

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK
METROPARKS HELD MONDAY, DECEMBER 12, 2022.

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, December 12, 2022.

Prior to the opening of the Meeting, Probate Judge Robert N. Rusu Jr. performed the swearing in of Commissioners Germaine Bennett and Tom Frost to new three (3) year terms.

The meeting opened at 6:00 p.m., with recitation of The Pledge of Allegiance.

Lee Frey, Board President welcomed staff and guests.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Present
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Regular Meeting of November 21, 2022. Lee Frey accepted the minutes into the record as written.

Kevin Smith, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #88518 - #88754 for a total of \$878,580.63 be approved. Lee Frey moved, at the request of the Finance Director, the funds having been certified as on hand and duly appropriated, that disbursements #88518 - #88754 for a total of \$878,580.63. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Kevin Smith, Finance Director/Treasurer requested to decrease appropriations to fund 701 – Replacement Reserve Fund by \$4,380,000.00. This year end fund adjustment is needed to ensure that appropriations do not exceed the estimated resources and amount available to spend in the fund at the end of the year. Lee Frey moved, at the request of the Finance Director, to decrease appropriations to fund 701 – Replacement Reserve Fund by \$4,380,000.00. The motion was seconded by Germaine Bennett after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frey, Frost, Harvey, Olivier
Voting Nay:	None

Aaron Young, Executive Director thanked all of the MetroParks employees for a successful 2022 and wish them a Happy Holiday.

Mark Wenick, President of the Mill Creek MetroParks Foundation presented the 2022 MCMPF Annual Report. \$5,084,000 in value for 2022 for the Foundation. The third year of the Volney Rogers Legacy Award and Partners in the Park Award luncheon was held at FRG in 2022. Year to date totals raised equal \$680,464.24 via 114 transactions. The Foundation has selected a new financial institution as its Trust Officer and completed a transfer of assets from Huntington National Bank to PNC Bank. The Foundation Board Members remained unchanged for 2022. The Foundation is also in the process of reviewing its structure as a Trust Agreement and considering a change to an Incorporated Non-Profit. They expect to have a recommendation to the Board of Park Commissioners by first quarter of 2023.

Kevin Smith, Finance Director/Treasurer presented and requested approval of the Resolution R-22-17 Authorizing the Treasurer of Mill Creek Metropolitan Park District to transfer \$250,000 from the General Fund (100) to the Replacement Reserve Fund (701). Lee Frey moved, at the request of the Finance Director, that Resolution R-22-17 Authorizing the Treasurer of Mill Creek Metropolitan Park District to transfer \$250,000 from the General Fund (100) to the Replacement Reserve Fund (701) be approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

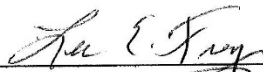
R-22-17

A RESOLUTION AUTHORIZING THE TREASURER OF MILL CREEK METROPOLITAN PARK DISTRICT TO TRANSFER TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) FROM THE GENERAL FUND (100) TO THE REPLACEMENT RESERVE FUND (701)


WHEREAS, in accordance with the ORC 5705.14-5705.16, the Treasurer is hereby authorized and directed to transfer two hundred fifty thousand dollars (\$250,000.00) from the General Fund (100) to the Replacement Reserve Fund (701).

WHEREAS, the Replacement Reserve Fund (701) is utilized for capital improvement and grant expenditures and the transfer of funds is necessary to finalize and balance the 2022 budget.


IN WITNESS THEREOF, We, the Board of Park Commissioners hereunto set our hand this 12th day of DECEMBER, 2022.



Lee Frey, President




Germain-Bennett, Vice President



Tom Frost, Commissioner



Jeff Harvey, Commissioner



Paul Olivier, Commissioner

Kevin Smith, Finance Director/Treasurer presented and requested approval of the 2023 Temporary Budget totaling \$1,380,000. Lee Frey moved, at the request of the Finance Director, that the 2023 Temporary Budget totaling \$1,380,000 be approved. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
 Voting Nay: None

2023 Temporary Budget

Finance Department
 Last updated: December 2, 2022
 Prepared by: Kevin W. Smith



Mill Creek Metropolitan Park District 2023 Temporary Budget

<u>General Fund 100</u>	<u>General Fund</u>
Materials & Supplies	
Administration	100,000.00
Community Engagement & Education	40,000.00
Planning	10,000.00
Golf & Recreation	90,000.00
Operations	90,000.00
Police	30,000.00
Total Materials & Supplies	<u>360,000.00</u>
Salaries & Benefits	
Administration	140,000.00
Community Engagement & Education	90,000.00
Planning	50,000.00
Golf & Recreation	250,000.00
Operations	300,000.00
Police	180,000.00
Total Salaries & Benefits	<u>1,010,000.00</u>
Replacement Reserve 701	
Capital Improvements	10,000.00
Total Capital Improvements	<u>10,000.00</u>
Total 2023 Temporary Budget	<u>1,380,000.00</u>

Nick Morchak, Staff Accountant presented and requested approval of the 2023 Fuel Bids. Nick recommended that 21st Century (Reed Oil Company) the sole bidder, be awarded the fuel bid. Lee Frey moved, at the request of the Staff Accountant that 21st Century (Reed Oil Company) the sole bidder, be awarded the fuel bid. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
 Voting Nay: None

Nick Morchak, Staff Accountant presented and requested approval of the 2023 Chemicals & Fertilizers Bids. Nick recommended that all five vendors submitting bids for Chemicals & Fertilizers be awarded the bid based on the lowest bid price for each respective specified product. Lee Frey moved, at the request of the Staff Accountant that all five vendors submitting bids for Chemicals & Fertilizers be awarded the bid based on the lowest bid price for each respective specified product. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Justin Rogers, Planning & Operations Director gave a presentation on the status of the 2022 Capital Improvement Projects.

Chris Litton, Development Director presented the MetroParks Foundation deposit report for the period of November 1-30, 2022 at a total of \$133,751.59. Lee Frey moved at the request of the Director of Development to accept the deposit report for the period of November 1-30, 2022 at a total of \$133,751.59. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frey, Frost, Harvey, Olivier
Voting Nay: None

Public Comments to the Board: (see sign-in sheet)

- None

Commissioners Comments:

- Germaine thanked Justin for the presentation and requested that we do a tour when the weather breaks.
- Lee suggested a tour to our regional facilities in 2023. Wished everyone for a Merry Christmas and a Happy New Year.
- Jeff thanked all for a great year. Is in the park at least once a week and sees the improvements.

The next meeting is scheduled for Monday, January 9, 2022, at 6:00 p.m., in McMahon Hall at the MetroParks Farm.

There being no further business, the meeting adjourned at approximately 6:42 p.m.

Presiding Officer

Secretary