

Canfield, Ohio  
July 9, 2018

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, July 9, 2018, at the MetroParks Farm. President Lee Frey welcomed guests and staff.

The meeting opened at 6 p.m. with recitation of The Pledge of Allegiance. Roll Call was as follows: Germaine Bennett, present, Lee Frey, present; Tom Frost, absent; Jeff Harvey present, and Paul Olivier absent.

The Board was presented with the Minutes of the Meeting of June 18, 2018. Commissioner Frey moved that the minutes be accepted into the records.

James Ridge, Staff Accountant, presented the Treasurer's Report. Lee Frey moved, the funds having been certified as on hand and duly appropriated, that disbursements #76356-#76644 for a total of \$1,093,551.21 be approved. The motion was seconded by Jeff Harvey and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Harvey  
Voting Nay: None

James presented an Appropriation Request – Request to increase appropriations to account 100-4790-5056 – Morley Concerts - Professional Services by \$600.00. The MetroParks received a \$600 sponsorship donation from Becker Funeral Homes and this is to allow the Recreation Department the ability to use those funds for a concert at Yellow Creek Park. Lee Frey moved that the appropriation request be approved. The motion was seconded by Germaine Bennett, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Harvey  
Voting Nay: None

James presented an Appropriation Request – Request to increase appropriations to account 100-0440-5056 – Development - Professional Services by \$97,582.35. This is the funding necessary to create the Mill Creek MetroParks Foundation Land Preservation and Conservation Endowment Fund. Lee Frey moved that the appropriation request be approved. The motion was seconded by Jeff Harvey. After discussion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Harvey  
Voting Nay: None

Steve Avery, Planning & Operations Director presented bid tabulations as follows:

#### IDORA BRIDGE IMPROVEMENTS

BID OPENING: June 22, 2018 ESTIMATE: \$195,556.00  
10% BID CAP: \$215,111.60

Name of Bidder	Total Amount of Bid as Read at Bid Opening	Total Amount of Bid After Tabulation
DOT Construction Corporation	213,215.00	213,215.00
Marucci & Gaffney Excavating Co.	216,504.90	216,504.90

Parella-Pannunzio, Inc.	228,810.00	228,810.00
Daniel A. Terreri & Sons, Inc.	184,660.00	184,660.00

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NOTES:

1. Four (4) bids were received, checked and tabulated. Two of the bids were within the 10% bid cap. Both Marucci & Gaffney Excavating and Parella-Pannunzio's bids exceeded the 10% bid cap and must be rejected in accordance with Section 153.12 of the Ohio Revised Code.
2. The low bidder at bid opening and after tabulation is Daniel A. Terreri & Sons, Inc.
3. A five percent (5%) Disadvantaged Business Enterprise (DBE) participation goal was placed on this project by ODOT. All bidders are required to submit a DBE Utilization Plan to ODOT specific to the project being bid, prior to the bid opening.
4. ODOT notified the MetroParks that Daniel A. Terreri & Sons, Inc. failed to submit a DBE Utilization Plan and therefore, in accordance with ODOT and FHWA regulations, Terreri's bid must be rejected.
5. The second low bidder at bid opening and after tabulation is DOT Construction Corporation.
6. ODOT notified the MetroParks that DOT Construction Corporation failed to submit a DBE Utilization Plan and therefore, in accordance with ODOT and FHWA regulations, DOT's bid must be rejected.

RECOMMENDATION:

1. All bids for the Idora Bridge Improvements project must be rejected and the project needs to be re-advertised for bids.

Lee Frey moved that all bids for the project be rejected and the project re-advertised for bid. The motion was seconded by Germaine Bennett. After discussion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Harvey  
Voting Nay: None

Carol Vigorito, Recreation & Education Director presented a request for the Civil Air Patrol to hold an emergency response/search & rescue training drill in Mill Creek Park, on Saturday, October 6, 2018, with rain date of October 27, 2018. Lee Frey moved that the request be approved. The motion was seconded by Jeff Harvey. After discussion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Harvey  
Voting Nay: None

Executive Director's Report (Aaron Young, Executive Director)

1. Kirk Road Trailhead Lease termination by Trailside Bicycle Company, LLC, due to the lack of profitability.

Development Director's Report (Chris Litton, Development Director)

Chris gave an update on the endowment drive, donors, and the AJGA grant received. Brian Tolnar, Golf Director spoke about the financial benefit to the community by having the AJGA tournament at the MetroParks.

#### Commissioners Comments

- Lee Frey – Spoke regarding the MetroParks' benefit to the community. He noted that the Canfield High School tournament held at our Golf Course brought in more participants due to the improvements, and the ease of working with the staff. He thanked the department directors for their hard work throughout the MetroParks.
- Germaine Bennett – She feels that since having the Standing Committees in place, there have been fewer public comments at Board meetings. She congratulated Brian & his team.
- Jeff Harvey – Spoke about a recent Vindicator article about the geese. Reminded everyone that public comments are welcome.

#### Public Comments to the Board

- Betty Ann Nagy, Audubon Society Board Member spoke about the recent goose count done by Audubon. It is their opinion that adding of the eggs has been effective. But because habitat features attracting Canada geese are found on MetroParks properties, it is realistic to expect that geese will continue to utilize these areas. They are in agreement with the Wildlife Services suggestions to continue goose harassment, egg adding/nest destruction, and enforcement of no feeding of geese or other waterfowl. She presented a handout of their report.

Lee Frey announced that the next Regular Board Meeting has been scheduled for Monday, August 13, 2018, at 6 p.m. at the MetroParks Farm.

There being no further business, Lee Frey moved to adjourn the meeting. Germaine seconded the motion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Harvey  
Voting Nay: None

The meeting adjourned at 6:30 p.m.