

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK
METROPARKS HELD TUESDAY, OCTOBER 13, 2020.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Tuesday, October 13, 2020. The Meeting was video recorded and broadcasted live via Facebook Live Video.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Meeting of September 21, 2020. Commissioner Frey accepted the minutes into the records as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #83138 - #83297 for a total of \$1,163,681.81 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #83138 - #83297 for a total of \$1,163,681.81 be approved. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer requested to increase appropriations to account 100-0800-5195 – Reserve for Contingencies by \$7,499.93. We received a grant for Police Body Armor and this would replace the previous money used for these purchases. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-0800-5195 – Reserve For Contingencies by \$7,499.93 as requested. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented the 2018 & 2019 Audit Report. No issues were identified and a clean audit was received for both fiscal years. No action was needed.

Kevin Smith, Finance Director/Treasurer presented the quarterly credit card compliance report for the third quarter of 2020. No action was needed.

Aaron Young, Executive Director announced the promotion of Randy Campana to Chief of MetroParks Police. Randy previously held the position of Assistant Chief of Police and has been with the MetroParks in various capacities for over 20 years. Aaron requested that the Board approve the authorization of Chief Campana to sign all legal documents that relate to the appointment of Peace Officers under Section 1545.13 of the ORC. This also applies to the appointment/termination of peace officers as required by the Ohio Peace Officers Training Commission. Lee Frey moved, at the request of the Executive Director to authorize Chief Campana to sign all legal documents that relate to the appointment of Peace Officers under Section 1545.13 of the ORC as requested. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Aaron Young, Executive Director requested that the Board approve the appointment of Chief Campana to the MetroParks' Public Records Commission. Lee Frey moved, at the request of the Executive Director to appoint Chief Campana to the MetroParks' Public Records Commission as requested. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Aaron Young, Executive Director reported that on Monday, October 12, 2020 that the Sand Hill Foundation and David Sabine were awarded the Volney Rogers Legacy Award for their generous contributions to the mission of Mill Creek MetroParks. The recipients were presented with a scaled replica of the original statue that was developed by FreshMade 3D Printing, in Youngstown. This year's award presentation coincides with the 100 Year Anniversary of the dedication of the Volney Rogers Memorial Statue, located at the Memorial Entrance of Mill Creek Park at the corner of Glenwood Avenue and Memorial Hill Drive. The statue was first unveiled on October 12, 1920.

Aaron Young, Executive Director reported that the Mill Creek MetroParks Golf Course was awarded the Best of the Best Award by the Warren Tribune/Vindicator for Customer Service and Facility Conditions and that Brian Tolnar, Director of Golf and Recreation was named National PGA Professional of the Year by the American Junior Golf Association.

Aaron Young, Executive Director presented and requested approval of the 2021-2023 MetroParks Farm Lease Proposal as submitted by Less and Less Farms. Lee Frey moved, at the request of the Executive Director to approve the 2021-2023 MetroParks Farm Lease Proposal as submitted by Less and Less Farms, as requested. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Aaron Young, Executive Director presented and requested approval of the second renewal of the Garden Café & Catering Lease with Kravitz Delicatessen, Inc. Lee Frey moved, at the request of the Executive Director to approve the second renewal of the Garden Café & Catering Lease with Kravitz Delicatessen, Inc. as requested. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bids for the Old Orchard Bridge Improvements. Justin recommended that Daniel A. Terreri & Sons, Inc. the apparent low bidder be awarded the contract for the project at a grand total amount bid of \$134,800.00. Lee Frey moved, at the request of the Planning & Operations Director to award the contract for the Old Orchard Bridge Improvements Project to Daniel A. Terreri & Sons, Inc. at a grand total amount bid of \$134,800.00 as requested. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Aaron Young, Executive Director provided a summary of the monthly deposit report on behalf of Chris Litton, Development Director. The monthly deposit report for the period of 09-10-20 to 10-05-20 was \$4,790.00.

Commissioners Comments:

- Germaine Bennett – The speed check device shows those that had concerns that we heard them and their concerns. Congratulations to Randy Campana on the new position. Park is beautiful and highly used.
- Lee Frey – Congratulated Kevin on the positive audit. Congratulated Randy on his promotion and agreed with the proposal to get more officers on foot. Thanked Justin for all of the hard work that is being done on the projects. Asked Administration to thank all of the department heads on behalf of the Board.
- Tom Frost – He and his wife visited East Newport in the evening and did not witness any speeders. Congratulated Randy on the new position and Kevin on his audit and great job to Justin in recalling project related facts.
- Jeff Harvey – The 12th Annual Big Sit happened on Sunday and 75 species of birds were witnessed.
- Paul Olivier – Acknowledged the speed check device on West Newport and thanked Administration for following up on the discussion.

Public Comments to the Board:

- None

Lee announced that the next meeting is scheduled for Monday, November 9, 2020, at 6 p.m., at the MetroParks Farm.

There being no further business, the meeting adjourned at 6:30 p.m.

Presiding Officer

Secretary