

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK
METROPARKS HELD MONDAY, APRIL 12, 2021.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, April 12, 2021. The Meeting was video recorded and broadcasted live via Facebook Live Video.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Lee Frey welcomed staff and guests watching remotely.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

Lee Frey moved at 6 p.m. to exit Regular Session and to go into Executive Session for the purpose of: pending or imminent court action and the purchase or sale of property. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Germaine Bennett moved at 6:47 pm to exit Executive Session and to go into Regular Session. The motion was seconded by Tom frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

The Board was presented with the Minutes of the Meeting of March 8, 2021. Jeff Harvey identified that the "From" portion of the By-laws changes discussion was not different from the "To" portion. Aaron identified that the "From" portion should be edited to reflect the previous by-law language, prior to the change. Lee Frey moved to accept the minutes as amended. The motion was seconded by Tom Frost, after discussion, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #84045 - #84253 for a total of \$1,205,116.51 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #84045 - #84253 for a total of \$1,205,116.51 be approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer presented the 2021 Credit Card Compliance Report for the first quarter of 2021. No Board action is needed.

Aaron Young, Executive Director recommended a phased re-opening plan for programs, events and facility rentals that have been closed due to the COVID-19 Pandemic until April 12, 2021. Aaron recommended that all outdoor based recreation facilities, education programs, recreation leagues, and/or

events be opened to the public beginning Tuesday, April 13, 2021. All open-air shelters will be open to reservation at their normal annual schedule beginning on May 1, 2021. Aaron further recommended that all indoor rental facilities as well as all indoor based education & recreation programs and events open to the public beginning on Friday, May 7, 2021. Aaron indicated that he shared the concept of the phased re-opening plan with the Mahoning County District Board of Health and that they were supportive of the concept and its relation to anticipated vaccination numbers. All users will be required to follow the current orders of the Governor and Ohio Department of Health regarding mask use, social distancing and capacity acknowledgements. Lee Frey moved, at the request of the Executive Director to approve the phased re-opening as presented. The motion was seconded by Paul Olivier, after discussion including capacity limits, liability and enforcement, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Lee Frey, Board President presented and proposed a Proclamation for the Progress for Mill Creek Park Facebook page group for their positive support of Mill Creek MetroParks. Germaine Bennett moved that the proclamation be approved. The motion was seconded by Tom Frost, after discussion, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None



PROCLAMATION

The Board of Park Commissioners would like to thank, show appreciation and honor the Partners For Progress of Mill Creek Park.

WHEREAS The Partners For Progress of Mill Creek Park were organized on May 10, 2016, and

WHEREAS It was formed under the belief that positive progress can be realized at Mill Creek Park, and


WHEREAS The Partners For Progress Of Mill Creek Park website keeps the public informed in a positive fashion on the projects and beauty of Mill Creek Park, and

WHEREAS The Partners For Progress Of Mill Creek Park are creating a positive image and environment for our Park.

THEREFORE BE IT RESOLVED THAT the Board Of Park Commissioners designate June 21 as Partners For Progress Of Mill Creek Park Day AND BE IT FURTHER RESOLVED that the Board Of Park Commissioners ask all to give thanks for their positive contributions.



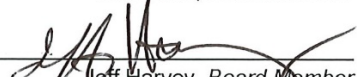
Lee Frey, President



Germaine Bennett, Vice President



Tom Frost, Board Member



Jeff Harvey, Board Member



Paul Olivier, Board Member



Justin Rogers, Planning & Operations Director presented and requested that Resolution R-21-03: Participation in the ODOT Road Salt Contracts Awarded in 2021 be approved. Lee Frey moved, at the request of the Planning & Operations Director, that Resolution R-21-03: Participation in the ODOT Road Salt Contracts Awarded in 2021 be approved. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

R-21-03
RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2021

WHEREAS the Mill Creek MetroParks, Mahoning County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 30 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Approved by the Board of Park Commissioners on April 16, 2021. On behalf of the Board of Park Commissioners



Aaron Young, Executive Director

4-12-21

Approval Date

THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY, APRIL 30, 2021.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

Justin Rogers, Planning & Operations Director presented the bid tabulation for the 2021 Parking Lot Improvements Project. Justin recommended that R.T. Vernal Paving & Excavating be awarded the contract for the capital improvement project named 2021 Parking Lot Improvements at a grand total amount bid of \$120,637.49. Lee Frey moved, at the request of the Planning & Operations Director to award the contract for the capital improvement project named 2021 Parking Lot Improvements to R.T. Vernal Paving & Excavating at a grand total amount bid of \$120,637.49. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bid tabulation for the 2021 MetroParks Bikeway Improvements Project. Justin recommended that Lindy Paving be awarded the contract for the capital improvement project named 2021 MetroParks Bikeway Improvements at a grand total amount bid of \$117,088.25. Lee Frey moved, at the request of the Planning & Operations Director to award the contract for the capital improvement project named 2021 MetroParks Bikeway Improvements to Lindy Paving at a grand total amount bid of \$117,088.25. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bid tabulation for the East Newport Drive Slope Failure Remediation Project. Justin recommended that Craig Edward Susany, Inc. be awarded the contract for the capital improvement project named East Newport Drive Slope Failure Remediation at a grand total amount bid of \$244,208.00. Lee Frey moved, at the request of the Planning & Operations Director to award the contract for the capital improvement project named East Newport Drive Slope Failure Remediation to Craig Edward Susany, Inc. at a grand total amount bid of \$244,208.00. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bid tabulation for the 2021 Drive Improvements Project. Justin recommended that Chagrin Valley Paving Inc. be awarded the contract for the capital improvement project named 2021 Drive Improvements at a grand total amount bid of \$189,297.20. Lee Frey moved, at the request of the Planning & Operations Director to award the contract for the capital improvement project named 2021 Drive Improvements to Chagrin Valley Paving Inc. at a grand total amount bid of \$189,297.20. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bid tabulation for the FRG Outdoor Education Building Project. Justin recommended that J. Herbert Construction Co. be awarded the contract for the capital improvement project named FRG Outdoor Education Building at a grand total amount bid of \$433,000. Lee Frey moved, at the request of the Planning & Operations Director to award the contract for the capital improvement project named FRG Outdoor Education Building to J. Herbert Construction Co. at a grand total amount bid of \$433,000. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the proposed zoning changes being considered by Canfield Township and requested that the Board authorize the Executive Director to issue a letter of support for the proposed zoning changes. The changes reclassify MetroParks land holdings from a Residential zoning classification to a Special District zoning classification. Lee Frey moved, at the request of the Planning & Operations Director to authorize the Executive Director to issue a letter of support for the proposed zoning classification changes. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Aaron Young, Executive Director presented and requested approval for the sale of 900 Old Furnace in accordance with ORC 1545.12 to the City of Youngstown who is expected to transfer the property to the Youngstown Neighborhood Development Corporation (YNDC) for renovation as a single-family residential structure. Lee Frey moved, at the request of the Executive Director to approve the sale of 900 Old Furnace in accordance with ORC 1545.12 to the City of Youngstown who is expected to transfer the property to the Youngstown Neighborhood Development Corporation (YNDC) for renovation as a single-family residential structure. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Brian Tolnar, Golf & Recreation Director presented and requested approval of the Youngstown Ultra Trail Classic event. Lee Frey moved, at the request of the Golf & Recreation Director, that Youngstown Ultra Trail Classic event be approved. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Megan Millich, Human Resources Director presented and requested approval of the 2021 Employee Pass. Lee Frey moved, at the request of the Human Resources Director, that the 2021 Employee Pass be approved. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Randy Campana, Chief of Police presented and requested approval of the April 2021 Police Policy Manual Updates. Lee Frey moved, at the request of the Chief of Police, that the April 2021 Police Policy Manual Updates be approved. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Chris Litton, Development Director presented the MetroParks Foundation deposit report for the period of March 1-24, 2021 at a total of \$152,514.94.

Chris Litton, Development Director presented and requested approval of Resolution R-21-04; Accepting Donations for the period of January-March 2021 in accordance with ORC 1545.11. Lee Frey moved, at the request of the Development Director, that Resolution R-21-04; Accepting Donations for the period of January-March 2021 in accordance with ORC 1545.11, be approved. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

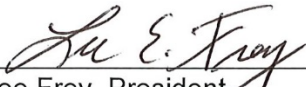
Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Resolution R-21-04

ACKNOWLEDGEMENT OF GRANTS, DONATIONS, OR TRUSTS

BE IT RESOLVED by the Board of Park Commissioners of Mill Creek Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the grants, donations or trusts submitted to the Park District for the period of January 1, 2021, through March 31, 2021 as detailed on the summary marked Exhibit A, and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court.

IN WITNESS THEREOF, We, the Board of Park Commissioners hereunto set our hand this 12 day of APRIL, 2021.



Lee Frey, President



Germaine Bennett, Vice President



Tom Frost, Commissioner



Jeff Harvey, Commissioner



Paul Olivier, Commissioner

Exhibit A

Date of Donation	Donor	Amount	Fund
12/11/2020	Power Management Co. LLC	\$ 100.00	Ford Nature Center Campaign
12/16/2020	J. Ford Candall Memorial Foundation	\$ 10,000.00	Ford Nature Center Campaign
12/22/2020	Harold Dampf	\$ 50.00	Ford Nature Center Campaign
12/27/2020	Kaaren Cabraja	\$ 100.00	Ford Nature Center Campaign
12/27/2020	Gregory Krystek	\$ 50.00	Ford Nature Center Campaign
12/31/2020	Rocky Ridge Neighborhood Association	\$ 2,598.84	Wick Rec Endowment Fund
12/31/2020	Beth Sheridan	\$ 200.00	Ford Nature Center Campaign
12/31/2020	City of Youngstown, Ohio	\$ 250.00	Ford Nature Center Campaign
12/31/2020	Elizabeth Myer	\$ 50.00	Ford Nature Center Campaign
1/2/2021	Michael Hripko	\$ 300.00	Ford Nature Center Campaign
1/2/2021	Richard McGill	\$ 150.00	Ford Nature Center Campaign
1/2/2021	Dorothy Johnson	\$ 262.50	Ford Nature Center Campaign
1/4/2021	Thomas Shipka	\$ 100.00	General Endowment Fund
1/5/2021	The Youngstown Foundation	\$ 220.00	Ford Nature Center Campaign
1/11/2021	Ethan Tabor	\$ 25.00	Ford Nature Center Campaign
1/17/2021	Karen O'Malia	\$ 1,000.00	Ford Nature Center Campaign
1/22/2021	Connie Robinson	\$ 100.00	Golf Endowment Fund
2/1/2021	Donald Ross Society Foundation	\$ 15,000.00	Golf Endowment Fund
2/1/2021	Thomas Shipka	\$ 100.00	General Endowment Fund
2/5/2021	The Youngstown Foundation	\$ 100,000.00	Ford Nature Center Campaign
2/10/2021	Scott Schulick	\$ 250.00	Ford Nature Center Campaign
2/11/2021	Thomas P. Danko State Farm Ins.	\$ 500.00	Golf Endowment Fund
2/11/2021	Ethan Tabor	\$ 25.00	Ford Nature Center Campaign
2/12/2021	The Youngstown Foundation	\$ 5,500.00	Vickers Preserve Endowment
2/12/2021	The Youngstown Foundation	\$ 1,100.00	Ford Nature Center Campaign
2/17/2021	Southern Park Golf, Inc.	\$ 500.00	Golf Endowment Fund
2/18/2021	Farmers National Bank	\$ 200.00	Golf Endowment Fund
2/25/2021	Mayo Realtors	\$ 500.00	Golf Endowment Fund
2/27/2021	Youngstown Clothing Co.	\$ 4,545.00	Ford Nature Center Campaign
2/27/2021	Mahoning Valley Hospital Foundation	\$ 4,800.00	Golf Endowment Fund
2/27/2021	Mahoning Valley Hospital Foundation	\$ 60,000.00	Golf Endowment Fund
2/27/2021	Mahoning Valley Hospital Foundation	\$ 25,000.00	AJGA Sponsorship
2/27/2021	Ilene McMurray	\$ 50.00	Ford Nature Center Campaign
3/1/2021	Thomas Shipka	\$ 100.00	General Endowment Fund
3/1/2021	Aey Electric, Inc.	\$ 2,500.00	Golf Endowment Fund
3/3/2021	Larrie Smith	\$ 52.50	Ford Nature Center Campaign
3/4/2021	The Youngstown Foundation	\$ 110.00	Ford Nature Center Campaign
3/5/2021	Mill Creek MetroParks	\$ 57,504.94	Ford Nature Center Campaign
3/5/2021	Barbara Anthony	\$ 75.00	Ford Nature Center Campaign
3/8/2021	ZID Reality & Associates	\$ 500.00	Golf Endowment Fund
3/9/2021	Hannah Moses	\$ 21.00	Ford Nature Center Campaign
3/10/2021	Dennis Poulton	\$ 105.00	Ford Nature Center Campaign
3/11/2021	Ethan Tabor	\$ 25.00	Ford Nature Center Campaign
3/14/2021	James & Ellen Tressel	\$ 500.00	Golf Endowment Fund
3/24/2021	Al Gordon	\$ 50.00	Ford Nature Center Campaign
3/24/2021	Michael Hernan	\$ 100.00	Ford Nature Center Campaign
3/24/2021	Wayne Portraz	\$ 100.00	Ford Nature Center Campaign
3/29/2021	Michelle Barwell	\$ 50.00	Ford Nature Center Campaign
3/31/2021	James Dobran	\$ 50.00	Ford Nature Center Campaign
Subtotal		\$ 295,469.78	
Mar-21	Clean Ohio Conservation Fund Grant	\$ 294,431.00	
Total		\$ 589,900.78	

Andrew Pratt, Gardens Director provided a presentation to the Board on the duties of the Fellows Riverside Gardens team. A copy of the presentation will be available on the MetroParks website.

Commissioners Comments:

- Germaine Bennett – Proud to be a part of the organization. Staff is doing a great job.
- Lee Frey – Exciting time of year to see the amount of work that is being done. Enjoys the MetroParks website. Thanked Andrew for their presentation. Asked Germaine to present the proclamation to the Partners for Progress of Mill Creek Park.
- Tom Frost – It is a privilege to be on the Board. Loves the improvements and thanks to the staff for the great work.
- Jeff Harvey – Lots going on in the MetroParks. Wants to be smart with reopening and is anxious to see us reopen.
- Paul Olivier – Daffodil Meadow looks awesome. Thanks for opening the road. Asked what the status of the Volunteers is and if they are allowed to volunteer.

Public Comments to the Board:

- None

The next meeting is scheduled for Monday, May 10, 2021, at 6 p.m., at the MetroParks Farm.

There being no further business, the meeting adjourned at 8:13 p.m.

Presiding Officer

Secretary