Rental Facility Guidelines – Cabins
Old Log, Bears Den, Birch Hill

Mill Creek MetroParks provides:

- **Accommodations:**
  - Old Log Cabin – Seats 24: Four bench seats and two 105” rectangular tables
  - Bears Den Cabin – Seats 40: Five 30” x 8’ dining tables, two 18” x 6’ serving tables, one 24” x 6’ long serving table
  - Birch Hill Cabin – Seats 48: Six 66” round tables; handicapped accessible

- **Kitchen** –
  - All cabins have stove/oven, sink, electricity
  - Birch Hill & Bears Den also have a refrigerator

- **Restroom** –
  - Old Log & Birch Hill – indoor flush toilet
  - Bears Den – outside outhouse type

- **Fireplace** –
  - Birch Hill & Bears Den have gas log fireplace
  - Old Log – wood & kindling provided

- **Trash bins, with one liner**

- **Facility Access** – your key or keyless entry code will be mailed to you approximately one week prior to your event, and you may enter at the time for which you have paid.

**Transfers | Changes | Cancellations**

- Mill Creek MetroParks is not responsible for inclement weather; customer is responsible for making alternative plans.

- Reservations may be transferred to another date or to another facility up to 5 days in advance of date reserved.

- Your receipt number must be provided to us in order to make a transfer, change, or cancellation.

- An original reservation may be transferred a maximum of two (2) times, after that, it will be treated as a cancellation.

- When cancelling a reservation that has been transferred, the refund schedule is based on the original date reserved, not the transferred date.

- Refunds will be processed within 5 working days after the cancellation is received, according to the cancellation schedule below.
  - Prior to 30 days before reserved date 100% refund
  - 10-30 days before reserved date 85% refund
  - Less than 10 days before reserved date no refund

**You are agreeing to, and are responsible for:**

- Using the facility only during the time for which you have paid, which includes setup/decorating, deliveries, cooking, and cleanup.

- Adhering to the maximum attendance limits as listed above.

- The conduct of your guests, and making them aware of the prohibited items listed below:
  - Alcohol, smoking, gambling, disorderly conduct, boisterous or profane language
  - Tacks, nails, confetti, water balloons, chalk, silly string, glitter
  - Music that is played loud enough to disturb or be offensive to other MetroParks visitors
  - Ticket sales or admission fees, sale of food, beverage, article, privilege, service, or subscription
  - Soliciting donations or collections for any purpose
• Children & teenage groups are not permitted to use a facility without being adequately chaperoned during the entire event.
• Pets or animals
  - Leaving the facility, grounds, and parking lot in the condition you found it; clean and undamaged
  - Putting all trash in appropriate bins
  - Turning off faucets, stove, and lights
  - Locking the facility at the end of your event (and for Bears Den & Old Log, placing the key in the drop box at the cabin).
  - Anything brought in to facility MUST arrive during the rental time and MUST be removed by end of rental time.

Agreement
  - At the time of payment, you are agreeing to be bound by these guidelines, and by the General Rules and Regulations of Mill Creek MetroParks which can be found at https://www.millcreekmetroparks.org/contact/about/park-rules-regulations/
  - Failure to abide by these rules and regulations, and failure to use MetroParks' facilities in a responsible manner could cause your permit to be revoked with forfeiture of the reservation fee, and the responsible party will be billed.

Address/Directions (None of the facilities have a physical address)

Old Log Cabin - located near Fellows Riverside Gardens, and Lake Glacier Boathouse, on Price Rd. in Youngstown. GPS Coordinates +41.098556, -80.676116

Bears Den Cabin - located on the west side of Youngstown, off Old Furnace Rd. or Bears Den/McCollum Rds. GPS Coordinates +41.084195, -80.695063

Birch Hill Cabin - located across from the Lily Pond on the west side of Youngstown. GPS Coordinates +41.086759, -80.681641.