

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK  
METROPARKS HELD MONDAY, APRIL 13, 2020

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, April 13, 2020, via teleconference in the form of a Zoom Meeting that was video recorded and broadcasted via Facebook Live Video.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Roll Call was as follows:

Germaine Bennett;	Present via Video
Lee Frey;	Present via Video
Tom Frost,	Present via Video
Jeff Harvey;	Present via Video
Paul Olivier;	Absent until Third Item of New Business via Video and then

faulty wi-fi kept him from participating further.

The Board was presented with the Minutes of the Meeting of March 9, 2020. Commissioner Frey accepted the minutes into the records as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #81696 - #82011 for a total of \$972,808.43 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #81696 - #82011 for a total of \$972,808.43 be approved. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey,
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented the 2020 First Quarter Credit Card Report. No Board action was needed.

Aaron Young, Executive Director presented the 2019 Annual Report for The Garden Forum of the Greater Youngstown Area, Inc. and accepted a check for \$1,500 to be earmarked for Fellows Riverside Gardens. No Board action was needed. Board requested that we send them a thank you.

Megan Millich, HR Director Presented and requested approval for the Families First Coronavirus Response Act Policy inclusive of Family and Medical Leave Expansion and Emergency Sick Leave effective April 1, 2020, with an expiration of December 31, 2020. Lee Frey moved, at the request of the HR Director, to approve the Families First Coronavirus Response Act Policy as presented. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey,
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented and requested approval of Resolution R-20-02 , authorizing participation in the Ohio Department of Transportations (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) Lee Frey moved, at the request of the Finance Director, to approve Resolution R-20-02 as presented. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey,
Voting Nay:	None

Justin Rogers, Director of Planning & Operations presented the bids for the Wick Recreation Area Maintenance Facility Project. Justin recommended that Declan Construction, Inc. be awarded the contract for the project at a grand total amount bid of \$485,200. Lee Frey moved, at the request of the Director of Planning & Operations to accept the bid and award the project to Declan Construction, Inc. at a grand total bid amount of \$485,200. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoptions, the vote resulted as follows;

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Justin Rogers, Director of Planning & Operations presented the bids for the 2020 Parking Lot Improvements Project. Justin recommended that Lindy Paving, Inc. be awarded the contract for the project at a grand total amount bid of \$133,768.15. Lee Frey moved, at the request of the Director of Planning & Operations to accept the bid and award the project to Lindy Paving, Inc at a grand total bid amount of \$133,768.15. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoptions, the vote resulted as follows;

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier  
Voting Nay: None

Justin Rogers, Director of Planning & Operations presented the bids for the MetroParks Bikeway Improvement Project. Justin recommended that Penn-Ohio Sealing Company be awarded the contract for the project at a grand total amount bid of \$111,134.50. Lee Frey moved, at the request of the Director of Planning & Operations to accept the bid and award the project to Penn-Ohio Sealing Company at a grand total bid amount of \$111,134.50. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoptions, the vote resulted as follows;

Voting Aye: Bennett, Frey, Frost, Harvey,  
Voting Nay: None

Justin Rogers, Director of Planning & Operations presented the bids for the Golf Course Cart Paths Improvement Project. Justin recommended that Lindy Paving, Inc. be awarded the contract for the project at a grand total amount bid of \$294,039.70. Lee Frey moved, at the request of the Director of Planning & Operations to accept the bid and award the project to Lindy Paving, Inc. at a grand total bid amount of \$294,039.70. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoptions, the vote resulted as follows;

Voting Aye: Bennett, Frey, Frost, Harvey,  
Voting Nay: None

Aaron Young, Executive Director on behalf of Chris Litton, Director of Development provided an update on the deposit reports for the current month resulting in a total of; \$8,005.00. Germaine commented on how well the benches that have been donated look fantastic.

Commissioners Comments:

- Germaine Bennett – Great job to the staff and has witnessed the increased activity within the MetroParks. We are lucky to have such a beautiful Park.
- Lee Frey – Lee thanked all for putting together the video meeting.
- Tom Frost – Thanked all of the staff for coming to the video meeting. Requested that all stay safe.

- Jeff Harvey – Thanked the staff including the Police on their work during these challenging times.
- Paul Olivier –

Public Comments to the Board:

- None

Lee announced that the next meeting is scheduled for Monday, May 11, 2020, at 6 p.m., at the MetroParks Farm.

There being no further business, the meeting adjourned at 6:28 p.m.

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Presiding Officer

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Secretary