Paving, Inc. (Hillsville, PA)	\$115,591.07	\$115,591.07	\$4,800.00
Chagrin Valley Paving, Inc. (Chagrin Falls, OH)	\$123,407.25	\$123,893.25	\$3,600.00
Penn-Ohio Sealing, LLC (Lowellville, OH)	\$97,767.70	\$97,767.70	\$1,800.00
Site Technology, Inc. (Stow, OH)	\$146,657.75	\$146,658.00	\$4,320.00 \$3,000.00
Vasco Sports Contractors (Massillon, OH)	\$145,565.00	\$145,565.00	

NOTES:

1. Five (5) were received, checked and tabulated. The total amount of all five (5) bids was within the 10% bid cap. Zero (0) bids exceeded the 10% bid cap, therefore, zero (0) bids must be rejected in accordance with Section 153.12 of the Ohio Revised Code.

2. Errors were found in two (2) bids. Mathematical errors were found in Chagrin Valley Paving, Inc. (+\$486.00) and Site Technology, Inc.'s (+\$0.25) bids, however the total amount of each corrected bid did not change the order of the bidders.
3. The low bidder at bid opening and after tabulation is Penn-Ohio Sealing, LLC.
4. An "Add Alternate" item was included in this project. Penn-Ohio Sealing, LLC's bid for the "Add Alternate" item was the lowest of all bids submitted. Incorporating this item into Penn-Ohio Sealing, LLC's bid maintains its total project bid below the project estimate and 10% bid cap.
5. At the time of the bid opening, the "Bid Bond" submitted by Penn-Ohio Sealing LLC referenced only 10% (not 100%) of the total bid amount. The second lowest bidder, Butch & McCree Paving, Inc., submitted a bid with a "Bid Bond" referencing only 10% (not 100%), no Drug-Free Workplace Program documentation, and no Workers Compensation certificate. The third lowest bidder, Chagrin Valley Paving, Inc., submitted a bid with no Drug-Free Workplace Program documentation. The fourth lowest bidder, Vasco Sports Contractors, submitted a complete bid. The fifth lowest bidder, Site Technology, Inc., submitted a bid with no Drug-Free Workplace Program documentation, and no Workers Compensation certificate.
6. Per the Contract Documents, Section 2, Item 4 "Consideration of Proposals, "The Board of Park Commissioners reserves the right to reject any, part of any, or all bids; waive any technicalities and informalities in bidding and to accept any bid deemed most favorable to the Park District or to advertise for new proposals."
7. Penn-Ohio Sealing LLC is experienced in the type of work required and shown on plans and specifications, and has satisfactorily completed similar improvement projects for the MetroParks including resurfacing of Yellow Creek Park tennis and basketball courts, and the MetroParks' annual asphalt pavement preventive maintenance projects.

RECOMMENDATIONS:

1. It is recommended that Penn-Ohio Sealing, LLC be awarded the contract for the project named "Tennis & Basketball Court Improvements at Volney Rogers Field," with the "Add Alternate" item included, at the grand total amount bid of \$99,567.70.

Germaine Bennett moved the bid of Penn-Ohio Sealing LLC be accepted, it being the lowest and best bid. Tom Shipka seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Andrew Pratt presented a request from the Garden Forum of the Greater Youngstown Area to collect funds for their fundraiser on April 8, 2017, in the Auditorium at Fellows Riverside Gardens. After discussion, Germaine Bennett moved the request be approved. Tom Shipka seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Steve Avery reported on the MetroParks' goose management activities, and requested that permits be obtained from the Ohio Department of Natural Resources, and United States Department of Agriculture, to continue, as in previous years, with the harassment techniques, nest destruction and egg addling. Germaine Bennett moved to give permission to obtain the necessary permits as described above. John Ragan seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Carol Vigorito, Recreation and Education Director gave a summary of invasive bird species in Ohio, and requested approval for management of Blue Bird boxes, as in past years. Tom Shipka moved to give permission to manage Bluebird boxes against the invasion of non-native bird species as described. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Ragan, Shipka
Voting Nay: None
Abstain: Frost

Justin Rogers presented bid tabulations for Maintenance Equipment for Golf Course as follows:

TABULATION OF BIDS

Planning & Operations Department Date: March 8, 2017 By: Justin Rogers,
Planning Manager



Mill Creek Golf Course – Golf Maintenance Equipment

BID OPENING: March 8, 2017 ESTIMATE: \$100,000.00
10% BID CAP: \$110,000.00

Name of Bidder	Total Amount of Bid as Read at Bid Opening	Total Amount of Bid After Tabulation
Shearer Equipment (Wooster, OH)	\$95,733.00	\$95,733.00

NOTES:

1. One (1) bid was received, checked and tabulated. The total amount of the bid was within the 10% bid cap.
2. No errors were found in the bid submitted.
3. The low bidder at bid opening and after tabulation is Shearer Equipment.
4. All required bonds, documents, forms and attachments were included with Shearer Equipment's bid.
5. Shearer Equipment is experienced in and capable of providing the equipment required in the specifications. The MetroParks has previously purchased equipment and materials from Shearer Equipment.

RECOMMENDATIONS:

1. It is recommended that Shearer Equipment be awarded the contract for the equipment bid project named "Mill Creek Golf Course – Golf Maintenance Equipment," at the grand total amount bid of \$95,733.00.

John Ragan moved the bid of Shearer Equipment be accepted, it being the lowest and best bid. Tom Shipka seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Brian Tolnar presented the following requests:

1. To close North and South Courses for the 5th annual Schiavoni Golf Outing, on Friday, May 12, 2017.
2. To close North and South Courses for the 7th annual Vindy's Greatest Golfer of the Valley event, Friday, August 18.

Tom Shipka moved the requests be approved. Germaine Bennett seconded the motion. After discussion, he roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Carol Vigorito, Recreation and Education Director presented the following requests:

- a. Request of the Mahoning Valley Astronomical Society to sell items at the MetroParks Event "Star Viewing and Solar Eclipse Program", to be held the evening of Saturday April 1, 2017, at the MetroParks Farm.
- b. Request of the Youngstown Youth Flag Football League to use the Wick Recreation Area Fields, and have a food vendor, every Sunday and occasional Saturdays from April 8, 2017 through June 4, 2017.
- c. Request of the Youngstown YMCA to permit roads to be closed for their "YMCA Memorial 5 Mile" fundraiser, the morning of Saturday, May 27, 2017.
- d. Request of the Youngstown Marathon – Bold Speed Ahead, to permit roads to be closed for their "Youngstown Marathon" fundraiser, the morning & early afternoon of Sunday, June 4, 2017.
- e. Request of the MCMP Recreation & Education Department to permit overnight camping in the Wick Recreation Area, for the "Family Camp-out in the Park", Saturday, June 24 through Sunday, June 25, 2017.
- f. Request of the Youngstown YMCA to permit roads be closed for their "YMCA Triathlon" – Cycling Portion, the morning of Sunday, July 16, 2017.
- g. Request of Covelli Enterprises to permit roads be closed, for their "Covelli Panerathon 10k" fundraiser, the morning of Sunday, August 27, 2017.
- h. Request of the Youngstown YMCA to permit roads be closed for their annual "Community Cup" fundraiser, on the morning on Saturday, September 9, 2017.
- i. Request of MCMP Recreation & Education Department to permit roads to be closed for the "Green Cathedral Half Marathon/5k/Kid's Fun Run" fundraiser for the Children's Playground Project at the Wick Recreation Area, the morning of Sunday, September 10, 2017.
- j. Request of the local MS Services Agency to permit roads be for their "Multiple Sclerosis Super Walk" fundraiser, the morning of Sunday, September 24, 2017.

- k. Request of the American Foundation for Suicide Prevention permission to close roads, release doves, and walk dogs in the Wick Recreation Area for their "Out of the Darkness Suicide Prevention Walk" fundraiser, the morning of Saturday, September 30, 2017.

Tom Shipka moved the requests be approved. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Carol presented the National Association for Interpretation's Group Award for the Cohasset Express Trolley Program. Carol thanked the staff, and volunteers in attendance.

Aaron Young presented the Executive Director's Report as follows:

Staff review of the MetroParks General Rules and Regulations as follows:

1. Recommendations regarding Rule 17.0 Preservation of Property & Natural Resources, Rule 17.1(A) *The use of metal detectors on Park property is prohibited*. The staff recommended no change to that rule. Should the Board decide to permit this activity, Aaron provided them with a draft of written guidelines to consider.

After discussion with the Tri-County Metal Detecting Club in the audience, it was decided that some changes need made to the draft guidelines, no action would be taken at this time, and it will be put on the April 10 agenda.

2. Proposed Rule Addition under Miscellaneous 25.5:
EMPLOYEE EXEMPTION: Limited Exemption for Park Employees and Representatives: Acts of employees and duly authorized representatives of Metro Parks to the extent necessary for the performance of their authorized duties or in furtherance of programs or events organized and conducted by the MetroParks shall be exempt from the provisions of these Rules and Regulations.

John Ragan moved to approve the addition to the General Rules and Regulations. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Aaron provided a Summary of Board By-laws, Board-approved Policies & Procedures, along with copies of all. This will be a topic at the May 8, 2017, Board meeting. Lee Frey suggested that yearly, these be reviewed and updated.

Aaron provided the Board with a summary of comments made by the Department Directors during a March 6, 2017, Department Meeting related to the request made by Commissioner Lee Frey for the Directors to provide comment on recently passed motions.

Dennis Malloy, Chairperson of the Wildlife Standing Committee presented their report to the Board.

Commissioners Comments:

Lee Frey moved to adopt Roberts Rules of Order for conducting meetings of the Board of Park Commissioners. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Germaine Bennett would like to see an increase of the number of volunteers, and moved that this topic be on the agenda for the next Work Session. Tom Shipka seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Tom Shipka moved that current policies and practices in regard to the wildlife in the MetroParks be on the agenda for the next Work Session. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Tom Shipka moved to eliminate the 2nd Vice-President position on the Board, effective at the February 2018 Board meeting. Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

Tom Frost stated that he was happy to be on the Board, met with Aaron Young, then with Lee Frey, and had productive meetings. He's looking forward to helping lead the park for continued success, by making fact-based decisions that are for the greater good of the community.

Lee Frey welcomed Tom to the Board. He also thanked John Ragan for his service as president.

Lee requested that he be given seven days' notice to place a motion for the next Board meeting on the agenda.

Lee thanked the Department Directors for their input, and to feel free to speak to the Board during the meetings.

Lee announced that the Board Retreat is scheduled for Saturday, March 25, at Pioneer Pavilion, at 9 a.m., and that the public is invited, and the next Work Session is scheduled for Monday, April 10, at 6 p.m., at the MetroParks Farm.

Public Comments to the Board

- Larry James spoke regarding the Metal Detecting Club, and would like us to consider permitting metal detecting in the MetroParks.
- Ray Borosko thanked Aaron Young for meeting with them. Would like to see some changes to the draft guidelines in regards to playing fields, and the area surrounding them.
- Paul Package stated that metal detectorists never go onto groomed fields.
- Tom Cornelius thanked Aaron Young for meeting with them. Clarified that “excavation” is only about the size of a postcard, and that they do not harm the roots of the grass, and replace it properly.

Tom Shipka moved the Board meet in Executive Session to consider the appointment, employment, discipline, or compensation of public employees. Germaine Bennett seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

The motion was passed, and the Board met in Executive Session at 8:15 p.m.

Tom Shipka moved to return to Regular Session. John Ragan seconded the motion and the Board returned from Executive Session at 10:15 p.m. The roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

John Ragan moved that his November 14, 2016 motion, as presented and approved by the Board regarding the full-time development director position, be amended to read:

Item 1 will remain unchanged.

Item 2 will remain unchanged.

Item 2 will be revised as follows:

As a full-time employee of Mill Creek MetroParks, the development director position will report directly to the Executive Director and will regularly collaborate with and communicate development efforts on behalf of Mill Creek MetroParks with both the Friends of Fellows Riverside Gardens, and the Mill Creek MetroParks Foundation.

Item 4 will be revised as follows:

The search for a development director will be conducted as follows:

- A. The MetroParks Director of Human Resources will create the job description, advertise the available position and identify candidates who meet the minimum required qualifications.
- B. The selection committee will be comprised of the President of the YSU Foundation, the President of Friends of Fellows Riverside Gardens, the President of the Mill Creek MetroParks Foundation, two members of the MetroParks Board of Commissioners as selected by the Board President and the MetroParks Director of Human Resources. The selection committee will interview candidates of whom meet the minimum qualifications and recommend no less than three (3) candidates to the Executive Director for further consideration.
- C. The Executive Director will independently review the recommended candidates and solely determine whether to hire one of the recommended candidates or to continue the search under the same parameters as identified above.

Item 5 will remain unchanged.

Germaine Bennett seconded the motion. After discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan
Voting Nay:	Shipka
Abstain:	Frost

Tom Shipka moved that legal counsel be sought on fundraising collaboration between Mill Creek MetroParks, Friends of Fellows Riverside Gardens, and the Mill Creek MetroParks Foundation. John Ragan seconded the motion. During discussion, Tom Shipka called to question the motion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

There being no further business, Tom Shipka moved to adjourn the meeting. Germaine Bennett seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Ragan, Shipka
Voting Nay:	None
Abstain:	Frost

The meeting adjourned at 10:20 p.m.