

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK
METROPARKS HELD MONDAY, OCTOBER 12, 2021.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, October 12, 2021.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Lee Frey welcomed staff and guests. Lee noted that their next meeting will be moved to November 15, 2021.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Regular Meeting of September 20, 2021. Lee Frey accepted the minutes into the record as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #85406 - #85623 for a total of \$1,179,868.68 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #85406 - #85623 for a total of \$1,179,868.68 be approved. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer requested to increase appropriations to account 100-6002-5011 Police Capital Equipment by \$23,164. The Police Department would like to put \$17,000 of impound lot revenue toward purchasing newly mandated training equipment as well as replacement of outdated duty weapons. The Department also received a bullet proof vest grant approval and would like to put \$6,164 of that grant toward the purchase of new vests and riot gear. Lee Frey moved, at the request of the Finance Director, to increase appropriations to account 100-6002-5011 Police Capital Equipment by \$23,164. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Nick Morchak, Staff Accountant presented the Quarterly Credit Card Compliance Report. No action is needed.

Aaron Young, Executive Director identified that thanks to a successful Clean Ohio Conservation Fund Grant Application, the MetroParks has expanded its presence to Springfield Township by acquiring 88 acres on Springfield Road. This is the first land holding in Springfield Township in the MetroParks' history. A second successful Clean Ohio Conservation Fund Grant Application was also awarded for the development of the property to provide access to the public for passive recreation. Those improvements are scheduled for 2022.

Lee Frey, Board President requested an update from Administration on the work towards digitizing the archives in an effort to preserve those records for the future. Aaron identified that both the Community Engagement Department and HR Department had contracted with an outside agency to do scanning of

various archives and payroll records. This process will continue in an effort to preserve as many of the archives as possible as outlined in the RC-2 Public Records Schedule. A history area will also be developed at the newly renovated Ford Nature Center.

Megan Millich, HR Director presented the 2022 Employee Healthcare Insurance options that were received by the MetroParks. Megan recommended staying with the current provider of Anthem and accept the Option B Plan for the 2022 calendar year resulting in an annual cost increase of 1.26% for the MetroParks. This option is the plan that is the closest to what the employees currently have in terms of overall coverage, deductibles and out of pocket limits and would also allow MetroParks employees to not have to change their prescription suppliers. An increase to the HSA Plan is also requested to offset any increased costs, totaling \$1100 for individual and \$2200 for Family. Lee Frey moved, at the request of the HR Director, to accept Anthem Option B as the 2022 Employee Healthcare Insurance Plan and an increase to the HSA Plan totaling \$1100 for individual and \$2200 for Family. The motion was seconded by Germaine Bennett, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Randy Campana, MetroParks Police Chief presented and requested approval of the updated OVI Task Force Contract. Lee Frey moved, at the request of the MetroParks Police Chief to approve the OVI Task Force Contract as presented. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director presented the bids that were received for the Wick Recreation Redevelopment Project. In accordance with Section 153.12 of the Ohio Revised Code, all bids must be rejected for the project as each exceeded the 10% bid cap. Lee Frey moved, at the request of the Planning & Operations Director to reject all bids in accordance with Section 153.12 of the Ohio Revised Code. The motion was seconded by Jeff Harvey, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Brian Tolnar, PGA Golf & Recreation Director presented the following special events for approval:

- Youngstown Marathon on 10-24-21.

Lee Frey moved, at the request of the PGA Golf & Recreation Director to approve the special events as presented. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Chris Litton, Development Director shared the MetroParks Foundation deposit report for the period of September 1-30, 2021 at a total of \$23,338. A total of \$32,990 was also received in cash resulting in a monthly total of \$56,328. Lee Frey moved to accept the deposit report for the period of September 1-30, 2021 as presented. The motion was seconded by Paul Olivier, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director provided a presentation on the Planning & Operations Department, its staff and their respective responsibilities.

Commissioners Comments:

- Lee thanked Justin for the presentation and noted that the Board is here to support the staff.
- Germaine Bennett stated that she continues to learn a lot from the presentations.

Public Comments to the Board:

- Plato Kalfas asked when East Newport Drive would be completed. Justin noted that the expected completion date was the end of October. Plato asked about the trail connecting SR 62 going to the North (East Park Trail Project). Plato asked about the condition of Lake Cohasset as silt continues to make the Lake very shallow. Aaron noted that there is no specific plan to address the depth of Lake Cohasset. Plato also asked about the condition of the footbridge that is currently owned by the City of Youngstown. He requested that MCMP consider purchasing the bridge for further rehabilitation. Justin Rogers identified that the footbridge contains a sanitary sewer line underneath and is part of a larger system owned by the City of Youngstown.

The next meeting is scheduled for Monday, November 15, 2021, at 6 p.m., at the MetroParks Farm.

There being no further business, the meeting adjourned at approximately 6:59 p.m.

Presiding Officer

Secretary