

August 13, 2018  
Canfield, Ohio

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, August 13, 2018, at the MetroParks Farm. President Lee Frey welcomed guests and staff.

The meeting opened at 6 p.m. with recitation of The Pledge of Allegiance. Roll Call was as follows: Germaine Bennett, absent, Lee Frey, present; Tom Frost, present; Jeff Harvey, present, and Paul Olivier, present.

The Board was presented with the Minutes of the Meeting of July 9, 2018. Commissioner Frey moved that the minutes be accepted into the records.

Kevin Smith, Director of Finance, presented the Treasurer's Report. Lee Frey moved, the funds having been certified as on hand and duly appropriated, that disbursements #76645-#76922 for a total of \$881,318.23 be approved. The motion was seconded by Tom Frost and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

Kevin presented an Appropriation Request to increase appropriations to account 100-1103- Golf Capital Improvements - by \$10,000.00. The MetroParks received a \$10,000 donation from the Mahoning Valley Hospital Foundation via the Mill Creek MetroParks Foundation for West Golf Drive and golf course entrance beautification. This will allow us to carry out the beautification project. Lee Frey moved that the appropriation request be approved. The motion was seconded by Jeff Harvey, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

Kevin presented an Appropriation Request to increase appropriations to account 701-7045 – Replacement Reserve Clean Ohio Round 12 by \$248,000. This is to allow the progression of the Clean Ohio Round 12 project to begin. The Mill Creek MetroParks Foundation has already provided \$62,000 towards this project as our 25% matching funding. Lee Frey moved that the appropriation request be approved. The motion was seconded by Paul Olivier. After discussion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

Kevin announced to the Board that our beverage supplier is now Coca-Cola, and we've signed a 3-year contract with them.

Justin Rogers, Planning Manager presented bid tabulations as follows:

#### TABULATION OF BIDS

Planning & Natural Resources Department Date: August 1, 2018 By: Justin Rogers, Planning Manager

#### IDORA BRIDGE IMPROVEMENTS

BID OPENING:	August 1, 2018	ESTIMATE:	\$199,000.00
		10% BID CAP:	\$218,900.00

Name of Bidder	Total Amount of Bid as Read at Bid Opening	Total Amount of Bid After Tabulation
Daniel A Terreri & Sons, Inc. (Youngstown, OH)	\$208,616.00	\$208,616.00
Foust Construction, Inc. (Girard, OH)	\$193,838.00	\$193,838.00

NOTES:

1. Two (2) bids were received, checked and tabulated. The total amount of each bid was within the 10% bid cap.
2. No mathematical errors were found in either bid.
3. The low bidder at bid opening and after tabulation is Foust Construction, Inc.
4. The low bidder is currently prequalified with ODOT to perform the work specified in the plans.
5. All required bonds, documents, forms and attachments were included with Foust Construction Inc.'s bid.
6. Foust Construction, Inc. is experienced in the type of work required and has satisfactorily completed other MetroParks improvement projects, including the Newport Wetlands Parking Lot, West Newport Drive Phase I Improvements, and Wick Walkway extension concrete work.

RECOMMENDATION:

1. It is recommended that Foust Construction, Inc. be awarded the contract for the project named "Idora Bridge Improvements" at the grand total amount bid of \$193,838.00.

Lee Frey moved that the bid of Foust Construction, Inc. be accepted and awarded the contract. The motion was seconded by Tom Frost, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

Justin Rogers, Planning Manager, spoke regarding a recent Eagle Scout Project, by Luke Hetzel, in which he worked with the Planning Department, to build a bridge replacement on the Newport Hiking Trail, for the MetroParks. The Board, staff, and guests thanked him.

Carol Vigorito, Recreation & Education Director presented two requests:

1. Youngstown Peace Race Foundation to hold a fundraiser on roads throughout Mill Creek Park, on Sunday, October 21, 2018
2. Whitetails Unlimited to hold a fundraiser in McMahan Hall, on December 18, 2018

Lee Frey moved that the requests be approved. The motion was seconded by Tom Frost, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

Executive Director's Report (Aaron Young, Executive Director)

1. Certified Arborist Training Update, four staff members have shown interest
2. Beeghly House Auction Update, on-line, Byce Auction, ends August 22, 2018.

3. Pond excavation at Yellow Creek Park has been completed, thanks to Struthers Rotary and Rudzik Excavating.

Development Director's Report (Chris Litton, Development Director)

J. Ford Crandall Foundation Donated to the Ford Nature Center Capital Campaign.

Aaron Young stated that next month there will be a presentation about how our educational programs correlate with State education standards.

Commissioners Comments

- Lee Frey – Thanked the staff and volunteers; we're always looking for help with projects.
- Tom Frost – Thanked the Operations Dept., for promptly fixing the things he brought to their attention.
- Paul Olivier – Thanked the staff and volunteers.
- Jeff Harvey – Thanked the volunteers for, the very hot, Bug Day. Spoke about how important management of natural areas is, and that we're doing a great job. Said that the rare Little Blue Herons are present at the Sanctuary. Also said he received a compliment about the condition of Fellows Riverside Gardens.

Public Comments to the Board – there were none, however a few members of the audience mentioned that there were some overgrown areas that need attention, 1. Newport Wetlands Boardwalk, and 2. Behind Slippery Rock Pavilion. Lee thanked them, said we'd take a look at those areas, and to continue to bring items that need attention to us.

Lee Frey announced that the next Regular Board Meeting has been scheduled for Monday, September 10, 2018, at 6 p.m. at the MetroParks Farm.

Lee Frey moved the Board meet in Executive Session to discuss pending or imminent court action. Paul Olivier seconded the motion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

The motion was passed, and the Board met in Executive Session at 6:22 p.m.

Lee Frey moved to return to Regular Session. Paul Olivier seconded the motion and the Board returned from Executive Session at 7:29 p.m. and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

There being no further business, Lee Frey moved to adjourn the meeting. Jeff Harvey seconded the motion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Frey, Frost, Harvey, Olivier  
Voting Nay: None

The meeting adjourned at 7:30 p.m.