

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK  
METROPARKS HELD MONDAY, MARCH 9, 2020

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, March 9, 2020, at the MetroParks Farm. President Lee Frey welcomed guests and staff.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance. Lee reminded those in attendance to sign-in using the sign-in sheet if they wish to address the Board as part of the public comment portion of the meeting.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Meeting of February 10, 2020. Commissioner Frey accepted the minutes into the records as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #81492 - #81695 for a total of \$654,646.64 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #81492 - #81695 for a total of \$654,646.64 be approved. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented and requested approval to increase appropriations to account 100-2100-5073 – Fellows Riverside Gardens – Supplies by \$8,000.00. The Friends of Fellows Riverside Gardens have made an \$8,000.00 donation from the 2019 Plant Sale proceeds that will be used for the purchase of professional grade metal tables to use for growing the Gardens' seasonal plantings. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-2100-5073 – Fellows Riverside Gardens – Supplies by \$8,000.00. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented and requested approval to increase appropriations to account 100-3303-5007 – Road Improvements – Contract Jobs by \$50,000.00. This is the MetroParks' commitment for the 2019 roadway improvement collaboration with the City of Youngstown for the Canfield Road Intersection work. This is what the MetroParks will need to pay the City of Youngstown for work performed within the Canfield Road right-of-way on our behalf. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-3303-5007 – Road Improvements – Contract Jobs by \$50,000.00. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Aaron Young, Executive Director outlined a partnership with the Youngstown Clothing Company (YCC) in which YCC would design and sell Mill Creek MetroParks(MCMP) themed apparel with ten (10%) of the proceeds going to the Mill Creek MetroParks Foundation General Endowment Fund. MCMP would also order some of the apparel for sale within the shop at Lanterman's Mill.

Aaron introduced and welcomed Katie Toth, Visitor's Services Manager at Fellows Riverside Gardens to the MetroParks Team.

Megan Millich, HR Director presented and requested approval of the 2020 MetroParks Employee Pass. Changes to the pass include the addition of one free dependent (child) admission to a MetroParks sponsored class or program, Fifteen (15%) percent off employee enrollment in adult league sports, excluding golf leagues and one free dependent (child) admission to recreational camps, programs, clinics or youth league sports, excluding golf leagues. Lee Frey moved, at the request of the HR Director to approve the 2020 Employee Pass as presented. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoptions, the vote resulted as follows;

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Chris Bundy, Recreation Manager presented the following Races to the Board for approval:

a. Youngstown Marathon; 04-19-20

Lee Frey moved, at the request of the Recreation Manager, to approve the Races as presented. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Chris Litton, Development Director provided an update on the deposit reports for the current month resulting in a total of; \$112,000.

#### Commissioners Comments:

- Germaine Bennett – Congratulated Friends for their support via the annual plan sale.
- Lee Frey – Welcomed Katie to the team as well. Thanked Friends for the Master Gardener Program. Looking forward to a great year.
- Tom Frost – Welcomed Katie to the team.
- Jeff Harvey – Jeff had a question regarding the fire alarm that was pulled by a chicken.
- Paul Olivier – Commended the staff for the current condition of the Parks.

#### Public Comments to the Board:

- None

Lee announced that the next meeting is scheduled for Monday, April 13, 2020, at 6 p.m., at the MetroParks Farm.

Lee Frey moved to exit regular session and enter executive session at 6:14 p.m. for the purpose of; to consider the appointment, employment, discipline, or compensation of public employees and pending or

imminent court action. The motion was seconded by Tom Frost, after discussion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
 Voting Nay: None

Lee Frey moved to exit executive session and enter regular session at 7:05 p.m. The motion was seconded by Germaine Bennett, after discussion, and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
 Voting Nay: None

Lee Frey moved to appoint the following individuals to the Education Citizens Advisory Committees:

**Citizens Advisory Committee Applications**

Last updated: Monday, March 9, 2020

*\* All applicants below have successfully completed required paperwork and background screening.*



LAST	FIRST	Address	City	Notes
<b>EDUCATION</b>				
PALMA	MARGARET	2204 MICHAEL DR	YOUNGSTOWN	
BECKMAN	DALE	4519 CANFIELD RD	CANFIELD	
BOYLE	JOSHUA	122 N CADILLAC DR	YOUNGSTOWN	
BRUNDAGE	NANCY	64 WINONA AVE	CANFIELD	
PAUL	KATHERINE	8015 HUNTER'S CV	BOARDMAN	
CHRETIEN	NICHOLAS	1650 PRICE RD	YOUNGSTOWN	
ANDREWS	CYNTHIA	4095 RIVERSIDE DR	YOUNGSTOWN	
GOTTRON	JOYCE	9165 NEW RD	NORTH JACKSON	
TRUITT	CAROL	114 LAUREL HILLS LN	CANFIELD	

The motion was seconded by Paul Olivier, after discussion and the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
 Voting Nay: None

There being no further business, the meeting adjourned at 7:06 p.m.

\_\_\_\_\_  
 Presiding Officer

\_\_\_\_\_  
 Secretary